



EMPLOYEE NAME: \_\_\_\_\_

Created: 7/17 Revised: 6/18; 7/24

### JOB DESCRIPTION

<b>POSITION TITLE:</b> Board Certified Behavior Analyst	<b>JOB CODE:</b> 441E
<b>DIVISION:</b> Academic-Support and Specialized Services	<b>SALARY SCHEDULE:</b> Consultant
<b>DEPARTMENT:</b> Special Education	<b>WORK DAYS:</b> 218
<b>REPORTS TO:</b> Supervisor, Special Education	<b>PAY GRADE:</b> CC2 (5, 6, or 7)
<b>FLSA:</b> Exempt	<b>PAY FREQUENCY:</b> Monthly
<b>PRIMARY FUNCTION:</b> Provides essential functional behavior assessment and behavior intervention planning for student with disabilities.	
<b>REVISION DATE (S):</b> 7/24	

### REQUIREMENTS:

1.	Educational Level: Master’s Degree
2.	Certification/License Required: Valid Georgia Teaching Certificate; Board Certified Behavior Analyst License
3.	Experience: Completion of all required hours for BCBA license
4.	Physical Activities: Routine physical activities that are required to fulfill job responsibilities; ability to lift a student up to a weight of 60 pounds; ability to perform a two-person lift for students over 60 pounds
5.	Knowledge, Skills, & Abilities: Written and oral communication; understanding of applied behavior analysis methodologies; functional behavioral assessment; assessment and treatment of severe behavior; ability to evaluate the evidence base underlying treatments and interventions

***The Board of Education and the Superintendent may accept alternatives to some of the above requirements.***

### ESSENTIAL DUTIES:

1.	Demonstrates prompt and regular attendance.
2.	Ensures implementation of Behavior Intervention Plan/Positive Support Plan and the data collection.
3.	Serves as an active member of the Collaborative Support Panel or Treatment Team.
4.	Provides support and consultation to teachers regarding IEPs, BIPs, and FBAs.
5.	Serves as District liaison with outside BCBA providers.
6.	Attends IEPs meetings as appropriate.
7.	Provides guidance and support to local school staff regarding behavior interventions and implementation of behavior plans using Applied Behavior Analysis (ABA)
8.	Develops recommendations for crisis plans as appropriate.
9.	Oversees the Functional Behavior Assessment Process and provides oversight in the development of Behavior Intervention Plans.
10.	Provides oversight and supervision of Registered Behavior Technicians (RBT) including ensuring appropriate licensure.
11.	Provides professional learning to district staff on behavior interventions and supports including de-escalation and restraint certification.
12.	Performs other duties as assigned by appropriate administrator.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_