



Kincaid Elementary

4th/5th Grade Common Grading Practices

Categories	Each subject will be divided into the following categories: Tests, Quizzes, Projects/Labs, Classwork (can be individualized by teacher).
Category Weights	Kincaid does not weight grades by percentages. Classwork and quizzes are considered formative assessments, and tests and projects are considered summative assessments. Summative assessments count twice as much as formative assessments in the gradebook.
Missing Assignments/Grades	If a student is missing a grade, the teacher will leave the box empty. Ample opportunity, as determined and communicated by the teacher, will be given to allow the assignment to be completed. However, after the make-up window closes, the teacher will enter the grade as a 50%, with a note in the gradebook to explain that the assignment wasn't returned.
Retesting	Retests are allowed on specific assessments, upon student request within one week. The maximum retest score allowed is 76%. Our goal is to promote strong study habits, while also encouraging student mastery of content.
Behavior Consequences in Grades	Academic grades should reflect student mastery of the standards. Points will not be deducted for missing names, etc. Other behaviors can be reflected in the behavior/study habits section of the report card.
Assignment Grades in Multiple Subjects	Some assignments or projects may include grades for more than one content area. This will be communicated ahead of time. For example, a social studies project could include a rubric aligned to social studies standards, and another rubric aligned to ELA standards.
Number of Grades per Nine Weeks	Students will receive between 9 and 12 grades every nine weeks for ELA, Math and Reading. Students will receive 5 to 8 grades in Science and Social Studies every nine weeks. Health grades can include participation in Counseling lessons.
Homework	40 – 50 minutes of homework may be assigned each night. Homework will not be assigned on the weekends unless it is an extended project. Homework will not be graded nor entered into the gradebook. Missing/incomplete homework can be reflected in the behavior/study habits section of the report card.
Types of Grades	Kincaid uses percentages and not points.
Enrichment Grades	Students are evaluated based on class participation and skill development. Assessment may include, but are not limited to: performance tasks, rubrics, self-evaluations, group work, demonstrations, and teacher observations.