

## **School Counseling Program Annual Calendar 2024-2025**

### August 2024

- **Open House (8/15)**
- **Counselor Best Practices Meeting (8/19)**
- **Local Care Team Coordinator Training (8/22)**
- **504 Training (8/30)**
- **Coordinate Records Transfer to Tapp MS Counselor**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
- Leadership Team, Staff, and Impact Team Meetings
- Coordinate Snacks with Singletary
- Coordinate Reflections of Trinity weekend bags for students

### September 2024

- **Annual Administrative Conference (9/3)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
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### October 2024

- **Wear Blue Day to support Bullying Prevention (10/7)**
- **School Counseling Advisory Board Meeting (10/9)**
- **Small Groups begin**
- **Red Ribbon Week (10/28-11/1)**
- **Food drive for Calvary Children's Home (TBD)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support

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#### November 2024

- **Coordinating Holiday Assistance**
- **Varner Coordinators for McEachern High School Shop with an Indian (TBD)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
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#### December 2024

- **Coordinating Holiday Assistance**
- **Varner Coordinators for McEachern High School Shop with an Indian (TBD)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
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#### January 2025

- **Coordinating the Terrific Kids Ceremony for good character (1/24)**
- **Promote Kindness Week (1/27-1/31)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting

- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
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#### February 2025

- **Begin 2<sup>nd</sup> Round of Small Groups**
- **Counselor Master Class (2/24)**
- Response to Intervention & 504 Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
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#### March 2025

- **Elementary Counselors Best Practices Meeting (3/3)**
- **Counselor Master Class (3/31)**
- Response to Intervention & 504 Meetings
- Counselor's Business Meeting
- Collaboration with co-Counselor
- Core Team Meeting
- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
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#### April 2025

- **School Counseling Advisory Board Meeting (4/16)**
- **Counselors' Professional Recognition Program (4/17)**
- **Coordinating Terrific Kids Ceremony for good character (4/18)**
- **Preparing Closing the Gap Results Report**
- Response to Intervention Meetings
- Collaboration with co-Counselor
- Core Team Meeting
- Small Groups
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
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May 2025

- **5<sup>th</sup> Grade Articulation with Tapp MS Counselor (TBD)**
- **RTI End of Year Paperwork and Checklist**
- **504 End of Year Paperwork and Checklist**
- **Closing the Gap Results Report Due (5/23)**
- Response to Intervention Meetings
- Counselor's Business Meeting
- Collaboration with co-Counselor
- Core Team Meeting
- Classroom Counseling Lessons
- Individual Counseling
- Crisis Intervention and Support
- Consultations and Conferences with Parents, Teachers, School Social Worker, School Psychologist, and Administrators
- Leadership Team, Staff, and Key Team Meetings
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