**Walton High School Parking Procedures**

* **CHECKLIST (please read):**

**\_\_\_\_\_ Complete on-line form** from link under Waltonhigh.org>Student>Student Parking

**\_\_\_\_\_ Bring the following to process your application:**

* Completed CCSD Parking Application, signed by student AND parent.
* Signed CCSD Rules & Regulations, signed by student AND parent.
* Completed Walton Parking Contract, initialed and signed by student AND parent.
* Completed CCSD Truancy and Tardy form regarding Parking Privileges (Form JLIE-1)
* Printed copy of student’s current Georgia driver’s license.
* Printed copy of student’s proof of auto insurance *(NOTE—date on card must show insurance will be valid on the first day student parks on campus.)*

This document must reflect the company’s name, telephone #, policy #, dates of coverage and the vehicle the student will be driving.

* Payment – MyPayments Plus printed receipt or screenshot on your phone to show.

**\_\_\_\_\_** Put the papers in the order listed above.

**\_\_\_\_\_** Make sure that **all** information requested on the application is entered. For example: VIN#, Tag#, License#, etc.

***Application will not be processed if you have any unpaid fine. This includes a parking fine, media center fine, etc.***

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| **Frequently Asked Questions:**  **When do I pick up the parking decal?** Parking decals are available for pick up during orientation. If unable to pick up, see Dr. Brown.  **May someone else bring my application in for me?** No, decals will not be given to other students.  **Can someone else pick up my parking decal?** Only students or their parents may pick up decals.  **May I laminate my decal?** No. Laminated decals will be considered “VOID”. You will receive a fine and be required to purchase a second decal. (Pull paper off the back of the decal and adhere to the passenger’s side front windshield lower corner.) | **Additional Parking and Driving Expectations:**  In addition to the parking guidelines outlined on the parking application, Walton Administration expects all drivers and passengers to conduct themselves responsibly while driving on Walton property and in local subdivisions.  All student drivers should understand that the following violations WILL result in their loss of parking privileges.   1. Leaving campus without checking out through PPO. 2. Suspension for any drug, alcohol, or weapons violation. 3. Excessive tardies. 4. Reckless driving (includes speeding through any part of the parking lot). 5. Entering the bus lane area before or after school without the permission of the Administration. 6. Not having valid Georgia tag. |