

## JOB DESCRIPTION

<b>POSITION TITLE:</b> Teacher, Home Economics	<b>JOB CODE:</b> 114
<b>DIVISION:</b> Leadership	<b>SALARY SCHEDULE:</b> Teacher
<b>DEPARTMENT:</b> Leadership	<b>WORK DAYS:</b> 188
<b>REPORTS TO:</b> Principal	<b>PAY GRADE:</b> CIT (4, 5, 6, or 7)
<b>FLSA:</b> Exempt	<b>PAY FREQUENCY:</b> Monthly
<b>PRIMARY FUNCTION:</b> To develop in each pupil an awareness of the importance of a good home environment as a basis for satisfactory home and family living; to motivate each pupil to acquire competencies, knowledge, and skills relating to child development, clothing and textiles, consumer education, family relations, food, nutrition, home nursing, safety, home decoration, and household equipment; to discover and develop special talents of pupils in home economics fields.	

**REQUIREMENTS:**

1.	Educational Level: Bachelor Degree
2.	Certification/License Required: Valid Georgia Teaching Certificate
3.	Experience: None
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5.	Knowledge, Skills, & Abilities: Written and oral communication; instructional strategies that connect the curriculum to the learners, student management

***The Board of Education and the Superintendent may accept alternatives to some of the above requirements.***

**ESSENTIAL DUTIES:**

1.	Demonstrates prompt and regular attendance.
2.	Teaches concepts and skills in home economics curriculum; instructs pupils in citizenship and basic subject matter specified in state law and the school district.
3.	Organizes class activities for preparation, instruction or laboratory work, and clean up activities; demonstrates skill techniques in home economics and prepares appropriate instructional aids and displays.
4.	Provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil; instructs pupils in use, care, and safe operation of household equipment and appliances; makes minor adjustments.
5.	Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment; evaluates each pupil's progress in concepts and skills of subject taught and contribution to a group project or goal; encourages pupils to demonstrate learned techniques at home with their families.
6.	Selects, requisitions and inventories books, instructional aids and equipment.
7.	Communicates with parents and school counselors on pupil progress; identifies pupil needs, and cooperates with other professional staff members in helping pupils solve problems; supervises pupils in non-instructional activities during the assigned work day.
8.	Participates in curriculum and other developmental programs; participates in faculty committees and the sponsorship of student activities.
9.	Maintains current vocational information for pupils interested in professional careers of homemaking; maintains professional competence through in-service education activities; maintains active local advisory committee for the curriculum area.
10.	Instructs and provides students with information regarding career plans.
11.	Meets expectations according to the regular high school teacher job description.

12.	Maintains prompt and professional communication with parents.
13.	Performs other duties as assigned by appropriate administrator.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_