



One Team, One Goal: Student Success

514 Glover Street
Marietta, GA 30060
Telephone: (770) 426-3300
www.cobbk12.org

March 1, 2022

Mrs. Megan Gregory Peck
SouthEast Office Systems
755 Goddard Ct.
Alpharetta, GA 30005

Dear Mrs. Peck:

This is to advise you that the award to your company for **IFB B2034, Digital Duplicators and Supplies** as shown on the attached pages has been renewed.

This renewal award is in accordance with the terms and conditions of the Invitation for Bid and with your pricing remaining firm from **April 1, 2022 through March 31, 2023** with an option to renew. This award letter is not an official order.

If you have any questions about this renewal award, please contact **Kristy Hadaway at 770-426-3369 or kristine.hadaway@cobbk12.org**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

A handwritten signature in blue ink that reads 'Barbara Bates'.

Barbara Bates
Director of Procurement Services, CPPB, NIGP-CPP

kmh

cc: Accounts Payable
Michael Murray
Thomas Marshall
Kyle Matthews

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IFB B2034, Digital Duplicators and Supplies
Renewal Award Letter
SouthEast Office Systems (Vendor-PO Mailing #100281)
Vendor phone number: 678-393-2701
Vendor email: megregory@seosdigital.com
Page 2

Option I – New Duplicator Purchase including 5 Years Repair/PM			
#	Description	MFG Part #	Unit Price
1.0 Riso SF5130EIIU Digital Duplicator			
1.1	Riso SF5130EIIU Digital Duplicator, to include:	S-8191	\$2,595.00
	Auto Document Feeder VII	S-7135	
	Stand D Type III	S-4222	
	One (1) full black ink cartridge installed	S-8113U	
	One (1) full roll of masters installed	S-8188UA	
1.2	Full Repair Service and Preventative Maintenance – 5 Years		\$2,250.00
Riso SF5130EIIU Hardware Options			
1.3	Job Separator IV; NIII	S-6361	\$295.00
1.4	Card Feed Kit	S-3451	\$198.00
1.6	Stand N (Type III)	S-4222	Included in price
1.7	IC Card Reader Activation Kit RG	S-8112	\$1,100.00
1.8	Network Kit S10	S-8111	\$550.00
2.0 Riso SF5450EIIU Digital Duplicator			
2.1	Riso SF5450EIIU Digital Duplicator, to include:	S-8194	\$3,895.00
	Auto Document Feeder VII	S-7135	
	Stand D Type III	S-4222	
	One (1) full black ink cartridge installed	S-8113U	
	One (1) full roll of masters installed	S-8131UA	
2.2	Full Repair Service and Preventative Maintenance – 5 Years		\$2,250.00
Riso SF5450EIIU Hardware Options			
2.3	Job Separator IV; NIII		\$295.00
2.4	Card Feed Kit		\$198.00
2.6	Stand N (Type III)		Included in price
2.7	IC Card Reader Activation Kit RG		\$1,100.00
Option II – Non-Warranty Work/Repair			
#	Description	Rates	
3	Hourly Rate for Labor	\$125.00	
4	Parts - % discount off MSRP or Cost + % markup	20%	
5	Travel charges – Per ST&C 4.10.4	None	

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Option III - Consumable Supplies					
#	Description	MFG Part #	Vendor Part #	Unit Price	Case Price
Riso Supplies					
14	Black Ink for EZ221, EZ391 (Z Type)	S-4254	S-8113	\$18.00	\$180.00
15	Black Ink for SF5130, SF5450, SF5130EIIU, SF5450EIIU (F Type)	S-8113U	S-8113	\$18.00	\$180.00
16	Masters for EZ221 (Z Type)	S-4250	S-8188	\$28.50	\$285.00
17	Masters for EZ391	S-4363	S-8131	\$38.50	\$385.00
18	Masters for SF5130, SF5130EIIU (F Type)	S-8188UA	S-8188	\$28.50	\$285.00
19	Masters for SF5450, SF5450EIIU (F Type)	S-8131UA	S-8131	\$38.50	\$385.00
20	Tape for EZ221 and EZ391 Tape Dispenser	S-658	S-658	N/A	\$26.00
#	Description	Discount			
Discount					
21	Percent Discount for Related Items	30%			