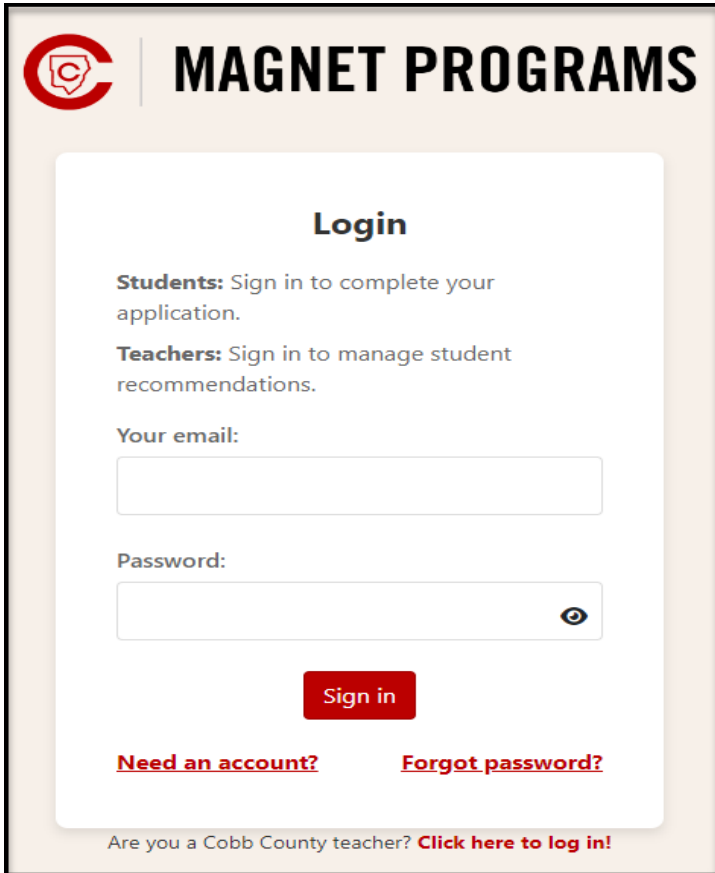


How to apply – [CCSD Students](#)

1.) Go to the CCSD Website→Menu→Academic Division→Assessment & Personalized Learning→Magnet Programs→Scroll down to Application Information

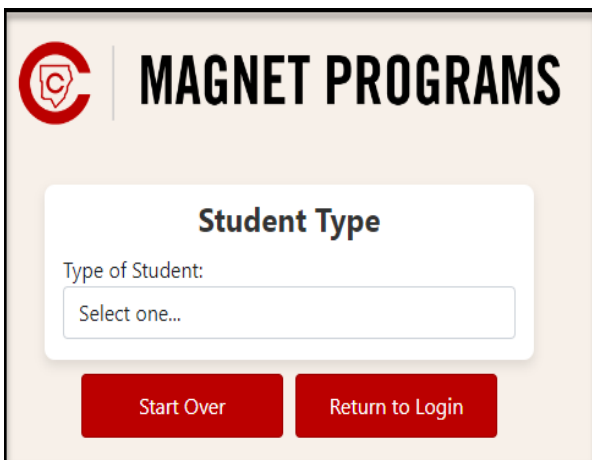
<https://www.cobbk12.org/page/38578/magnet-programs>

2.) Click on Need an account. This will create your new Magnet application login.

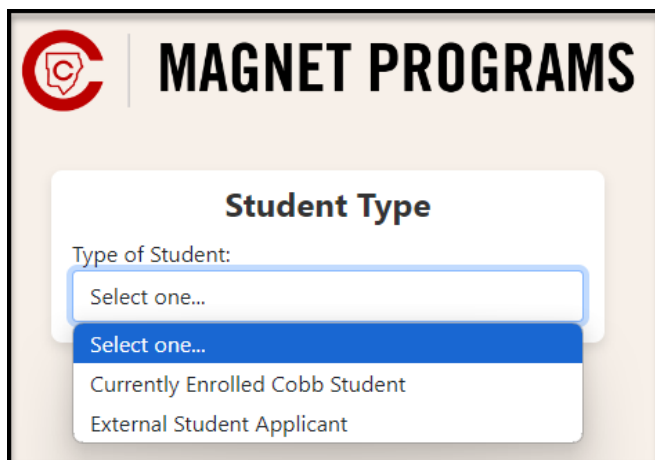


The screenshot shows the Magnet Programs login interface. At the top left is the Cobb County Schools logo, followed by the text "MAGNET PROGRAMS". Below this is a white box with the heading "Login". Under "Login", there are instructions for "Students" (Sign in to complete your application) and "Teachers" (Sign in to manage student recommendations). There are two input fields: "Your email:" and "Password:". Below the password field is a "Sign in" button. At the bottom of the white box are two links: "Need an account?" and "Forgot password?". Below the white box, there is a link: "Are you a Cobb County teacher? [Click here to log in!](#)".

3.) Select from the drop-down choices. Currently Enrolled Cobb Student



The screenshot shows the Magnet Programs student type selection page. At the top left is the Cobb County Schools logo, followed by the text "MAGNET PROGRAMS". Below this is a white box with the heading "Student Type". Under "Student Type", there is a label "Type of Student:" and a drop-down menu with the text "Select one...". Below the drop-down menu are two buttons: "Start Over" and "Return to Login".



The screenshot shows the Magnet Programs student type selection page with the drop-down menu open. At the top left is the Cobb County Schools logo, followed by the text "MAGNET PROGRAMS". Below this is a white box with the heading "Student Type". Under "Student Type", there is a label "Type of Student:" and a drop-down menu with the text "Select one...". The drop-down menu is open, showing three options: "Select one..." (highlighted in blue), "Currently Enrolled Cobb Student", and "External Student Applicant".

4.) You must enter your CCSD Student ID, First and Last Name (as it is listed on your enrollment record), then your Birthday.

5.) Click: Find My Information. If the information entered is does not find a match in our CCSD portal, you will receive an error message. (See image in red.)

The screenshot shows the 'MAGNET PROGRAMS' header with a logo. Below it is a form titled 'Student Type' with a dropdown menu set to 'Currently Enrolled Cobb Student'. Underneath is the 'Demographic Information' section with input fields for 'Student ID', 'First Name', 'Last Name', and 'Birthdate' (with a date picker icon). A red 'Find My Information' button is at the bottom of the form, along with 'Start Over' and 'Return to Login' buttons.

Could not find a Cobb County School District student who is eligible to apply to the Magnet Program with this information. Please ensure your first and last names are typed exactly as they appear in your student registration (including hyphens, apostrophes, and spaces). If you are still unable to verify your information, please contact your local school office for assistance.

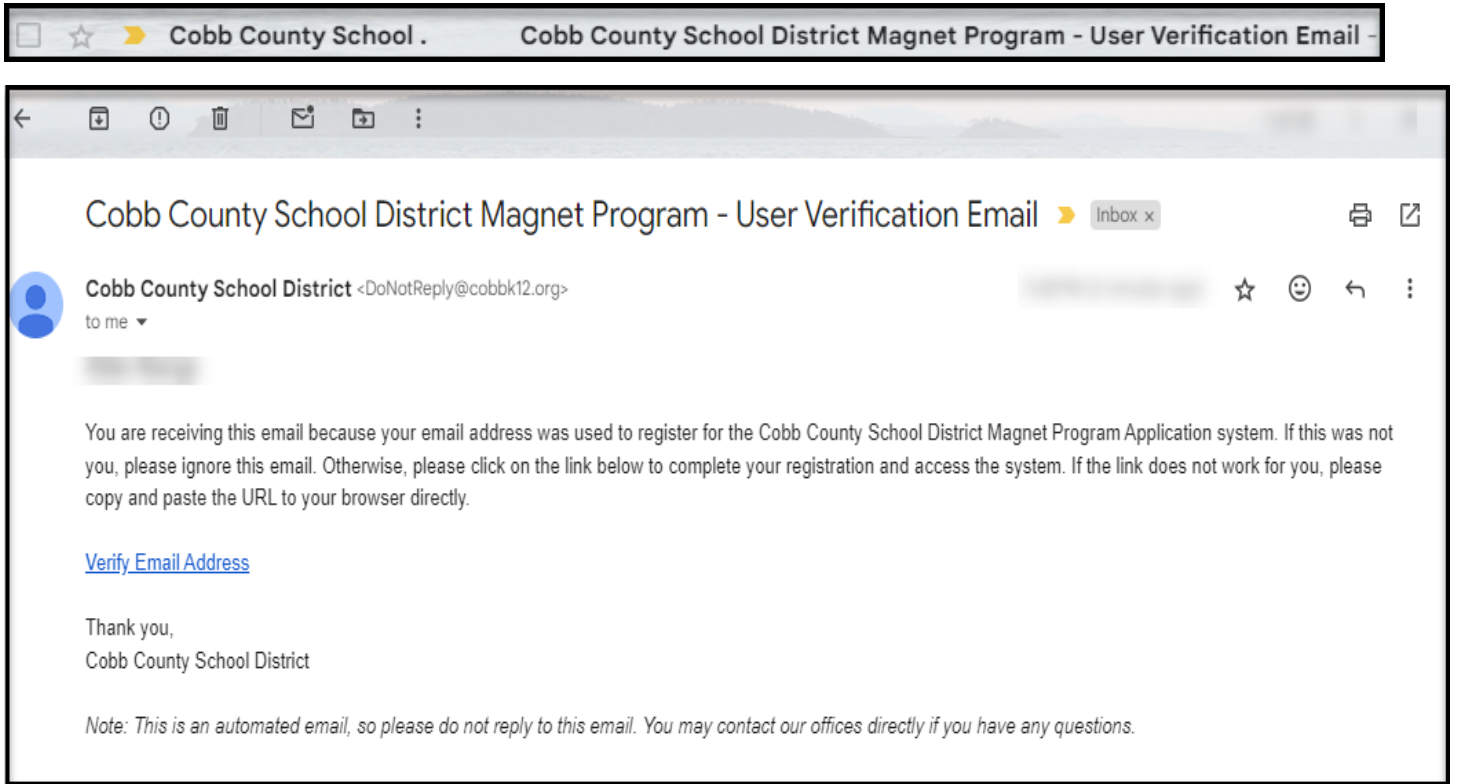
6.) Once the system verifies, you're a current CCSD student, you will be asked to create your account.

7.) The password requires eight characters and at least one uppercase and one number.

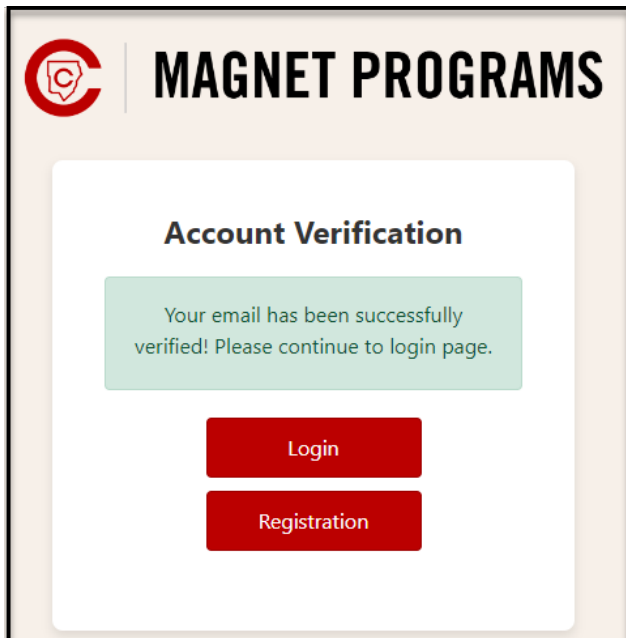
The screenshot shows a green notification bar at the top that says 'Validated Cobb Student.'. Below it is the 'Account Creation' form with input fields for 'Email Address', 'Password', and 'Confirm Password'. There are eye icons for password visibility. A checkbox is present with the text 'I understand that all Magnet communication will go through this email.'. A red 'Register' button is at the bottom.

The screenshot shows the 'MAGNET PROGRAMS' header. Below it is a green message box that says: 'Thank you for registering for the CCSD Magnet Program Application. An email has been sent to [redacted]. Please follow the link in the email in order to confirm your account.'

8.) Once you click Register, it will display a message telling you an email has been sent. Please follow the link in the email to confirm your account.



9.) The link will open a window confirming your account and email. Click Login and proceed to the application.



10.) My Application Progress tab: This tab will show you the progress of each step within your application process.

**MAGNET PROGRAMS**

My Application Progress

Applicant Information 100%

Magnet Program Selection 0%

11.) Since you are a current CCSD student, the Applicant Information is already imported from your account.

Note: The information on this page is populated with your enrollment data from the Cobb County School District. If anything appears incorrect or needs to be updated, please reach out to your local school office. Once the information has been updated with the school district, it will automatically update your application when your application is submitted.

**MAGNET PROGRAMS**

Applicant Information

Demographic Information

First Name: \* [input field] Last Name: \* [input field]

Student Phone: [input field] Current School Name: [input field]

Birth Date: \* [input field]

Home Address \* [input field] Address Line 2 [input field] GA [dropdown]

Mailing Address \* [input field] Address Line 2 [input field] GA [dropdown]

Primary Contact

Contact Type: [input field]

First Name: \* [input field] Last Name: \* [input field]

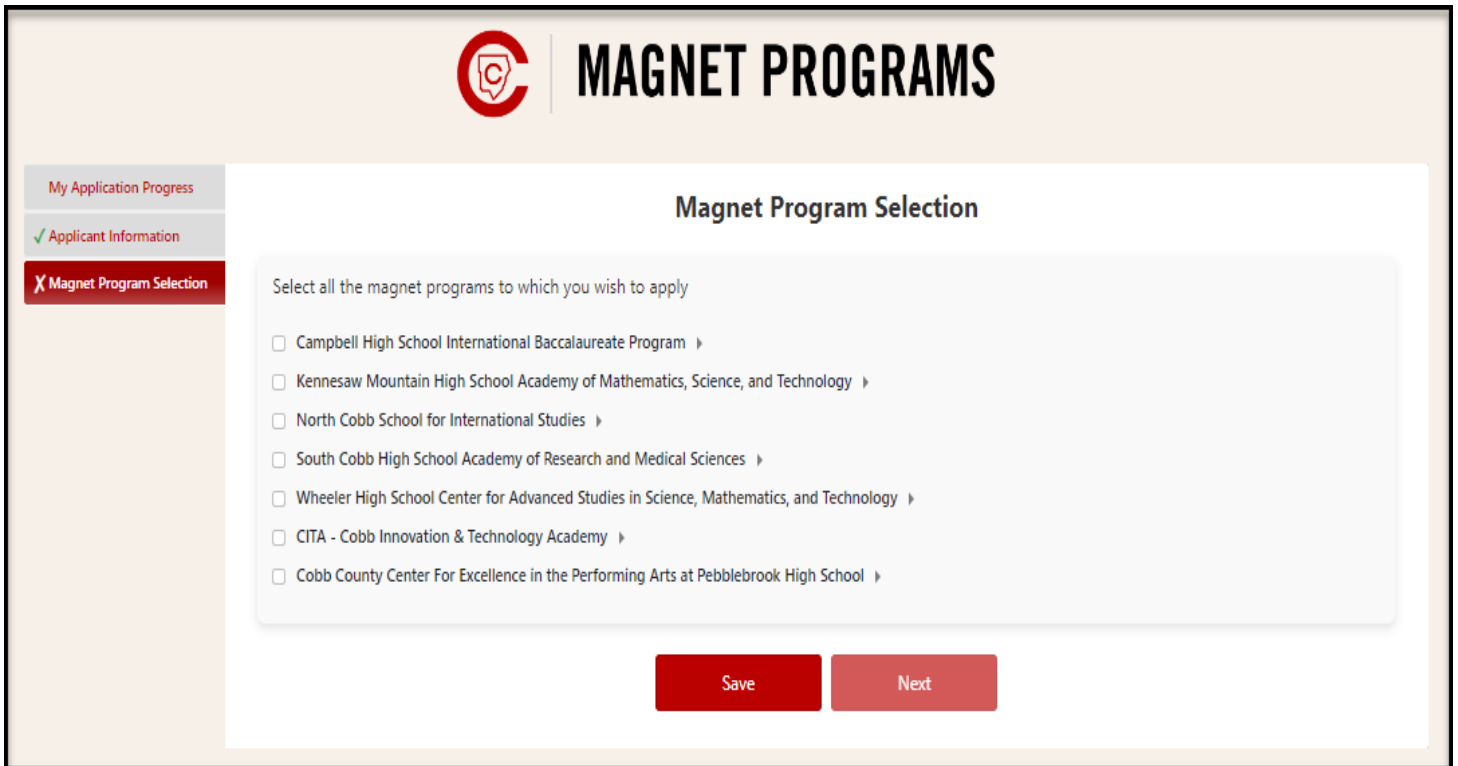
Phone: \* [input field] Email: \* [input field]

Save Next

Note: The information on this page is populated with your enrollment data from the Cobb County School District. If anything appears incorrect or needs to be updated, please reach out to your local school office. Once the information has been updated with the school district, it will automatically update your application when your application is submitted.

12.) Magnet Program Selection: Check each program you would like to apply for.

13.) When you have selected the programs you wish to apply for click Next and more tabs will appear that will require to be completed.

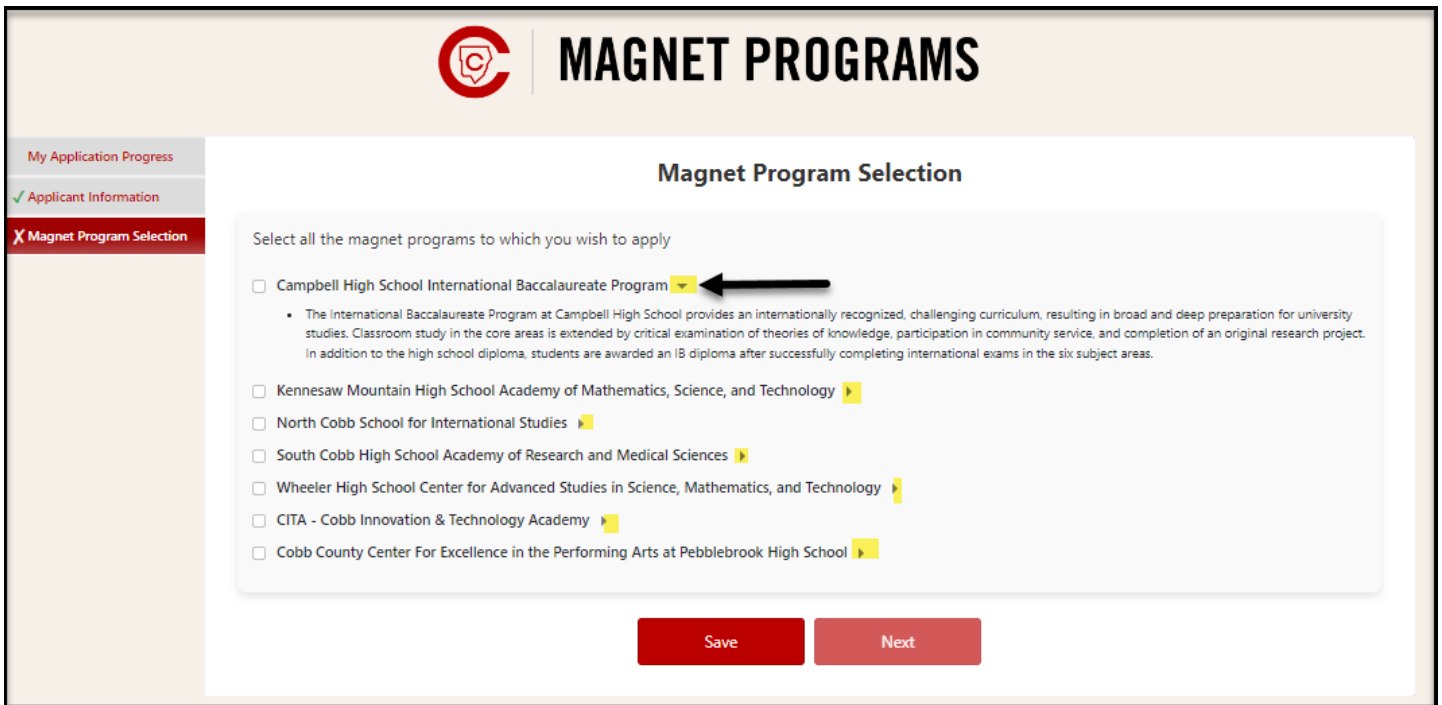


The screenshot shows the 'MAGNET PROGRAMS' section of an application portal. On the left, a sidebar indicates the current step: 'Magnet Program Selection' (highlighted with a red 'X'), 'Applicant Information' (checked with a green checkmark), and 'My Application Progress'. The main content area is titled 'Magnet Program Selection' and contains the instruction 'Select all the magnet programs to which you wish to apply'. Below this, there is a list of seven programs, each with an unchecked checkbox and a right-pointing arrow:

- Campbell High School International Baccalaureate Program ▶
- Kennesaw Mountain High School Academy of Mathematics, Science, and Technology ▶
- North Cobb School for International Studies ▶
- South Cobb High School Academy of Research and Medical Sciences ▶
- Wheeler High School Center for Advanced Studies in Science, Mathematics, and Technology ▶
- CITA - Cobb Innovation & Technology Academy ▶
- Cobb County Center For Excellence in the Performing Arts at Pebblebrook High School ▶

At the bottom of the main content area, there are two red buttons: 'Save' and 'Next'.

\*\*Note: By clicking the little arrow, you can read more information about each program.



This screenshot is similar to the first one but shows the first program, 'Campbell High School International Baccalaureate Program', with its dropdown arrow expanded. A black arrow points to the expanded dropdown menu. The menu contains the following text:

- Campbell High School International Baccalaureate Program ▼
  - The International Baccalaureate Program at Campbell High School provides an internationally recognized, challenging curriculum, resulting in broad and deep preparation for university studies. Classroom study in the core areas is extended by critical examination of theories of knowledge, participation in community service, and completion of an original research project. In addition to the high school diploma, students are awarded an IB diploma after successfully completing international exams in the six subject areas.
- Kennesaw Mountain High School Academy of Mathematics, Science, and Technology ▼
- North Cobb School for International Studies ▼
- South Cobb High School Academy of Research and Medical Sciences ▼
- Wheeler High School Center for Advanced Studies in Science, Mathematics, and Technology ▼
- CITA - Cobb Innovation & Technology Academy ▼
- Cobb County Center For Excellence in the Performing Arts at Pebblebrook High School ▼

The 'Save' and 'Next' buttons are visible at the bottom.

14.) School Specific Application Requirement: This tab will require an Essay to be completed for each program you are applying for.

The screenshot shows the 'MAGNET PROGRAMS' application interface. On the left is a navigation menu with the following items: 'My Application Progress', 'Applicant Information', 'Magnet Program Selection', 'School Specific Application Requirements' (highlighted in red), 'General Application Questions', and 'Educator Recommendations'. The main content area is titled 'Campbell Essay' and features a rich text editor with a toolbar containing bold (B), italic (I), underline (U), and a 'Format' dropdown menu. Below the editor is a character count '0 / 8000 Characters'. At the bottom of the form are two red buttons: 'Save' and 'Next'.

15.) If you are applying for CITA, you will be required to select your top three career pathways.

The screenshot shows the 'CITA Essay' section of the application. The navigation menu on the left is the same as in the previous screenshot, with 'School Specific Application Requirements' highlighted. The main content area is titled 'CITA Pathways' and includes the heading 'CTAE Pathways'. Below the heading is the instruction: 'Read through the pathway options in the dropdown menus below and rank your top 3 choices. Each pathway can only be selected one time.' There are three dropdown menus labeled 'Rank 1 Pathway:', 'Rank 2 Pathway:', and 'Rank 3 Pathway:'. At the bottom of the form are two red buttons: 'Save' and 'Next'.

16.) If you are applying for CCEPA, you will be required to select up to two majors and one minor.

The screenshot shows the 'CCCEPA Major/Minors' section of the application. The navigation menu on the left is the same as in the previous screenshots, with 'School Specific Application Requirements' highlighted. The main content area is titled 'CCCEPA Major/Minors' and includes the instruction: 'Select the major(s) you wish to audition for - NOTE: You can audition for up to two majors.' Below this instruction are five buttons: 'Dance', 'Drama', 'Musical Theatre', 'Technical Theatre', and 'Vocal'. Underneath these is another section titled 'CCCEPA Minors' with the instruction 'Select one minor'. This section contains seven buttons: 'Dance', 'Drama', 'Music Technology', 'Musical Theatre', 'Piano', 'Technical Theatre', and 'Vocal Music'. At the bottom of the form are two red buttons: 'Save' and 'Next'.

17.) General Application Questions: Awards, Leadership, Academic Activities, Non-Academic Activities, Characteristics, Course Selection, and Additional Information (which is the only optional section).

\*\*Note: Each section on this tab requires a response, even if it's "None."

The screenshot shows the Magnet Programs application interface. At the top, there is a logo and the text "MAGNET PROGRAMS". Below this is a navigation bar with tabs: "Awards", "Leadership", "Academic Activities", "Non-Academic Activities", "Characteristics", "Course Selection", and "Previous Per". On the left side, there is a sidebar with "My Application Progress" and several sections: "Applicant Information", "Magnet Program Selection", "School Specific Application Requirements", "General Application Questions" (which is highlighted in red), and "Educator Recommendations". The main content area is titled "Awards" and contains a rich text editor with a toolbar (B, I, U, Format, bulleted list, numbered list, link, unlink) and a large text input area. At the bottom of the text area, it says "0 / 8000 Characters". Below the text area are two red buttons: "Save" and "Next".

18.) If you are applying to CCEPA, you will have an additional section on this tab to complete.

The screenshot shows the Magnet Programs application interface for the "Previous Performing Arts Experiences" section. The navigation bar at the top has tabs: "Previous Performing Arts Experiences" (highlighted in red), "Awards", "Leadership", "Academic Activities", "Non-Academic Activities", "Characteristics", and "Course Selection". The sidebar on the left is the same as in the previous screenshot, with "General Application Questions" highlighted. The main content area is titled "Previous Performing Arts Experiences" and contains the text "Please describe any previous performing arts experience that you have." followed by "A response is required, even if it's 'None'". Below this is a rich text editor with a toolbar (B, I, U, Format, bulleted list, numbered list, link, unlink) and a large text input area.

19.) Educator Recommendations: Teachers will pre-populate in each drop-down subject based on your current year schedule.

The screenshot shows the 'MAGNET PROGRAMS' interface for 'Teacher Recommendations'. On the left is a navigation menu with 'Educator Recommendations' selected. The main content area has a title 'Teacher Recommendations' and a paragraph explaining that recommendations are required for each subject area and that users can manually add teachers not on the current roster. Below this, there are seven rows, each for a subject area: 'CTAE Teacher or Administrator/Counselor if no CTAE Teacher', 'Current English Teacher', 'Current Mathematics Teacher', 'Current Science Teacher', 'Current Social Studies Teacher', 'Performing Arts Teacher/Director (School or Community)', and 'Teacher of Choice'. Each row contains a dropdown menu labeled 'Choose CCSD Teacher' and a red 'Other' button. At the bottom center is a red 'Save' button.

20.) Once you have completed all steps and each tab has a green check showing completed, you may submit your application.

The screenshot shows the 'MAGNET PROGRAMS' interface for 'Finalize Application'. The left navigation menu now has 'Finalize Application' selected, and all other items have a green checkmark. The main content area has a title 'Finalize Application' and a paragraph stating that all application sections are complete and that users should review details before submitting. A note below states that upon submission, the application is no longer editable and that recommendation requests will be sent to the selected people, with an email address 'donotreply@cobbk12.org'. At the bottom center is a red 'Submit Application' button.



21.) After you click Submit Application you will see this pop-up asking you to Confirm Application Submission.

## Confirm Application Submission

Before you submit your application, please confirm that all information is accurate, complete, and revised.


Once you submit the application:

- You will be unable to edit the application.
- You will be unable to apply to additional Magnet Programs.
- All recommendation request emails will be sent.

**Please note:** You must sign up for a CCCEPA audition in order to be considered for the Cobb County Center For Excellence in the Performing Arts at Pebblebrook High School. [Click here for more information here.](#)

Submit Now
Submit Later

22.) After your application has been submitted, this screen will show you the programs applied for and the status of your recommendation requests. Please make sure you teachers are aware that you are applying for Magnet.



# MAGNET PROGRAMS

### Application Status


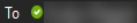
Program Name	Status
Campbell High School International Baccalaureate Program	Submitted
CITA - Cobb Innovation & Technology Academy	Submitted
Cobb County Center For Excellence in the Performing Arts at Pebblebrook High School	Submitted
Kennesaw Mountain High School Academy of Mathematics, Science, and Technology	Submitted
North Cobb School for International Studies	Submitted
South Cobb High School Academy of Research and Medical Sciences	Submitted
Wheeler High School Center for Advanced Studies in Science, Mathematics, and Technology	Submitted

### Recommendation Status








Recommendation Description	Sent to	Email	Email Sent	Completed
CTAE Teacher or Administrator/Counselor if no CTAE Teacher			09/09/2024	No
Current English Teacher			09/09/2024	No
Current Mathematics Teacher			09/09/2024	No
Current Science Teacher			09/09/2024	No
Current Social Studies Teacher			09/09/2024	No
Performing Arts Teacher/Director (School or Community)			09/09/2024	No
Teacher of Choice			09/09/2024	No

23.) Recommendation Request Emails: CCSD Educators will receive this email to login to the portal to complete your recommendation request.


Cobb County School District Magnet Program - Recommendation Request


 Cobb County School District <DoNotReply@cobbk12.org>  
To 

[Retention Policy](#) [CCSD Email Retention \(7 years\)](#)

   Reply  Reply All  Forward  

This application is in testing. If you received this email and you were not expecting it, please disregard it

Dear  :

You are receiving this email because your email address was submitted by  as a recommendation in the Cobb County School District Magnet Program application as a Current English Teacher. To submit a recommendation for the student, please login to the Magnet application via the [CCSD portal](#) and navigate to the Magnet Recommendation application.

Thank you,  
Cobb County School District

*Note: This is an automated email, so please do not reply to this email. You may contact our offices directly if you have any questions.*