



# McClure Middle School

## Personal Electronic Device Policy

### Cobb County School District

### JCDA-R Student Code of Conduct

#### F. PERSONAL COMMUNICATIONS/ELECTRONIC DEVICES:

1. Elementary and Middle School: Students shall not use, display, or turn on smart watches, cellular phones, video phones, or electronic devices during instructional time, class change time, breakfast or lunch. The principal shall determine specified times on campus when electronic devices may be used for instructional purposes.
3. Students shall not use personal technology devices to access chat rooms/social networking sites such as Facebook, Twitter, Instagram or Snapchat during the regular school day for non-instructional purposes and without the express permission of the teacher.
4. Students shall not use audio or visual recording devices without the permission of a school administrator or as permitted by Administrative Rule JG(1)-R. This includes, but is not limited to, using recording devices to video, photograph or record misbehaviors or to violate the privacy of others.

#### G. DISRESPECTFUL CONDUCT:

4. Insubordination: All students shall comply with reasonable directions or commands of all authorized District personnel or designees.

### McClure Personal Electronic Device Policy

1. Students are only allowed to use personal electronic devices (cell phones, tablets, headphones) with explicit teacher permission.
2. Student devices should be kept in their backpacks/lockers, not in back pocket, pockets, or anywhere visible.
3. Cellphone ringers, alerts, and alarms should be disabled at school.

#### Progressive Response:

- 1<sup>st</sup> Offense – Student will drop off device for safe keeping in our front office and they will be able to retrieve it themselves at the end of the day.
- 2<sup>nd</sup> Offense – Student will drop off device for safe keeping in our front office and parent/guardian must retrieve the item from the front office.
- 3<sup>rd</sup> Offense – Student will drop off device for safe keeping in our front office and parent/guardian must retrieve the item from the front office. Student receives a disciplinary referral.

#### Notes for Families:

1. We do not recommend sending students aged 11, 12, 13, and 14 to school with \$1000+ cell phones and \$100+ headphones. Many of these are lost in our building annually and are never returned to students.
2. All liability for damages to any devices brought to school by a student (cell phone, tablet, headphones) are assumed by the parent and the student.
3. If a parent needs to reach a student due to an emergency, they should call the front office.
4. We do not interrupt instructional time for items dropped off to students. Drop offs should be reserved for emergencies.