

**BB Internal Organization**

2/15/18

The members of the Cobb County Board of Education (Board), at a special meeting typically scheduled during the first week of January following Winter Break, shall elect new Board officers and set the meeting schedule for the following twelve months (February through the following January).

The officers of the Board shall be a Chair and a Vice-Chair, elected by a majority of the membership of the Board in attendance at the meeting when the vote is taken. The Superintendent shall serve as Executive Secretary of the Board, ex officio.

Every member of the Board is eligible to be elected Chair except the outgoing Chair. The Chair and Vice-Chair shall be elected for a term of one year. No Chair shall serve two consecutive years. Every member shall be considered eligible to be elected as Vice-Chair. The Vice-Chair shall not necessarily advance to Chair.

An election shall be conducted by the outgoing Chair. If the outgoing Chair is no longer a member of the Board or for some other reason is unable to conduct the election, it shall be conducted by the outgoing Vice-Chair. The Executive Secretary shall conduct the election if the outgoing Chair or Vice-Chair is unable to conduct the election.

All meetings of the Board and election of officers shall be held in accordance with applicable policies and laws.

Approved: 9/10/69

Revised: 1/26/84; 8/8/84; 6/25/92; 7/22/93; 2/26/98; 2/25/99

Confirmed: 5/9/07

Revised: 1/26/12

Revised and Re-coded: 5/17/12 (previously coded as Board Policy BD)

Revised: 2/28/13; 2/15/18

## Legal Reference

O.C.G.A. 20-02-0057  
Rule 160-4-9-.06Organization of LBOEs; chairperson and secretary; quorum; record of proceedings  
Charter Authorizers, Financing and Management