



Change of Transportation for Clubs

Parents,

Below are the steps to change your child's transportation for club days. Please log in and change your child's transportation before their club starts next week. Fall clubs will start the week of August 14th and end the week of November 13th.

If you signed your child up for a second session club, please DO NOT choose club as a dismissal option, your dismissal option will remain the same.

Only follow these steps if your child goes to a 1st session club.

1. Log in to your Parent Vue account
2. Go to Student Information
3. Go to Dismissal Change
4. Click on View/Change Afterschool dismissal
5. Go to Temporary Dismissal Change
6. On the Pop-Up Calendar Select the Starting Date of the Club.
7. Click on the Drop-Down Transportation Type and Choose the Club Day and Club name: example (your child is in Monday Chess Club , choose Monday Chess Club) **If your child has more than one club day, you will have to repeat the above steps for each club day, starting with step 3.**
8. Next, you will be asked: Do You Need to Repeat Override? Please select YES and put the repeat dates in for that weekly club. The last week of clubs will be the week of March 25th, 2024.
9. In the comment section in "change of dismissal", please indicate the way your child will go home from the club.

Just a reminder: Go Safe is not used by Clubs. If you change your transportation on how they get home from clubs, you will need to directly communicate with the club sponsor. Any questions about clubs, should go to the club sponsor.