

**EBGA-R Improvement/Modification to the District Internet**

8/23/12

GSBA Reference: EBGA (Routine Repairs)

**RATIONALE/OBJECTIVE:**

The Cobb County School District's (District) Intranet is provided for the benefit of the District's students and employees to facilitate instruction, communication and data storage and retrieval. The integrity of the District Intranet system necessitates District coordination of its maintenance, expansion and update.

**RULE:**

**A. DISTRICT INTRANET:**

The District Intranet is comprised of:

1. The District's wide area network; and
2. Each school or other District facility's local area network.

**B. IMPROVEMENTS/MODIFICATIONS:**

**1. Prior Approval Requirement:**

Improvements/modifications to the:

**a. District's wide area network:**

Shall be recommended by the Technology Services Division and approved by the Superintendent and/or Board of Education (Board) as required in:

- Board Policy DB (Planning, Programming, Budgeting System);
- Board Policy DI (Accounting and Reporting); and
- Board Policy ABB (Board Powers and Duties).

**b. School/Facility local area network:**

No improvements or modifications shall be commenced until the plans, specifications, and costs of the proposed improvement/modification are reviewed and approved in writing:

- (1) By the appropriate level whether the Board of Education (Board), Superintendent or designee of the Technology Services Division; and
- (2) In compliance with Board Policy DI (Accounting and Reporting).

**2. Scope:**

Modifications and improvements to the District Intranet governed by this Rule include, but are not limited to modifications to:

- a. Network cabling;
- b. Network-connected equipment; and
- c. Network software.

**3. Specifications:**

- a. Any and all such modifications/improvements shall conform to standards and specifications adopted by the Technology Services Division;
- b. Once Technology Services has secured the necessary approval (see Board Policy DI [Accounting and Reporting]), a proposed modification to District Intranet, the school, organization, or individual making the modifications will comply with the procedures contained in the Technology Division's document titled Improvements/Modifications to the District Intranet.
- c. Any and all work performed on the District Intranet will be under the supervision and direction of the Technology Services Division.