

JOB DESCRIPTION

POSITION TITLE: Teacher, Theatre Technical Director	JOB CODE: 114
DIVISION: Leadership	SALARY SCHEDULE: Teacher
DEPARTMENT: Leadership	WORK DAYS: 188
REPORTS TO: Principal	PAY GRADE: CIT (4,5,6, or 7)
FLSA: Exempt	PAY FREQUENCY: Monthly
PRIMARY FUNCTION: Provides technical theatre instruction for students and serves as technical director for the Cobb County Center for Excellence in the Performing Arts at Pebblebrook High School.	

REQUIREMENTS:

1.	Educational Level: Bachelor Degree
2.	Certification/License Required: Valid Teaching Certificate or willingness to become certified
3.	Experience: 2 years experience as technical director for theatrical productions
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities
5.	Knowledge, Skills, & Abilities: Written and oral communication

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Demonstrates knowledge, training and skill in organizing, maintaining and managing facilities for the performing arts; demonstrates experience and knowledge in stage management, lighting, scenery, sound and all other technical aspects of live theater.
3.	Provides high-quality sound reinforcement for daily events and an ability to program and run conventional and digital audio mixing consoles, medium and large format (Yamaha, Mackie, Midas, etc.); demonstrates ability to mix audio for 18+ wireless microphones plus 4-8 channel track.
4.	Demonstrates ability to read, understand and draft theatrical ground plans, construction drawings, lighting plots and schedules.
5.	Provides expertise and/or certification for a full fly rigging system; provides expertise in all areas of lighting design and execution for theater, dance and music; programs intelligent lighting and conventional fixtures using ETC Expression 3 and Emphasis/WYSIWYG 3D systems and the Hog 2PC Control System.
6.	Instructs students in all aspects of technical theater including lighting design, set design/construction, sound design and costume design/construction.
7.	Fulfills all responsibilities of paper work such as inventory, equipment repair, report cards, attendance and purchase orders.
8.	Serves as lead technical director for all CCCEPA production/performances on and off campus.
9.	Meets expectations according to the regular high school teacher job description.
10.	Supervises all technical aspects of concerts, recitals and productions; provides strong carpentry skills and ability to instruct students in all aspects of set construction.
11.	Maintains prompt and professional communication with parents.
12.	Performs other duties as assigned by appropriate administrator.

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____