

## JOB DESCRIPTION

<b>POSITION TITLE:</b> Teacher, Visually Impaired	<b>JOB CODE:</b> 165
<b>DIVISION:</b> Academic - Support and Specialized Services	<b>SALARY SCHEDULE:</b> Teacher
<b>DEPARTMENT:</b> Special Education	<b>WORK DAYS:</b> 188
<b>REPORTS TO:</b> Principal	<b>PAY GRADE:</b> CIT (4, 5, 6, or 7)
<b>FLSA:</b> Exempt	<b>PAY FREQUENCY:</b> Monthly
<b>PRIMARY FUNCTION:</b> Works with parents/guardians to develop and provide an appropriate special education program to eligible students with disabilities.	

### REQUIREMENTS:

1.	Education Level: Bachelor Degree required; If you are seeking alternative certification, you must have passed or exempted the GACE Basic Skills Test and the GACE Special Education General Curriculum Content Test.
2.	Certification/License Required: Valid Georgia Teacher's Certificate
3.	Experience: None
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities; ability to lift a student up to a weight of 40 pounds without assistance; ability to perform a 2 person lift for students over 40 pounds
5.	Knowledge, Skills, & Abilities: Written and oral communication, instructional strategies that connect the curriculum to the learners, student management

***The Board of Education and the Superintendent may accept alternatives to some of the above requirements.***

### ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Completes designated follow-up procedures for students referred for special education service.
3.	Develops, implements, monitors, and reviews the Individual Education Program (IEP) of each student on the caseload, at least annually.
4.	Works with parents/guardians in all aspects of their child's educational program.
5.	Compiles, maintains, and submits all required records.
6.	Provides educational services according to the guidelines of the program and through the established delivery model for service.
7.	Assures all due process procedural safeguards are afforded to students and their parents/guardians.
8.	Uses carefully designed behavior management strategies, as indicated.
9.	Administers evaluations and collects data on student progress toward mastery of established goals and objectives.
10.	Serves as a resource to the general education teachers who teach students with disabilities.
11.	Meets the unique needs of special populations, i.e., lifting and positioning moderately intellectually disabled, orthopedically impaired, severely and profoundly disabled.
12.	Meets expectations according to the general education teacher job description.
13.	Demonstrates proficiency instructing students in the use of contracted Braille and Nemeth Code.
14.	Demonstrates proficiency in the use of Braille technology; produces materials in Braille using Braille computer programs and embossers and using and teaching the use of electronic Brailers.
15.	Demonstrates proficiency in the use of text to speech computer software.
16.	Demonstrates knowledge and use of techniques for instruction of low vision students to include the use of magnification devices.
17.	Demonstrates knowledge of techniques to instruct students in adapted living skills related to vision loss.
18.	Maintains prompt and professional communication with parents.
19.	Performs other duties as assigned by appropriate administrator.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_