

Cobb County School District 2025-2026 Annual Local Wellness Plan Timeline

Action Item	Person/Persons Responsible	Due Date	Directions
Assign a Local School Wellness Representative who creates a School Health Advisory Council	Principal	August 01, 2025	Assign and provide Local School Wellness Representative contact. Email FNS Wellness Assistant Director (William.Snead@cobbk12.org) the name of your school's Wellness Representative.
Read District Administrative Rule EEE-R Wellness Program and JHA-R Student Activities Fund Raising	Principal Local School Wellness Representative School Health Council	August 22, 2025	Read: District Administrative Rule EEE-R Wellness Program <ul style="list-style-type: none"> EEE-1 Wellness Program Protocol EEE-2 Nutrition Standards for All Foods Sold in Schools District Administrative Rule JHA-R Student Activities Fund Raising Form JHA-2 Competitive Foods Fundraising Guidelines
Submit names of Local Members of School Health Advisory Council	Local School Wellness Representative	August 22, 2025	Enter and submit the Local School Health Advisory Council Members information. Members of the School Health Advisory Council will include: administrator, teacher, health and/or physical educator, café manager, school nurse, counselor, parent/guardian (parent can be a CCSD staff member and serve a dual role), and student. <i>Enter at CCSD Wellness Support Site under the section titled "School Wellness Plan" then "School Health Council Form".</i>
Enter Local School Wellness Activities Action Plan/Goals	Local School Wellness Representative School Health Advisory Council	August 29, 2025	Enter wellness activities that the school will engage in to address the school health assessment survey results. This is just for planning purposes. You will report actual activities completed in a different section. <i>Enter at CCSD Wellness Support Site under the section titled "School Wellness Plan" then "School Wellness Activities Plan/Goals Form".</i>
Continue to page 2.			Thank you for your continued help in ensuring that Cobb County is compliant with the Wellness Policy. If you need any help with nutrition presentations, job fairs, or cooking demos, submit a Presentation/Event Request form on our CCSD Wellness Support Site.

Complete Alliance for a Healthier Generation's Assessment <i>The Alliance Assessment is a living document. If completed the year before it takes <30 minutes to complete.</i>	Local School Wellness Representative School Health Advisory Council	November 07, 2025	Complete Alliance Assessment Modules <i>Use Alliance tools which are located at CCSD Wellness Support Site under "Health Assessment Resources" then "Alliance Assessments" to complete modules.</i> Once Completed you must Enter Alliance Module Completion Information to get credit. <i>Enter at CCSD Wellness Support Site under the section titled "Health Assessment Resources" then "Alliance Modules Report Form".</i>
Complete Smart Snack Documentation Form	Principal or Designee	November 7, 2025	Complete and submit Smart Snack Documentation Form. <i>Enter at CCSD Wellness Support Site under the section titled "Smart Snack Documentation" then "Smart Snack Documentation Form".</i>
School Health Advisory Council must meet to discuss local wellness at least once a semester	Local School Wellness Representative School Health Advisory Council	<u>Once a semester</u> By December 05, 2025 By May 08, 2026	Enter the date that the School Advisory Council met and the number of members who attended the meeting (need a minimum of two members in attendance to be considered a meeting). <i>Enter at CCSD Wellness Support Site under the section titled "School Wellness Plan" then "School Health Council Meeting Form".</i>
Complete activities and submit to via Forms; at least 3 for students and at least 2 for adults /staff	Local School Wellness Representative School Health Advisory Council	Monthly or when activities are completed.	Complete Wellness Activities; at least 3 for students and 2 for staff. Submit Wellness Activity Reports; at least 3 for students and 2 for staff. <i>Enter at CCSD Wellness Support Site under the section titled "School Wellness Plan" then "Wellness Activity Report Form".</i>
Communicate to Assistant Superintendents compliance with Rule EEE-R Wellness Program	FNS Wellness Assistant Director	Mid-year – January 16, 2026 Year-end – May 29, 2025	Submit Report of Compliance. <i>FNS Wellness Assistant Director emails a Report of Compliance to the Assistant Superintendents.</i>
Add Wellness Report for view by the public.	FNS Wellness Assistant Director	June 25, 2026	Upload Wellness Report to public domain