******COBB HORIZON HIGH SCHOOL**

**Virtual Learning Plan for 3rd and 4th Quarters**

In this document, please find updated details, information, and protocols of our plan as we move into our second semester of virtual learning. Please understand that guidelines, rules, and protocols are constantly evolving, and we will do our best to communicate those as we move forward. The information shared here is specific to Cobb Horizon High School and may be different from other Cobb County High Schools.

Cobb Horizon High School remains committed to breaking down barriers for our students and providing an opportunity for any student to earn their high school diploma. As we move into Quarter Three, we will remain 100% virtual with our instruction. We look forward to our building renovations being completed later this spring. We thank you in advance for your hard work, adjustments, and flexibility. Our staff is committed to providing the best possible instruction, maintaining relationships, and providing social and emotional support to meet the diverse needs of our students in helping them ***EARN THAT DIPLOMA.***

**General Information**

New Building

The new Cobb Horizon High School building is located at 1765 The Exchange, Atlanta GA. Unfortunately, building renovations and upgrades have not been completed, but we anticipate completion later this spring. Our tentative admin/guidance offices are open from 9:00 – 3:00 each day and can be reached by phone at 678-594-8240.

School Communication

You can reach our front office between the hours of 9:00 – 3:00 each day at 678-594-8240 and your call will be directed to the appropriate person to assist. Additional methods of communication will be to contact someone directly through email. Please see the list below of important email contacts for administration, guidance personnel, and clerical support and let us know how we can support you. Additional updates and information will also be added to our website which may be accessed at <https://web.cobbk12.org/cobbhorizon>.

You may reach Mr. Kelly at any time for urgent situations at 770-624-7944.

 Principal John Kelly John.Kelly@cobbK12.org

 Assistant Principal Chris Jackson Chris.Jackson@cobbk12.org

 Assistant Principal Sherri Gilliam Sherri.Gilliam@cobbk12.org

 Counselor A-G Keeva Hollinhead Keeva.Gatlin-Hollinhead@cobbk12.org

 Counselor H-O Ebony Payno Ebony.Payno@cobbk12.org

 Counselor P-Z Mandy Mooney Mandy.Mooney@cobbk12.org

 Student Support (Non-Academic) Adonica Bailey Adonica.Bailey@cobbk12.org

 School Secretary Kathie Baker Kathie.Baker@cobbk12.org

 Guidance Office Clerk Debora Aylor Debora.Aylor@cobbk12.org

 Please click below for all teacher emails and additional support staff <https://web.cobbk12.org/cobbhorizon/page/700/faculty-staff>

Daily School Schedule

In order to maintain consistency, we plan to continue with our ***Monday – Thursday*** schedule and maintain our normal time schedule. This schedule is different than the posted county schedule for high schools and we feel is the best way for us to serve our unique population of students.

We will communicate some tentative Friday School remediation and enrichment opportunities with core content area teachers at a later date depending upon construction progress, completion, and fire marshall approval. We will also remain on the quarter system with Quarter Three starting on January 6th and ending on March 17th. Please see daily schedule and important dates below.

***QUARTER 3***

* + Begins on **JANUARY 6th** and ends on **MARCH 17th**
	+ January 18th – NO SCHOOL – MLK Day
	+ February 14 thru February 19th – FALL BREAK
	+ March 15th/16th - Final Exams

***QUARTER 4***

* + Begins on **MARCH 22nd** and ends on **MAY 20th**
	+ April 5th thru April 9th – Spring Break
	+ **May Graduates ONLY**
		- May 17th/18th - Final Exams for graduating Seniors
		- May 19th - ALL course work Due for graduating Seniors
	+ May 19th/20th - Final Exams for ALL other Students
	+ May 24th – Last day for work to be acceptedpm

**Teaching and Learning Expectations**

Individual Student Schedules and Start of Quarter 3

January 5 - Student schedules available to students in Student Vue/Parent Vue

January 11th – All parents and students are invited to attend a brief ZOOM meeting for a welcome from Mr. Kelly and a brief overview of Quarter 3 items and answer any questions that you may have regarding virtual learning for the Quarter 3. Please see link below for Zoom Meeting

 Topic: Cobb Horizon Quarter Three Zoom Meeting

 Time: Jan 11, 2021 12:00 PM Eastern Time (US and Canada)

 Join Zoom Meeting

 <https://cobbk12-org.zoom.us/j/98321864529>

 or access at 1-301-715-8592, Meeting ID: 983 2186 4529

Student Logins and Additional Information Concerning Access to Programs:

Gradpoint, CTLS, Parent Vue & Student Vue, Office 365

**GradPoint**: The link to GradPoint can be found at [www.tinyurl.com/CHgradpoint](http://www.tinyurl.com/CHgradpoint) or on our website at [www.cobbk12.org/cobbhorizon](http://www.cobbk12.org/cobbhorizon). If a student is unsure of his or her GradPoint username or password, they can contact their teacher for assistance.

**CTLS**: Students can login to the Cobb Teaching and Learning System (CTLS) at [ctls.cobbk12.org](http://ctls.cobbk12.org). A student’s username is their Office 365 username, which is usually their firstname.lastname@students.cobbk12.org. If unknown, a student’s username can be found under the *Account Login Information* link in their StudentVue account. A student’s password is the same password that they use to login to the computers at school. If a student cannot remember their password, they can e-mail Matthew.Parsnick@cobbk12.org to have that password reset.

**StudentVue**: Students are able to check their grades and view their Office 365 username in StudentVue. To access StudentVue, go to [studentvue.cobbk12.org](http://studentvue.cobbk12.org). The student’s username is their student ID number and their password is the same password that they use to login to the computers at school. If a student cannot remember their password, they can e-mail Matthew.Parsnick@cobbk12.org to have that password reset.

**ParentVue**: Parents are able to view their child’s schedule and check their grades in Parent Vue. To access ParentVue, go to [parentvue.cobbk12.org](http://parentvue.cobbk12.org). It is important that we have up-to-date addresses and contact information in order to communicate effectively during this digital learning transition. We strongly encourage all Cobb Horizon parents to log into their ParentVue account and verify their student’s enrollment information.

The following link will take you to the ParentVue login page of the CCSD website: <http://parentvue.cobbk12.org/>If a parent needs to set up a ParentVue account or has any questions, e-mail Kathie.Baker@cobbk12.org. If a parent is unsure of their password, the password can be reset on the ParentVue site.

**Office 365**: Office 365 is an internet-based version of Microsoft products, such as Word, PowerPoint, Excel, and Teams. To access Office 365, students should go to [office365.cobbk12.org](http://office365.cobbk12.org). A student’s username is usually their firstname.lastname@students.cobbk12.org. If unknown, a student’s username can be found under the *Account Login Information* link in their StudentVue account. A student’s password is the same password that they use to login to the computers at school. If a student cannot remember their password, they can e-mail Matthew.Parsnick@cobbk12.org to have that password reset.

 **Need additional technology support?**

 Email our media specialist, Mr. Parsnick, at matthew.parsnick@cobbk12.org

Expectations of Teachers

Teachers will follow the posted daily schedule, provide direct and indirect instruction, communicate assignments and feedback through a variety of methods including CTLS Parent, Gradpoint, Zoom, TEAMS, as well as any other format that will improve student learning.

Teachers will respond to email and phone messages within 48 hours.

Teachers will be available during their planning periods for additional student remediation and individualized support

Teachers will incorporate a variety of assignments, assessments, and multiple opportunities for content and standard mastery.

Teachers will provide a variety of summative and formative assessments, record grades, and update weekly.

Expectations for Students and Families

Virtual learning will continue for the entire Spring 2020 semester. All students will be required to log in each day and work to complete required modules within the Grad-point platform just as they would in a face to face setting. While this is certainly not our ideal situation, students can be assured that success can be obtained if they maintain consistent effort as we move through each quarter. Students will be accountable for their work, effort, and grades earned. In December, we had approximately 40 students earn their high school diploma and look forward to celebrating the success of even more students in May.

Below are some specific items that will be daily expectations of all students in order to be successful:

1. Students will engage daily with their teachers, which includes but is not limited to participating in live learning sessions, completing assignment, assessments, and module completion in the Grad-point platform.
2. Students must maintain frequent contact with teacher through all available channels. Maintaining consistent effort and contact with teachers has proven to be the two most effective factors for student success.

 **WORK HARD…**

 **STAY FOCUSED…**

 **MAINTAIN CONSISTENT EFFORT!**

Student Attendance

In order for a student to be successful during this period of remote learning, attendance each and every day is imperative. Students are expected to sign in each day through the Gradpoint platform and participate in module completion during their assigned class period.

Any questions or concerns regarding student attendance should be emailed to ryan.nyeste@cobbk12.org

Student Grades

Teachers will assess, update, and record grades weekly. Students and parents will have access to student grades through the Parent Vue process. Specific questions about assignments and grades should be addressed directly with individual teachers.

If you need assistance with accessing Parent Vue, please contact Kathie Baker kathie.baker@cobbk12.org

Georgia Milestones/End of Course Tests

Students are required by the State of Georgia to take and End of Course Test for the following courses: American Lit, Biology, Algebra 1, U.S. History. All EOC tests will count .01% for students final grade per adjustments made by the State of Georgia. Please contact Chris Jackson if you have any additional questions at chris.jackson@cobbk12.org

**Additional Student and Family Support and Services**



Students who receive special education/504 services will continue to receive continued support through the virtual learning process. If you have specific questions or needs regarding how your child’s services will be provided through virtual learning, please contact your child’s individual case manager for initial assistance.

Kristin Willis Student Support Admin Kristin.Willis@cobbk12.org

Debra Bono Special Ed Teacher/Case Manager Deborah.bono@cobbk12.org

Rose Del Orto Special Ed Teacher/Case Manager Rosemarie.DellOrto@cobbk12.org

Theresa Reticker-Schultz Special Ed Teacher/504 Coordinator Theresa.Reticker-Schultz@cobbk12.org



Students who receive ESOL services will continue to receive continued support through the virtual learning process. If you have specific questions or needs regarding how your child’s services will be provided through virtual learning, please contact Jennifer Pritt our ESOL Lead Teacher, jennifer.pritt@cobbk12.org

Need a Device

If you have a need for a computing device to assist you in completing your coursework, please communicate with your individual teacher or email Mr. Jackson at chris.jackson@cobbk12.org for additional information. While there is not a guarantee we can provide all students with a device, we will do our best to ensure that each student in need, will be taken care of. Currently, we have students on a waiting list to receive a device.

Media Center Resources/Technology Support

Mr. Parsnick, our media specialist, is available to students and parents who need digital resources and assistance with technology. He can be reached via e-mail at matthew.parsnick@cobbk12.org

Social Emotional Support/Counseling

Counselors will be available Monday-Thursday from 8am-4pm. Please click on your counselor's name on our virtual hallway link <https://tinyurl.com/y4rg6gfs> to schedule an appointment. *Please click on “present” to make the link active.*

If you are in need of immediate mental health support, please see the list of resources below for support**.**

**Peachford Psychiatric Hospital Grady Hospital Psychiatric Emergency Clinic**

**770-454-2302,** [**www.peachfordhospital.com**](http://www.peachfordhospital.com) **404-616-4762**

**Ridgeview Institute River Woods Mental Health**

**770-434-4567,** [**www.ridgeviewinstitute.com**](http://www.ridgeviewinstitute.com) **770-991-8500,** [**www.riverwoodsbehavioral.com**](http://www.riverwoodsbehavioral.com)

**Nationwide Hotline Georgia Crisis and Access Line**

**1-800-SUICIDE (800-784-2433) 1-800-715-4225,** [**www.behavioralhealthlink.com**](http://www.behavioralhealthlink.com)

Additional Non/Academic Resources

CTLS

**Meal Request and Delivery**

Please click on the link below for additional information regarding meal kits and dinner pick up opportunities that are available to Cobb Horizon families through the Cobb County School District Food Services Department. <http://info.cobbk12.org/centraloffice/foodservices/>

**Must Ministries Food Pantry**

Students and their families needing additional food support--please click on the following links to complete a short application ([English Registration Form,](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.tfaforms.com%2F4753616&data=02%7C01%7CAdonica.Bailey%40cobbk12.org%7C3de7724cca70411586e608d7ed3806dc%7C2fce1dfb919f4938aab8c47f0fc9182d%7C0%7C0%7C637238697199597522&sdata=RWpS%2BeUWSs4q2f23mIDaE2fpsYiyPEUc0SnKgJvBg2Y%3D&reserved=0) [Rigistro Espanol).](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.tfaforms.com%2F4756926&data=02%7C01%7CAdonica.Bailey%40cobbk12.org%7C3de7724cca70411586e608d7ed3806dc%7C2fce1dfb919f4938aab8c47f0fc9182d%7C0%7C0%7C637238697199607516&sdata=N3%2BvEcoAOoFt5erbH4cnLpyBsJXPOX98bA8jycqIskU%3D&reserved=0) Contact Mrs. Bailey, Site Coordinator at adonica.bailey@cobbk12.org or **470-428-5116** to ensure boxed food items are prepared for you. Families will receive an announcement with date and time of distribution.