

JOB DESCRIPTION

POSITION TITLE: Teacher, Homebased	JOB CODE: 145A
DIVISION: Academic - Support and Specialized Services	SALARY SCHEDULE: Teacher
DEPARTMENT: Special Education	WORK DAYS: 188
REPORTS TO: Supervisor, Special Education	PAY GRADE: CIT 4, 5, 6, or 7
FLSA: Exempt	PAY FREQUENCY: Monthly
PRIMARY FUNCTION: Works with teachers, administrators, and parents/guardians to develop and provide appropriate special education services to eligible homebased students with disabilities.	

REQUIREMENTS:

1.	Educational Level: Bachelor Degree required
2.	Certification/License Required: Valid Georgia Teaching Certificate
3.	Experience: 2 years classroom experience working with special education students
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities; routine physical activities that are required to fulfill job responsibilities; ability to lift a student up to a weight of 60 pounds without assistance; ability to perform a two person lift for students over 60 pounds
5.	Knowledge, Skills, & Abilities: Written and oral communication; instructional strategies that connect the curriculum to the learner; student management

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Teaches in the home setting following state and local guidelines.
3.	Develops, implements, monitors, and reviews the Individual Education Program (IEP) of each student on the caseload on an annual basis.
4.	Works with parents in all aspects of their child's educational program.
5.	Compiles, maintains, and submits all required records.
6.	Provides educational services according to the guidelines of the program and through the established delivery model for service.
7.	Assures all due process procedural safeguards are afforded students and their parents.
8.	Uses special methodology for instruction, according to the population needs.
9.	Uses carefully designed behavior management strategies as indicated.
10.	Administers evaluations and collects data on student progress toward mastery of established goals and objectives.
11.	Performs special duties required for meeting the unique needs of specific population, i.e. lifting and positioning moderately intellectually disabled, orthopedically impaired, severely and profoundly disabled students.
12.	Maintains prompt and professional communication with parents.
13.	Performs other duties as assigned by appropriate administrator.

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____