



Pope Counseling Office **Summer Hours**

May 27 – July 23*

Tuesdays & Wednesdays

9:00 AM – 1:00 PM

*Pope Counseling will be closed **June 24-25** and **July 1-2**.*

Walk-ins are welcome for the following:

- Graduate final transcript requests (first is free; extras are \$2 cash)
- Underclassman unofficial transcript requests (\$2 each, cash only)
- Diploma pick-up (please bring your ID)
- Withdrawal paperwork
- Remediation consultations
- Final exam make-ups/placement tests (by appointment preferred – popecounseling@cobbk12.org)

New Student Enrollments by Appointment Only – virtual appointments through Teams due to construction

www.popeschoolcounseling.com → Enrollment Procedures

Contact Lisa Squier (lisa.squier@cobbk12.org) for appointments

*If you have additional questions, please come in or call 770-578-7903 during office hours
or email our summer email account popecounseling@cobbk12.org.*

*Emails and voicemails to the above contacts will be returned during summer office hours.
(Individual counselor emails/voicemails are not regularly checked over the summer.)*

There may be delays in responses during the summer months due to limited hours and staffing.