

# STEP BY STEP GUIDE

## ParentVUE - Online Grades

Log In

If you have more than one child in CCSD, click on the name of the child whose grades you wish to view.

Select Grade Book from the side menu.

Click on the Course Title you want to view.

You may have to select the correct Grading Period to see current assignments/grades.

Period	Course Title	Resources	Room Name	Teacher	1st Six Week Grade Period
1	IB English A Literature Year One HL A (23.0680084)		918	Ma...	87 (87)
1	IB History of Americas Year One HL A (45.0870084)		913	Ch...	89 (89)
2	IB Biology Year One SL A (26.0180084)		1002	Do...	91 (91)
2	IB Mathematics Year One SL A (27.0612084)		915	Do...	100 (103)
3	AP Spanish Language Y (60.0770087)		912	Aid...	94 (94)
4	IB Internship (45.0930086)		904	No...	100 (100)
4	IB Visual Arts Year One SL A (50.0440084)		ART1	Mic...	98 (98)

Categories or Assignment Types are used on each assignment.

Assignment Type	Weight	Points	Points Possible	Weighted %	Calculated Mark
Participation	5%	3.00	3.00	5.00%	A
Homework	15%	27.00	30.00	13.50%	A
Quiz	10%	38.00	52.00	7.31%	C
Test	70%	73.00	100.00	51.10%	C
Totals	100%	141.00	185.00	76.90%	C

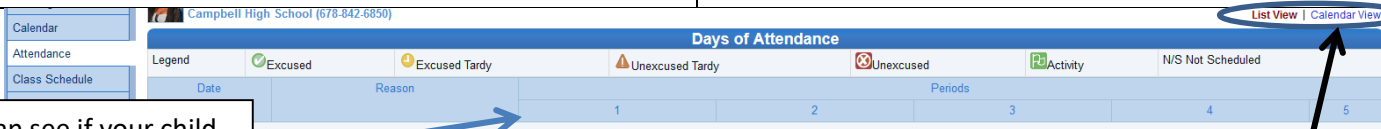
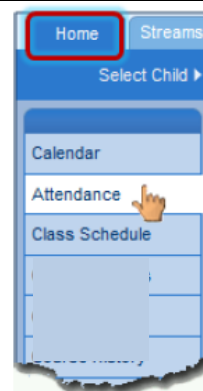
Date	Assignment	Assignment Type	Resources	Score	Score Type	Points	Notes
01/30/2012	8.7 Homework	Homework	0	Not Due	Raw Score	3.00 Points Possible	
01/27/2012	8.6	Homework	0	Not Graded	Raw Score	3.00 Points Possible	
01/26/2012	8.5 Quiz	Quiz	0	9 out of 12.00	Raw Score	9.00/12.00	

Review the scores for the assignments. Zeros may be assignments never received from the student.

If there are resources, the teacher may have uploaded the assignment. You can click on the assignment title to see the resources. If the teacher accepts make-up work, you can download and print the assignment to have your child complete it.

## ParentVUE - Attendance

Click Attendance on the left side.

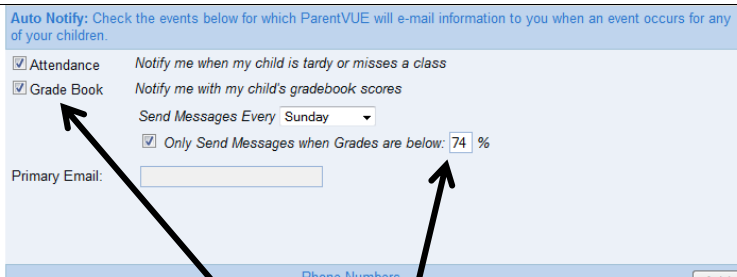
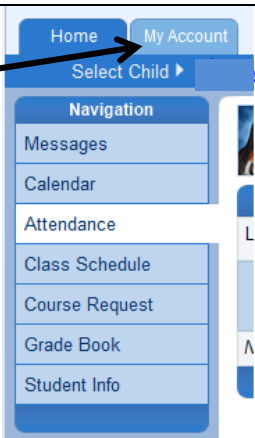


You can see if your child has been absent, tardy, or even skipped a class.

You can also see attendance in a calendar view (but it doesn't show it by class).

## ParentVUE - Notifications

Click on **My Account**



Set notifications that will alert you when your child has an attendance addition in Synergy or a low grade.

## ParentVUE - Communication

You can view any communication notes that teachers make under **Messages**.

If you go to your child's **Class Schedule** you can click on a teacher's name to send a teacher an email.

\*Some schools use the **Course Request** section for students to request classes, during certain times of the year.

