



FY2017 BUDGET DEVELOPMENT CALENDAR

Gray shading indicates request for Board participation.

<u>Date</u>	<u>Responsibility</u>	<u>Event</u>									
Oct. 14, 2015	CFO	Present FY2017 Budget Forecast to the Board.									
Nov. 2015 - Feb. 2016	Chief Leadership & Learning Officer	Prepare FY2017 Personnel Allotments for each school and determine student/teacher ratio requirements and needs.									
Dec. 2015 - Feb. 2016	Budget Director	Prepare FY2017 Budget Development Procedures/Reports (Personnel Formula Allotments, Salary & Operating Accounts, Other Funds).									
Feb. 10, 2016	CFO	Present FY2017 Budget Calendar Review FY2016 current year Budget status Review Governor's FY2017 Educational Funding Proposal									
Feb. 18 - 19, 2016	Budget Director	Budget Training Sessions for Central Office Departments to discuss FY2017 Budget procedures posted to the Intranet. Budget Administrator Reports (BAR) will be distributed during this week.									
		<table border="0"> <thead> <tr> <th><u>Date</u></th> <th><u>Place</u></th> <th><u>Time</u></th> </tr> </thead> <tbody> <tr> <td>February 18</td> <td>440 Glover Street - Glover Room</td> <td>3:00 PM to 4:00 PM</td> </tr> <tr> <td>February 19</td> <td>440 Glover Street - Glover Room</td> <td>10:00 AM to 11:00 AM</td> </tr> </tbody> </table>	<u>Date</u>	<u>Place</u>	<u>Time</u>	February 18	440 Glover Street - Glover Room	3:00 PM to 4:00 PM	February 19	440 Glover Street - Glover Room	10:00 AM to 11:00 AM
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February 18	440 Glover Street - Glover Room	3:00 PM to 4:00 PM									
February 19	440 Glover Street - Glover Room	10:00 AM to 11:00 AM									
Feb. 19 - March 11, 2016	Central Office Staff	Central Office Review of FY2017 Budgets.									
March 1 - 3, 2016	Budget Dept. Staff	Q&A Sessions for Budget Assistance (First Come First Served Basis):									
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March 2016	Superintendent Executive Cabinet	<u>Administrative Budget Sessions</u> Specific dates to be decided.									
March 9, 2016	CFO	Provide Budget Update to the Board									
March 11, 2016	Central Office	Deadline for Central Office Departments to return completed reports to the Budget Department									
Late March 2016	Budget Director	<u>FY2017 Budget Digest Presentation</u> Tax Digest Update - Cobb County Tax Assessor - Cobb Annual Meeting with Cobb Tax Assessor to update Cobb County Government entities regarding the development of the tax digest and digest growth.									
April 13 & April 28, 2016	Board Of Education Superintendent CFO	Budget Review Committee FY2017 Board Budget Work Sessions:									
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April 28	Board Room - Adopt FY2017 Tentative Budget	7:00PM									
April 29 - May 2, 2016	Budget Director	Prepare the FY2017 Popular Budget Report and the Internet Report for presentation to the citizens of Cobb County.									
May 3, 2016	Budget Director	Advertise FY2017 Tentative Budget in the Marietta Daily Journal Advertise FY2017 Tentative Budget - Place Tentative Popular Report on the web at www.cobbk12.org									
May 11, 2016	Board Of Education Superintendent CFO	<u>FY2017 Budget Public Forum (8:00 AM - 8:30 AM)</u> Board of Education & Superintendent conducts a public forum for the FY2017 Tentative Budget. Interested parties will present any additional input or comments. <u>Board Work Session (8:30 AM)</u> Present Board Agenda Item for approval of FY2017 Budget.									
May 19, 2016	Board Of Education	<u>Legal Adoption of the FY2017 Budget at the regular Board Meeting (7:00 PM)</u>									
July 4, 2016	Budget Director	Advertise three public hearings for Taxpayer Bill of Rights in the newspaper and on the website at www.cobbk12.org . Advertise Current Tax Digest and Five Year History of Levy in the newspaper.									
July 12, 2016	Board Of Education Superintendent	Hold first and second public hearings for Tax Digest (514 Glover Street - Board Room - 8:30AM and 6:00PM).									
July 20, 2016	Board Of Education Superintendent	Hold third public hearing for Tax Digest (514 Glover Street - Board Room - 8:30AM). <u>Set the FY2017 Millage Rate - Board Room (9:00 AM)</u>									