



SCHOOL COUNSELING

ADVOCACY. COLLABORATION. LEADERSHIP.

Annual Calendar Template

School: Floyd Middle School School Year: 2025-2026

A minimum of 80% of time recommended for direct and indirect student services and 20% or less in program planning and school support

Month	Delivering		Program Planning and School Support (Defining, Managing, Assessing, Fair-Share Responsibilities)
	Direct Student Services Activities (Include dates of school counseling initiatives or events, classroom and group activities, career/college nights, schoolwide academic support events, etc.)	Indirect Student Services Activities (Significant collaborations, leadership and advocacy activities)	
Ongoing Services	<ul style="list-style-type: none">• Individual Counseling• Crisis Counseling• Peer Mediation• Classroom Instruction• Small Groups• Closing-the-Gap Interventions• Student Advisement• Naviance Career Lessons• ES/MS and MS/HS Transitions• Sources of Strength Program• Dynamic Girls of Excellence Mentoring Sessions	<ul style="list-style-type: none">• 504 Consultation• RTI (Response to Intervention) Tier 3 Support• PBIS (Positive Behavioral Interventions and Supports) Team• Emails/ Phone calls• Promotion/ Retention Monitoring• Cobb County School District Vertical Team Meetings• Grade Level Meetings (Academic Coach, Teachers, Parents)• Cobb Acceleration Academy Support• Building Leadership Team• Enrichment Committee• Counselors, Social Worker, & Psychologist, Communities in Schools Team Meetings	<ul style="list-style-type: none">• Weekly CCC Meetings• Grade Level Meetings• CSOS/504/RTI Maintenance• Outside Agency Referrals• Hospital Homebound• Lesson Planning• Cobb County School District Professional Learning Meetings• Faculty Meetings• Program Goals/ Results Reports• Testing Support• Incident Management Team• Hall Duty• Counseling Advisory Team (CATS)
August	<ul style="list-style-type: none">• Meet the Counselors Sessions	<ul style="list-style-type: none">• 504 Accommodations to Teachers• 504 Meetings• RTI Tier 3 Meeting	<ul style="list-style-type: none">• 504 Training• Annual Program Needs Assessment• Middle School Best Practices Meeting• Cobb County School District All Counselor Meeting

			<ul style="list-style-type: none"> Records Transfer Local Care Team Meeting
September	<ul style="list-style-type: none"> High School Magnet Program Lesson (Overview of school district's High School Magnet Programs and the application process) 	<ul style="list-style-type: none"> 504 Meetings Conversations with the Counselors Parent Meeting MS/HS Curriculum Meeting 	<ul style="list-style-type: none"> Annual Administrative Conference IOWA and COGAT Testing Naviance Training
October	<ul style="list-style-type: none"> High School Magnet Program Lesson (Overview of school district's High School Magnet Programs and the application process) School Wide Red Ribbon Week Activities 8th Grade Classroom Lesson (Magnet Application Process) Sources of Strength Peer Leader Training 	<ul style="list-style-type: none"> 504 Meetings RTI Tier 3 Meetings Conference Week Fall Counselor Advisory Council 	<ul style="list-style-type: none"> PSAT Testing
November	<ul style="list-style-type: none"> High School Magnet Program Lesson (Overview of school district's High School Magnet Programs and the application process) Pebblebrook Magnet Interest Meeting 8th Grade Reality U Introduction Lesson 	<ul style="list-style-type: none"> 504 Meetings RTI Tier 3 Meetings 	<ul style="list-style-type: none"> Data Workshop ASIST (Applied Suicide Intervention Skills Training)
December	<ul style="list-style-type: none"> Naviance Career Lessons 	<ul style="list-style-type: none"> 504 Meetings RTI Tier 3 Meetings Conversations with the Counselors Parent Meeting Staff Self Care Professional Learning 	<ul style="list-style-type: none"> Reality U
January	<ul style="list-style-type: none"> Rising 9th Grade Registration Lesson 	<ul style="list-style-type: none"> 504 Meetings RTI Tier 3 Meetings National School Counseling Week High School Registration Meetings 	<ul style="list-style-type: none"> Cobb County School District Counseling Professional Learning Day Rising 9th Parent Informational Sessions

February	<ul style="list-style-type: none"> • Rising 9th Grade Registration Lesson 	<ul style="list-style-type: none"> • 504 Meetings • RTI Tier 3 Meetings • 8th Grade Articulation Road Shows 	<ul style="list-style-type: none"> • Rising 9th Parent Informational Sessions • ASIST (Applied Suicide Intervention Skills Training)
March	<ul style="list-style-type: none"> • Naviance Career Lessons • School Wide College & Career Day • Rising 6th Grade Articulation 	<ul style="list-style-type: none"> • 504 Meetings • RTI Tier 3 Meetings • Rising 6th Grade Parent and Student Night • Conversations with the Counselors 	<ul style="list-style-type: none"> • Middle School Best Practices • 6th Grade Articulation • Data Workshop • College and Career week
April	<ul style="list-style-type: none"> • Naviance Career Lessons 	<ul style="list-style-type: none"> • 504 Meetings • RTI Tier 3 Meetings 	<ul style="list-style-type: none"> • End of Grade Testing • Professional Recognition Ceremony
May	<ul style="list-style-type: none"> • Naviance Career Lessons 	<ul style="list-style-type: none"> • 504 Meetings • Tier 1 and 2 Meetings • End of the Year Retention Discussions • Spring Counselor Advisory Council 	<ul style="list-style-type: none"> • End of Grade Testing • Spring Advisory Council • Closing the Gap Results Report
June			