



*One Team, One Goal: Student Success*

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Marietta, GA 30060  
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[www.cobbk12.org](http://www.cobbk12.org)

March 3, 2022

Mr. Tom Litke  
Government Window, LLC  
175 Townpark Dr., STE 425  
Kennesaw, GA 30144

Dear Mr. Litke:

This is to advise you that your company has been awarded the following items from Cobb County School District **RFP P0522, Cobb Virtual Academy Online Tuition Payment System** as shown on the attached page.

This award is in accordance with the terms and conditions of the Request for Proposal and with your pricing remaining firm from **July 1, 2022 through June 30, 2023** with an option to renew. This award letter is not an official order.

If you have any questions about this award, please contact **Jeanette Gray, 770-426-3362** or [jeanette.gray@cobbk12.org](mailto:jeanette.gray@cobbk12.org). The **Office of Accountability and Research Department** contact is **Cheryl Rowley, 678-581-6791**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

Barbara Bates, CPPB, NIGP-CPP  
Director of Procurement Services

jmg

cc: Accounts Payable  
Elisha Davis, Government Window  
Ryan Fuller  
Cheryl Rowley  
Thomas Marshall  
Kyle Matthews

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Chris Ragsdale

RFP P0522, CVA Online Tuition Payment System  
 Award Letter  
 Government Window, LLC  
 Vendor-PO Mailing #: 104833  
 Vendor Contact Phone #: 877-575-7233 X500 (Elisha Davis)  
 Vendor Contact Email: [edavis@governmentwindow.com](mailto:edavis@governmentwindow.com)  
 Page 2

#	Description	Fee or Fee % Based on Class Cost
1	Single Transaction or Enrollment Fee	3% for credit/debit cards \$2.50 for eChecks
2	Merchant Fee - Credit Card or ACH	\$0
3	Returned Check Fee	\$0
4	Miscellaneous Fees - Provide any additional fees	\$0
5	One-time startup fees or continuing fees assessed to CCSD	\$0
6	Training	\$0
#	Description	Hourly Rate
7	Fee structure for additional, related services that may be needed during the award period.	\$0