



# Digital Learning

Login Information & Technology Support



COBB TEACHING & LEARNING SYSTEM

## Logging in to CTLS Learn

- 1 Go to [ctlslearn.cobbk12.org](https://ctlslearn.cobbk12.org) (or use the CTLS shortcut on your county-issued device)
- 2 Username: Office 365 username
- 3 Password: Office 365 password

**\*If prompted for a Client ID, use gacobb**



## Logging in to Office 365

- 1 Go to [www.cobbk12.org](http://www.cobbk12.org) > Parents > Office 365 Login or [click here](#)
- 2 Username: [first.last@students.cobbk12.org](mailto:first.last@students.cobbk12.org)
- 3 Password: school computer login password

**\*New students use password happy**



## Connecting County-Issued Laptops to Home Wi-Fi

- 1 Power on laptop but do NOT log in
- 2 Click on Wi-Fi icon in bottom right corner
- 3 Select your home Wi-Fi and enter password

**\*Be sure to check the Connect Automatically box before you connect!**



## Finding Your Office 365 Username

- 1 Log in to [studentvue.cobbk12.org](https://studentvue.cobbk12.org)
- 2 At left, click on Account Login Information
- 3 Beneath your photo, click on Account Login Information again

**\*[Click here](#) to view a video of these steps**



## Tech Support for County Laptops

- 1 Submit a service request by emailing [amy.pease@cobbk12.org](mailto:amy.pease@cobbk12.org)
- 2 Enter contact info and provide a short description of the problem
- 3 A field technician will be in touch to provide assistance as soon as possible

## Can't Remember Your Password?



- 1 Are you logging in from the correct CCSD portal? (*see links above*)
- 2 Are you using the correct username? (*see lookup instructions above*)
- 3 Request a password reset by emailing [amy.pease@cobbk12.org](mailto:amy.pease@cobbk12.org)