



COBB COUNTY
COMMUNICATIONS DEPARTMENT

**ONE TEAM.ONE GOAL.
STUDENT SUCCESS.**

Cobb County School District Closed | Annual Operational Employees Report (12-month Maintenance and Custodial):

All annual operational employees should report to work in order to inspect for damage and perform emergency repairs, unless they consider their routes unsafe. Annual operational employees unable to work a full day must use vacation, personal leave, or sick leave (if sick) for the partial or full day absence.

Non-exempt employees may also use accrued compensatory time for absence.

Please refer to [Board Administrative Rule AFC-R Emergency Closing](#) for more information as needed.

Employees should seek guidance from their supervisor regarding specific questions or concerns.

In any case, no team member should attempt to report to work if the route is unsafe.