

JOB DESCRIPTION

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| POSITION TITLE: Teacher, High School - JROTC | JOB CODE: 115 |
| DIVISION: Leadership | SALARY SCHEDULE: MIP and JROTC Stipend |
| DEPARTMENT: Leadership | WORK DAYS: 238 |
| REPORTS TO: Principal | PAY GRADE: CJRO |
| FLSA: Exempt | PAY FREQUENCY: Monthly |
| PRIMARY FUNCTION: To provide instruction for students that enables them to learn and achieve to the maximum of their abilities. | |

REQUIREMENTS:

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| 1. | Educational Level: Bachelor Degree |
| 2. | Certification/License Required: Valid Georgia Teaching Certificate |
| 3. | Experience: None |
| 4. | Physical Activities: Routine physical activities that are required to fulfill job responsibilities |
| 5. | Knowledge, Skills, & Abilities: Written and oral communication; instructional strategies that connect the curriculum to the learners, student management |

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

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| 1. | Demonstrates prompt and regular attendance. |
| 2. | Teaches knowledge and skills in one or more of the following subjects to secondary pupils: leadership development, leadership theory, drill and ceremonies, hygiene and first aid, techniques of oral communication, marksmanship and safety, military history, military structure and purpose, staff functions and procedures; instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and the school district. |
| 3. | Develops lesson plans and organizes daily classes so that demonstration, instruction, and practice can be completed; maintains an auditable record of pupil attendance and makes daily reports; evaluates each pupil's performance and prepares progress reports; communicates with parents and school counselors on pupil progress. |
| 4. | Demonstrates skills and prepares appropriate instructional aids and display materials to enhance learning; instructs pupils in use, care, and safe operation of military weapons; makes minor adjustments and requests repairs to equipment; controls assigned military clothing, equipment, and supplies to prevent loss or abuse. |
| 5. | Establishes and maintains standards of pupil behavior needed to provide an orderly, productive learning environment; instructs pupils in importance to military service of accuracy, neatness, efficiency, resourcefulness, and good work habits. |
| 6. | Maintains knowledge of military job entry requirements and current military methods and equipment. |
| 7. | Evaluates, selects, requisitions and inventories books, instructional aids, equipment, and instructional supplies. |
| 8. | Maintains professional competence through in-service education activities. |
| 9. | Supervises pupils in out-of-classroom activities during the assigned work day. |
| 10. | Participates in curriculum and other developmental programs; participates in faculty committees and the sponsorship of student activities. |
| 11. | Meets expectations according to the regular high school teacher job description. |
| 12. | Maintains prompt and professional communication with parents. |
| 13. | Performs other duties as assigned by appropriate administrator. |

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____