



EMPLOYEE NAME: _____

Revised: 12/97; 10/08; 2/11, 10/12; 6/18

JOB DESCRIPTION

POSITION TITLE: Speech Language Diagnostician	JOB CODE: 479C
DIVISION: Academic-Support and Specialized Services	SALARY SCHEDULE: Teacher
DEPARTMENT: Special Education	WORK DAYS: 188
REPORTS TO: Supervisor, Speech-Language Program	PAY GRADE: CIT (5, 6, or 7)
FLSA: Exempt	PAY FREQUENCY: Monthly
PRIMARY FUNCTION: Provides quality diagnostic services for students.	

REQUIREMENTS:

1.	Education Level: Master Degree required
2.	Certification/License Required: Valid Georgia Teaching Certificate (SLP S5)
3.	Experience: 3 years of experience as school based SLP
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5.	Knowledge, Skills, & Abilities: Written and oral communication, planning, organization

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Plans appropriate assessment procedures.
3.	Refers to other agencies or personnel when appropriate.
4.	Administers and interprets speech and language tests.
5.	Provides explanation of assessment, synthesizing formal and informal data.
6.	Teams with other professionals to complete the comprehensive evaluation report and determine educational impact of communication weaknesses.
7.	Provides post-assessment information to parents, SLPs, teachers, and specials education supervisors.
8.	Participates in IEP/eligibility meetings when needed.
9.	Makes recommendations to school SLP regarding student therapy plans and service delivery.
10.	Conducts in-services for SLPs on topics such as assessment, eligibility, and data collections procedures.
11.	Participates in professional development activities to enhance knowledge and skills in assessment.
12.	Fosters teamwork and professional development.
13.	Performs other duties as assigned by appropriate administrator.

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____