



# DAVIS ELEMENTARY

## HANDBOOK 2021-2022

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*Marc Renna Assistant Principal*

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# Welcome to Davis Elementary



*Together we make a difference!*

## Welcome to the New School Year

**Kristin Erbskorn, Principal**

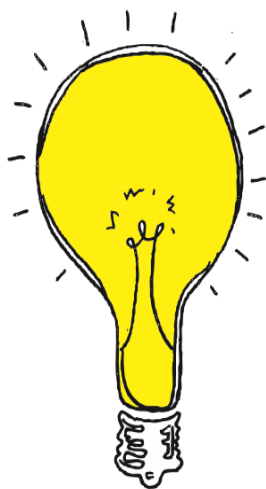
Welcome to Davis Elementary! We are excited to begin another year supporting the academic, emotional, and social growth of your child. Thank you for taking an active role in the Davis Community!

This handbook will guide you through many of the practices and procedures in place to create a safe and caring environment for our students. Our website will also serve as a great resource to find the most current information. ([www.cobbk12.org/davis](http://www.cobbk12.org/davis)).

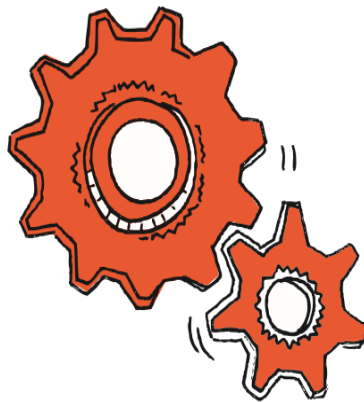
Davis is fortunate to have the support of a very active parent community comprised of our PTA, the William Milton Davis Foundation, and many parent volunteers and business partners.

We are passionate about providing a quality instructional program as well as educating the whole child through the arts, STEM education, physical education, and character education. Our job in elementary school is to ensure each student receives a strong academic foundation, social skills, and the tools necessary to be successful in their school career and in life. Every child must feel safe, valued, and supported.

Thank you for your investment in your child's future. Please contact us with any questions.



inspire.



empower.



grow.

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# Davis Code of Behavior



# COMMUNICATION

**Parent/Teacher Conferences** are held during October. Teachers and parents meet to discuss student progress, the instructional program, and any other issues. **During this week students are dismissed 2 hours early.** Please make arrangements for child care on these days. ASP will be operating on these days, and open early. Students may not remain unsupervised at school during this time.

When appropriate, students may also be included in conferences. Please make arrangements for care of younger siblings, as they may disrupt conference times.

Other conferences may be scheduled throughout the school year as needed. If you wish to meet your child’s teacher, please contact them to schedule a pre-arranged time.

Specific Digital Resources including Parent VUEyou are located at the link below.

<https://www.cobbk12.org/page/23424/digital-resources>

**The Cobb County School District Website** hosts a wealth of information, as does the **Davis Elementary School Website.**  
[www.cobbk12.org](http://www.cobbk12.org) and [www.cobbk12.org/Davis](http://www.cobbk12.org/Davis).

**COBB edTV** is an educational access cable channel featuring local programming and Board of Education meetings.

**PTA eblasts** are a great way to stay informed! Check out the PTA website for more information.

<https://daviselementarypta.net>

## **Cobb County School District**

770-426-3300

### **Davis Office**

Phone: 678-494-7636

Fax: 678-494-7638

### **Principal**

Kristin Erbskorn

Email: [kristin.erbskorn@cobbk12.org](mailto:kristin.erbskorn@cobbk12.org)

### **Assistant Principal:**

Marc Renna

Email: [marc.renna@cobbk12.org](mailto:marc.renna@cobbk12.org)

### **Support & Services Administrator**

Allison Castleberry

Email: [Allison.castleberry@cobbk12.org](mailto:Allison.castleberry@cobbk12.org)

## **Cobb County School District**

770-426-3300

### **CCSD Transportation**

Phone: 678-594-8000



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# DAVIS EXPECTATIONS

## FOR PARENTS

- Refer to the code of conduct in the student handbook for appropriate attire and conduct.
- Participate in school meetings, events, conferences, and other school sponsored activities either F2F or Virtually
- Contact school staff to schedule conferences when needed. Always start by contacting the teacher when there are classroom concerns.
- Encourage and reinforce learning at home.
- Notify the school in writing if the student is to be released to another adult or has a change in transportation.
- Promote daily attendance and punctuality.
- Review/sign/return daily/weekly reports, progress reports and report cards.
- Refer to Davis' website, CTLS Parent, and teacher communication apps to stay informed.

## FOR STUDENTS

- Follow the Davis Code of Behavior.
- Adhere to standard school attire, discipline policies and the code of conduct.
- Come to school prepared with all necessary materials.
- Be dedicated to being a lifelong learner.
- Practice safety on buses and school grounds.
- Demonstrate respect for self, peers, teachers, and other adults.
- Respect school property and the property of others.
- Speak courteously to everyone and demonstrate good manners.
- Stay on task and put forth their best effort.
- Exhibit school pride.

## FOR TEACHERS

- Adhere to the Georgia Code of Ethics.
- Communicate and support the mission and goals of Davis Elementary
- Communicate with parents regularly
- Foster professional growth and seek information on current trends and research, maintaining and developing professional excellence
- Guide students to identify and reach their highest potential
- Provide a safe and caring learning environment, promoting feelings of trust and team building
- Implement instructional activities that are relevant and rigorous
- Reinforce homework policy
- Utilize strategies that promote thinking and lifelong learning
- Support school strategic plan goals, and school and community functions







514 Glover Street, Marietta, GA 30060  
(770) 426-3300 • [www.cobbk12.org](http://www.cobbk12.org)

## 2021-2022 School Year Calendar

### July 2021

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July 4 - Independence Day

### August 2021

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### September 2021

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sept. 6 - Labor Day

### October 2021

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### November 2021

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Nov. 2 - Election Day

Nov. 25 - Thanksgiving Day

### December 2021

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec. 25 - Christmas Day

### January 2022

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan. 1 - New Year's Day

Jan. 17 - MLK Day

### February 2022

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Feb. 21 - Presidents' Day

### March 2022

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### April 2022

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr. 4-8 - Spring Holidays

### May 2022

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 30 - Memorial Day

### June 2022

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### CALENDAR LEGEND

- First and Last Days of School
- Holiday - School Closed
- Student Holiday/Staff Day

# Davis Elementary School | 2021-2022 Calendar

<p style="text-align: center;"><b>July</b></p> <p>22: K Assessments 26??: Teacher Breakfast 29: Classes Posted 30: Meet &amp; Greet – Times TBD</p>	<p style="text-align: center;"><b>October</b></p> <p>6: Walk to School Wednesday 7: Painting Night with Mrs. Fulton 15: All Pro Dads 15: Fall Festival 18-22: Conference Week/Red Ribbon Week 26: Spirit Wear Day/Tiger Tuesday</p>	<p style="text-align: center;"><b>February</b></p> <p>3??: Variety Show Dress Rehearsal @ Mabry 10: Variety Show @ Mabry 14-18: Make Kindness Cool 14-18: Teacher Appreciation Week 15: Spirit Wear Day/Tiger Tuesday 18: All Pro Dads 21-25: Winter Break 28-March 4: Read Across America/Tune Out TV week</p>
<p style="text-align: center;"><b>August</b></p> <p>2: First Day of School/Boohoo-Yahoo Brunch 10: Open House (K-2)/General PTA Meeting 12: Open House (3-5) 20: All Pro Dads 23: Early Release 24: Spirit Wear Day/Tiger Tuesday</p>	<p style="text-align: center;"><b>November</b></p> <p>1-8: Candy collection 2: Election Day – No School 4-12: Book Fair 8-19: Pantry Drive 11: Veterans Day Event 16: Spirit Wear Day/Tiger Tuesday 19: All Pro Dads 22-26: Thanksgiving Break</p>	<p style="text-align: center;"><b>March</b></p> <p>7: Davis Dash Student Kickoff for Foundation 7: Early Release 10: Night of the Arts 10: 5<sup>th</sup> Grade Play &amp; Chorus Performance 18: Davis Dash 20: All Pro Dads 22: Picture Day 28-29: Human Growth &amp; Development 5<sup>th</sup> Grade 29: Spirit Wear Day/Tiger Tuesday</p>
<p style="text-align: center;"><b>September</b></p> <p>6: Labor Day, No School ??: Testing 9: Painting Night with Mrs. Fulton 10: Foundation Back to School Movie Night 14: Picture Day 17: All Pro Dads 21: Power of Peace Day 23: Painting Night with Mrs. Fulton 27- Oct. 1: Fall Break</p>	<p style="text-align: center;"><b>December</b></p> <p>3-13: Giving Tree 10: Holiday Shoppe/5<sup>th</sup> grade bake sale 14: School Music Performance 16-17: Early Release 17: All Pro Dads 20-Jan. 4: Winter Break</p>	<p style="text-align: center;"><b>April</b></p> <p>4-8: Spring Break ?: End of Grade Testing (grades 3, 4, 5) 13: Last Day for Foundation Yard Sign Sales 15: All Pro Dads 18-22: Earth Week/Career Week 20: Walk to school day 22: Earth Day/Outdoor Learning Day 25-29: Book Fair 26: Kindergarten Play 26: Spirit Wear Day/Tiger Tuesday 29: Family Fun Night/General PTA Meeting</p>
	<p style="text-align: center;"><b>January</b></p> <p>5: First Day Back from Winter Break ?: Auditions for Variety Show @ Davis 17: MLK Day, No School ?: Variety Show Rehearsal @ Davis 21: All Pro Dads 25: Spirit Wear Day/Tiger Tuesday 29: Bingo Night</p>	<p style="text-align: center;"><b>May</b></p> <p>11-13: Field Day 19: Awards Day K-2 20: Awards Day 3-4 20: All Pro Dads 23: Awards Day 5<sup>th</sup>/5<sup>th</sup> Grade Celebration 24-25: Early Release 24: Lassiter Graduate Walk 25: Fifth Grade Parade 25: Last Day of School/Early Release Day</p>

# SCHOOL LUNCH PROGRAM & FOOD IN SCHOOL

## A LEADER IN SCHOOL NUTRITION

The vision of CCSD's Food and Nutrition Services is to be recognized as a leader in school nutrition by pioneering innovative methods of linking nutrition to lifelong learning. The mission is to nurture and nourish students in partnership with families, CCSD staff, and the community by providing nutrition education, exceptional customer service, and appealing foods of good value, while exceeding federal standards for School Nutrition Programs.



## My Payments Plus

Pay by phone (1-866-535-1707) or online with MyPaymentsPlus ([www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)). Registering is free; transaction fees may apply. The PIN number and the student ID number; they are the same number. Your student's ID number may be obtained in the front office. View your child's account balance, meal purchases, and payment history online, and receive e-mail notification when funds are low (you do not have to make payments to use these features).

Meals for the school year are available to students at no charge. Breakfasts and Lunches are a part of the face-to-face educational school day for the school year!

School meals are proven to support learning, boost test scores and improve attendance and classroom behavior.

Please view our Menus for the fresh breakfast and lunch offerings our team happily prepares for your child each school day.

## Menus

<https://www.cobbk12.org/foodservices/page/35131/menus>





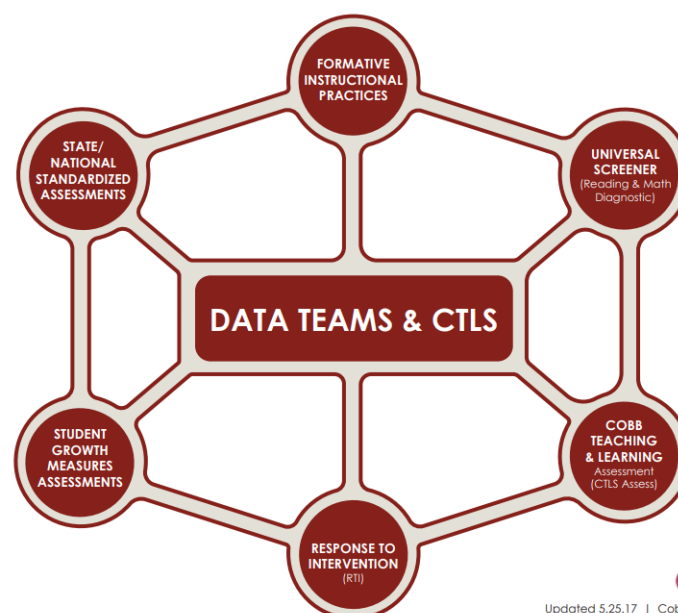
# ACCELERATED INTERVENTION

The Cobb County School District provides personalized learning at all grade levels designed to meet specific academic needs in Reading, English Language Arts, and Mathematics. Cobb County adheres to the rules and regulations established by the Georgia Department of Education for identification and support of Early Intervention (grades K-5), Accelerated Intervention for remedial education programs (grades 6-12), and Multi-Tiered Systems of Support (MTSS) including academic, social emotional supports and behavior . Personalized Learning may include one or more of the following components:

- **Student ownership of learning**
- **Systematic use of data to personalize learning for student goals**
- **Student voice and choice to engage learning and social emotional wellbeing**
- **21st Century life, community and/or college skills**
- **Technology enabled learning using adaptive software**
- **Just in time learning for targeted support**
- **Blended models of instruction with collaboration and small group**
- **Flexibility in student goals, learning process and product**
- **Research-Based Practices**
- **Evidence-Based Interventions**

## STUDENT PROGRESS MONITORING CONTINUUM

COBB ACADEMIC DIVISION  
Assessment & Personalized Learning



# AFTER SCHOOL PROGRAM

**After School Program (ASP) is a prepaid program offered to students in Kindergarten through 5th Grade and is available any day Cobb County Schools are in session from dismissal until 6 p.m. (unless Cobb County Schools cancels afternoon activities de to inclement weather)**

During this time, students will be offered a snack, allowed time outside and in the gym for physical activity, and given an opportunity to do homework as well as enjoy activities in the computer lab or on the iPads. Enrichment activities are offered throughout the year such as Brainy Builders, Smart Club, Spanish, NZone Sports, and Drama. Additional fees apply for after school enrichment. All students who participate in After School Enrichment must register for ASP.

## Why are pre-payment and registration necessary?

Davis ASP is a self-funded program, which means pre-payment before attendance is necessary to fund the snacks, supplies, and salaries required for the care of the children. There is a one-time registration fee of \$10 each year, and a new registration form needs to be filled out to ensure the program has the most updated information for each child. The daily rate for ASP is a flat \$7, whether the child leaves at 2:45 or 6:00; however, this rate is only charged on the days that a child attends.

### PICK UP PROCEDURES

Any child attending ASP must be signed out. Parents list the person(s) allowed to pick up their child through CSIS. Only people listed are allowed to pick up the child. ASP staff will request a photo ID and will check student information to confirm this person has permission to check out the child. If the person is not listed on the form, ASP staff will call the parent to obtain information. If unsuccessful, they will contact those listed as emergency contacts. Please contact the ASP desk at 678-494-7636 with any questions. Please understand student safety is our first priority.

### ASP Ends at 6 p.m.

All students need to be picked up by 6 p.m. Please be advised that if you cannot pick up your child by 6 p.m., there will be a \$1 per minute late fee assessed to your child's account. This is a Cobb County Policy.

### Student Behavior

Students are expected to maintain good behavior and follow the Davis Code of Behavior while attending all school functions, including ASP. If a child consistently has discipline issues, that child could face dismissal from the program. A child may also be dismissed from the program for issues

with unpaid balances or late pickups.

### MAKING PAYMENTS

For enrollment information and to pay for ASP online, please see the Davis website ASP page. Payments online are made through Eleyo.



# BUS TRANSPORTATION

Questions regarding bus routes, bus drivers, and pick up and drop off times should be directed to Cobb County School District's Transportation Department. Please call 678-594-8000.

To view the most relevant bus route information for your address visit:  
<http://www.cobbk12.org/centraloffice/transportation/busroutes.aspx>

## PICK-UP

Students should arrive at the bus stop no later than 5 minutes prior to the pick up time and are to wait in an orderly manner. Parents should provide supervision at the bus stop. Buses are not considered late until 5 minutes after the scheduled pick up time has elapsed. Please keep up to date on possible bus route changes (especially at the beginning of the school year)

## DROP-OFF

Students 8 years old and younger may be brought back to their school in the afternoon if a parent, guardian or their designee is not present at the bus stop to receive them or if they otherwise appear to have no appropriate supervision. This is in accordance with the Department of Family and Children Services Guidelines for safety and supervision of children. Families are responsible for ensuring arrangements have been made for students once they are off the bus. If students are returned, the school will make every effort to contact a parent/guardian. If no contact can be made, the student will be placed in ASP, resulting in a \$7.00 charge, and an additional \$10.00 charge if the student has not been registered.

## CONDUCT

Use of CCSD transportation is a privilege for families living more than half a mile from school. A student may be suspended from CCSD transportation as a result of inappropriate or dangerous behavior. Students must demonstrate proper respect to the driver and obey all driver instructions at all times. Objectionable or dangerous objects are not permitted on the bus (including, but not limited to: tobacco, drugs, alcohol, weapon imitations and weapons). Students will keep their arms, heads and belongings in the bus at all times. The use of obscene gestures and language is prohibited. Willful destruction or defacing of school property is prohibited. Fighting or physical play is not allowed on the bus or school grounds.



# CARPOOL

Student safety is of the utmost importance. Please practice patience and cooperation and do not pass other cars in the carpool lanes, as we strive to keep all students safe. Please do not exceed 10 miles per hour while driving on school grounds.

## MORNING CARPOOL

Students should be dropped off in the carpool line no later than 7:45 a.m. to ensure they are in class and ready to learn by 7:50 a.m. If you arrive after the bell has rung, please park and accompany your child into the building. Check in at the office; children will be provided with a tardy slip.

## AFTERNOON CARPOOL

Students must be picked up no later than 2:45 p.m. Students not picked up on time will be placed in ASP and charged the daily rate, and registration fee if not already registered.

## CARPOOL NUMBERS

Numbered tags to be displayed in the vehicle each time a child is picked up in carpool. Carpool numbers are assigned to each family, distributed at TIGER DAY or sent home the first day of school. If you have a question about your child's carpool number, please call the front office at 678-494-7636.

# CHANGES IN TRANSPORTATION

**CHANGES TO A CHILD'S TRANSPORTATION MUST BE SUBMITTED TO THE SCHOOL IN WRITING.**

**Changes WILL NOT be accepted over the phone, by e-mail or fax and must be made before 1:45 pm.**





# POLICIES AND PROCEDURES

The practices and procedures outlined are not all inclusive. They are presented in accordance with the policies and procedures set forth by CCSD, which may be found on the CCSD website

[www.cobbk12.org](http://www.cobbk12.org).

\*CCSD – Cobb County School District  
\*CCSD Website: [www.cobbk12.org](http://www.cobbk12.org)

## ABSENCES/ATTENDANCE

Davis' instructional day begins at 7:50 a.m. Students may arrive no earlier than 7:15 a.m. The school calendar should be given priority when scheduling vacations. Written excuses must be submitted for all absences within three days of the absence, and must include the child's name, teacher, date(s) of absence, reason, and parent's signature. Absences with no documentation will be recorded as unexcused. A doctor's statement verifying illness for all absences may be required in the case of excessive absences.

## ACCIDENTS/ILLNESSES

If an accident occurs during school requiring medical attention, the school will contact a parent. If contact cannot be made, the child may be taken to a local emergency room. Judgment is at the discretion of school authorities; parents assume financial responsibility.

## AGENDAS

Student agendas are available to be purchased through PTA as well as the school store for 3-5<sup>th</sup> grade students and are used daily to provide two-way communication between home and school. Parents are responsible for checking agendas daily and signing off indicating they have been reviewed.

## BOOKBAGS

Bags should be checked regularly for communication from school. Do not bring rolling bags to school.

## BOX TOPS FOR EDUCATION

Please collect and send in box top

logos from participating products. For each box top, Davis receives 10 cents! For more information and to view eligible products visit

<http://www.boxtops4education.com/>.

## BULLYING

Davis does not tolerate bullying on school property, on school vehicles, bus stops, or at school related functions or activities. This includes cyber bullying. Students should report bullying to a trusted adult immediately.

## CELEBRATIONS

Balloons and flower bouquets may not be delivered to students at school and are not allowed on the bus. Birthdays may be celebrated with a small, individually portioned prepackaged snacks **when prearranged with their teacher**. Party Invitations may not be distributed at school or during class time.

## CHECK OUT

Students may not be checked out after 1:45 p.m. Instructional time is critical to scholastic success; parents are discouraged from checking students out early. Appointments should be scheduled outside of school hours when possible. 10 occurrences may result in a letter from an administrator, and the social worker may be consulted.

## CHILD ABUSE/NEGLECT

State laws designate educators as mandated reporters in the event of suspected child abuse or neglect. CCSD staff are protected against legal consequences. If abuse or neglect is suspected, a formal report will be made to the Department of Family and Children's Services. It is not required for parents to be informed prior to a referral being made or the student being questioned.

## CLASSROOM VISITORS

**All visitors must sign-in at the school office, and may be asked to provide a photo ID. A visitor badge should be displayed at all times.**

Classroom visitors/volunteers must be prearranged with the classroom teacher.

## COBB COUNTY SCHOOL BOARD POLICIES

Cobb County School Board policies are mentioned throughout this handbook. The entire collection of policies can be accessed online the CCSD website. Select Board of Education and click the link for the Board Policy Manual.

## COUNSELORS

Davis' counselors provide classroom guidance lessons, facilitate small groups, work with individual students, and meet with parents and teachers as needed. Inform our counselors if your family or child is experiencing difficulties or needs support. Our counselors can provide referrals to outside agencies and provide parent workshops to promote your child's success.

## DRESS CODE

Students are required to adhere to the Student Dress Code policy JCDB-R found at <https://www.cobbk12.org/page/6380/section-j>

## DRUGS

Davis is a drug-free school. A student/adult shall not have on his/her person, or be in possession of drugs or drug related paraphernalia.

## EMERGENCIES

In the case of family emergencies requiring early check out, go directly to the office. Students must be checked out in the office, and the office will contact the classroom to release the child.

## EMERGENCY AND EARLY DISMISSAL

An emergency plan must be submitted for every student and should be explained to your children. If no one is home, arrangements must be in place giving your child permission to go to a designated neighbor or enter



your house alone. If school dismisses early due to inclement weather, listen to local radio and television stations for check social media for dismissal information. Parents must be prepared for this situation. Individual families and neighborhoods should have a contingency plan.

### EMERGENCY NUMBERS

**It is imperative that accurate and current emergency contact information be updated in CSIS**, the school clinic, and with the classroom teacher. Update information in CSIS as soon as there are any changes. You must be reachable in case the need arises. If you need to change individuals designated as emergency contacts, the enrolling adult must change the information in CSIS.

### FIELD TRIPS

Field trips are planned to enrich learning. To attend, students must have written permission. Permission forms will be sent home with information regarding the trip. The cost is shared voluntarily by participating students. Trips may be cancelled if adequate funds are not collected. Parent permission is required for in-house field trips as well.

### Advanced Learning Program

The gifted (ALP) program at Davis is called Target; student participation is based on certain criteria. Goals for students include fostering creative/productive thinking, improving research and discussion skills, promoting higher levels of thinking, and extending the academic program.

### GRADING POLICY

While the CCSD grading system has been developed cooperatively between the Curriculum and Instruction Division and local school educators, the final evaluation of students is the responsibility of local school administrators and teachers. Central office personnel shall not have the responsibility of assigning or changing any student's grade or evaluation as determined by local school personnel (Policy IHA).

### HOMEWORK

Homework is an integral part of the

learning process. Time spent on homework should not exceed 60 minutes for grades 4-5, and 30 minutes for grades K-3. While we encourage you to support your child with homework, students are responsible for completing all work independently on time. Students with excused absences may make up class work within a specified period of time. If you would like work to be sent home for absences exceeding 3 days, call the office before 9:00 a.m. Work can be picked up after 2:30 p.m. that day. Teachers are not obligated to provide work for unexcused absences. Consider having a study buddy to call in case of lost or forgotten materials.

### INTERROGATION AND SEARCHES

The administrator at each CCSD school or authorized representative may, with probable cause to suspect student involvement, conduct reasonable interrogations and searches to properly investigate and address student misconduct or safety issues. Refer to Policy JCAB.

### LOST AND FOUND

Please check our lost and found in the gym. Items of value will be kept in the office. **Label all clothing, lunchboxes, and personal items with your child's first and last names.** Unclaimed items will be donated to a charitable organization monthly.

### MEDICAL CONDITIONS

Parents must notify the school of diagnosed medical conditions. Information and requirements for the school should be put in writing by the physician. Medication is administered at school only under specific conditions and requires written permission on the "Authorization to Give Medication at School" form. The dosage and time to be given must be noted. All medication (prescription or non-prescription) brought from home must be in the original, properly labeled container. The date of the bottle must be current within the past twelve months. **Students may not transport any prescription medication containing a controlled substance.** Medications will be stored and dispensed in the clinic. The only

exception is if a student needs an inhaler or epi pen. Students may have inhalers with them during the school day with special approval.

### NON-CUSTODIAL PARENTS

Non-Custodial parents are covered by Cobb County Board of Education policy. **It is the responsibility of the parents to provide Davis with any custody information. If a parent fails to provide such information, the school is not responsible if the child is released to the non-custodial parent.** Joint cooperation is needed to make certain that effects of divorce on children are minimized by sensitivity and understanding. By law, no change of custody can take place at school. All information shared will be confidential.

### PERSONAL ITEMS

Students are not to bring any personal items (toys, technology, etc.) to school unless given permission by school staff. Items may be confiscated and parents notified.

### PETS AT SCHOOL

Administrative permission is required before bringing animals to school.

### PHYSICAL EDUCATION

PE is vital to developing the whole child. A written excuse is required for students who cannot participate. If a student cannot participate in more than five consecutive sessions, a physician's statement is required. Students must wear soft-soled shoes on PE days.

### PLAYGROUND SAFETY

When weather and time permits teachers may take students outside. Students must have sturdy shoes and weather appropriate clothing.

### PROMOTION/RETENTION

Students in 3rd and 5th grades must meet standards on specified assessments in order to advance. If a student's performance indicates a lack of progress and mastery of state standards, classroom teachers can recommend retention at any level.

### RSVP

#### (REPORT SCHOOL VIOLENCE PROMPTLY)

A CCSD violence hotline is in place to

support the safety of our students. To report any violence, threats, or security issues concerning our school, call 770-499-3911. Contact the office to ensure immediate response.

### REPORT CARDS

Grading periods are every nine weeks. Formal reports are sent home and parents are encouraged to review these reports with students. Contact your child's teacher with questions regarding the report card. Remember to sign and return the included signature card.

### RESIDENCY

To attend school in CCSD, proof of residency in the district must be provided at the time of enrollment. Families must notify the school immediately if any change in residence occurs. The principal has the right to request additional documentation.

### SCHOOL COUNCIL

School Council is comprised of teachers, parents, and community representatives who meet during the year to discuss issues, initiatives, legislation, and ways to improve student performance.

### SEXUAL HARRASSMENT

Students shall be able to enjoy an educational environment free from all forms of discrimination including sexual harassment. Sexual harassment is unlawful under federal law and is specifically prohibited by the Board of Education and will not be tolerated.

### SPECIAL EDUCATION

Specialized programs are available for students with exceptionalities or disabilities. The school is bound by the Individuals with Disabilities Education Act (IDEA). Contact the school principal with any questions.

### TECHNOLOGY

Technology devices may only be brought to school for academic purposes and at the teacher's request. While cell phones are allowed at school, they must remain off and in backpacks. Cell phones in use at school will be taken to the office for parents to pick up,

### TEXTBOOKS/MATERIALS

Textbooks will be issued to all students, and may be taken home. Students are responsible for proper care and use. Fees will be collected for lost or damaged books. Encourage responsibility; ensure students arrive at school with all necessary learning materials.

### TRANSFERS

If you move during the school year, please contact the office. Provided administrative permission, students who have moved within Cobb County may remain at the school for the remainder of the current semester. This decision is based on attendance, discipline, and the relationship between home and school. If a transfer or extension is granted parents/guardians must provide transportation.

### VOLUNTEERS

There are many different ways to volunteer. Please make alternative care arrangements for younger children to ensure the safety of all children, as well as the integrity of the instructional program.

## IN CASE YOU MISSED IT!

Check your child's agenda or folder daily!

Provide accurate & current emergency contact information

Changes to transportation must be made in writing

Parents may not bring fast food lunches for students

Please drive carefully on school property.

Party invitations may not be distributed at school unless distributed to all students in the class-not during class time.

## STUDENT ACTIVITIES

### TMW

5<sup>th</sup> grade students may apply to participate in the Tiger Morning Wakeup in various roles (i.e., director, producer, news anchor, weather reporter). The news will play Monday, Wednesday, and Friday mornings on the school-wide broadcast.

### SAFETY PATROL

5<sup>th</sup> grade students may apply to help monitor student behavior as they arrive in the morning and leave in the afternoon, promoting responsibility and citizenship.

### CHORUS

Davis' chorus includes students in 4<sup>th</sup> -5<sup>th</sup> grades. Participation is determined by auditions, and students must demonstrate good attendance at practices, as well as excellent behavior. Practices are held on Mondays after school.

**AFTER SCHOOL ENRICHMENT ACTIVITIES (ASEP)** are provided through the Williams Milton Davis Foundation. Please check the Davis Elementary website on the Foundation link to check for current offerings.





# PTA

Davis' PTA is a vital component of the success of our school. Each year Davis' PTA provides additional support for staff, technology, and resources necessary to meet instructional goals set forth for all Davis students. PTA promotes a family friendly environment, providing fun programs and activities throughout the year where parents can demonstrate their support for their children's academic achievements and the teachers who guide them. Membership costs \$7.00. A few of the programs/initiatives sponsored by PTA are:

- Talent Show
- Field Day
- Partners in Education
- Book Fair
- Restaurant Nights
- All Pro Dads
- Teacher Appreciation
- Yearbook
- BoxTops for Educators
- Room Parents
- Meet & Greet
- Spirit Wear Sales
- International Night
- Movie Night/Bingo Night
- Arts in Education
- Read Across America
- Holiday Outreach
- Spelling Bee
- Geography Bee



## CO-PRESIDENTS

Katherine Rector  
Paula Schumacher

## VICE PRESIDENT-Volunteers

Runi Perkins

## VICE PRESIDENT-Ways and Means

Liz Horner

## VICE PRESIDENT-Hospitality

Jaime Castro

## TREASURER

Katie Kang

## SECRETARY

Melissa Monroe

## PARLIMENTARIAN

Melissa Hill

You get the best out of others when you give the best of yourself.

# William Milton Davis Foundation

The Davis Foundation is a charitable non-profit volunteer organization established to work hand in hand with the PTA to enhance educational opportunities for all students of Davis Elementary School. The Foundation provides support beyond what the CCSD budget offers. The Foundation allows parents, businesses, foundations, and local clubs to support Davis, with donations going directly to school-specific projects. This year Foundation is fully funding Davis' STEM Coordinator and STEM Lab to help provide critical thinking activities for our students; also, professional development and resources for teachers and supplemental funding in school areas such as the clinic, music, art, physical education, etc.

**The goal of the Foundation is to provide all students with programs and capital improvements to maintain excellence in the classroom and beyond.**

<b>CO-PRESIDENT</b>	<b>Special Projects</b>
Linda Gilbert	Kathryn Marek
<b>CO-PRESIDENT</b>	<b>Sponsorship</b>
Kiana Newman	Linda Gilbert
<b>Treasurer</b>	<b>Marketing</b>
Karen Cook	Kiana Newman
<b>ASEP COORDINATOR</b>	<b>Sponsorship</b>
LeeAnn Parker	Linda Gilbert
	<b>Social Media/Web Coordinator</b>
	Runi Perkins



## WAYS YOU CAN SUPPORT DAVIS

- ⇒ Donate to the Foundation
- ⇒ See if your company will match your gift
- ⇒ Support the Davis Dash
- ⇒ Attend Restaurant Nights & Neon Dance
- ⇒ Participate in events throughout the year

