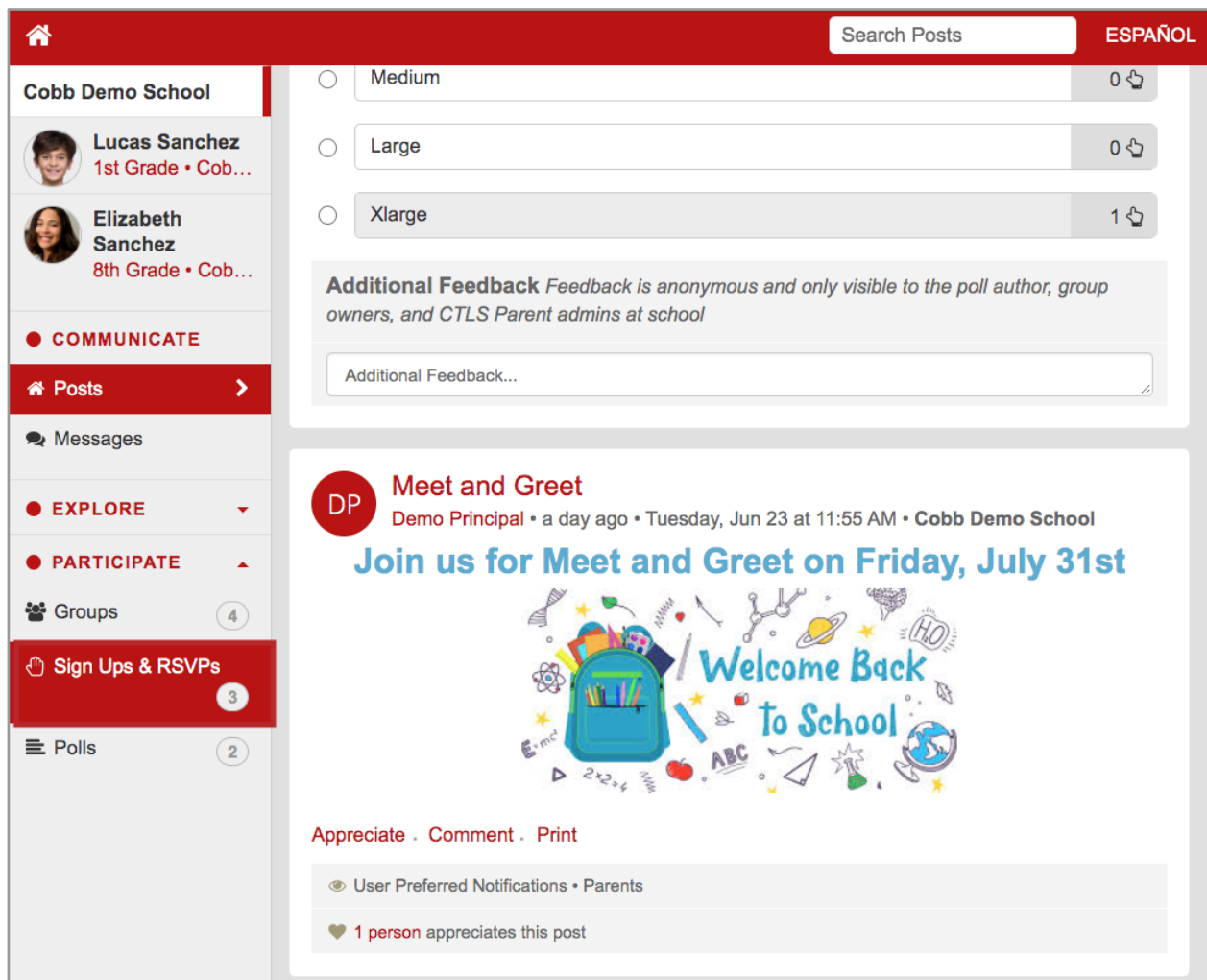


How to Sign Up to Volunteer or Bring an Item

Easily sign up to volunteer or bring an item for your child's teacher with CTLS Parent!

Signing Up & Volunteering

1. Select "Sign Ups & RSVPs" on the left toolbar under PARTICIPATE.



The screenshot shows the CTLS Parent app interface. At the top, there is a red navigation bar with a home icon, a search bar labeled "Search Posts", and a language toggle for "ESPAÑOL". Below the navigation bar is a sidebar menu for "Cobb Demo School" with user profiles for Lucas Sanchez (1st Grade) and Elizabeth Sanchez (8th Grade). The main menu includes "COMMUNICATE" (Posts, Messages), "EXPLORE", "PARTICIPATE" (Groups, Sign Ups & RSVPs, Polls), and "Polls".

The main content area displays a poll with three options: "Medium" (0 votes), "Large" (0 votes), and "Xlarge" (1 vote). Below the poll is an "Additional Feedback" section with a text input field and a note: "Feedback is anonymous and only visible to the poll author, group owners, and CTLS Parent admins at school".

Below the poll is a post titled "Meet and Greet" by the Demo Principal, dated Tuesday, Jun 23 at 11:55 AM. The post includes the text "Join us for Meet and Greet on Friday, July 31st" and a colorful graphic with the text "Welcome Back To School" surrounded by school-related icons like a backpack, pencil, globe, and math symbols.


At the bottom of the post, there are options to "Appreciate", "Comment", and "Print". A notification section shows "User Preferred Notifications • Parents" and a heart icon indicating "1 person appreciates this post".

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2. This will display all Sign ups and RSVPs. Find the post you are looking for and click “Sign Up” at the bottom of the post.

DP **Teacher Appreciation Breakfast - Sign Up**
1/27 Items • 0/12 Sign Ups • Demo Principal • 2 years ago • Sunday, Nov 11 at 2:05 AM •
Cobb Demo School, 6th Grade, 9th Grade

NOV 16 Friday 8:00 AM



Hello Parents,

We want to show our teachers the gratitude that we have for all they do for our students day in and day out. We will host a teacher appreciation breakfast on Friday, May 10th @8:30 am. Please sign up below to bring a breakfast item and deliver items by 8:00 am. If you cannot bring an item, feel free to provide a... [Read More](#)

Sign Up - Appreciate - Comment - Print

👁 No Notifications • Staff and Parents

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3. You will now see a complete list of items and/or volunteer slots. You'll be able to see if a spot is open or filled. Click "Sign Up" next to the open request you want to fulfill.

Wish List		
Friday, Nov 16		
Pastries(1 doz)	2 open 0 filled	Sign Up
Bagels(1 doz)	2 open 0 filled	Sign Up
Cream Cheese(8 oz)	4 open 0 filled	Sign Up
Fruit Salad	4 open 0 filled	Sign Up
Egg Casserole	4 open 0 filled	Sign Up
Flowers	3 open 0 filled	Sign Up
Juice	4 open 0 filled	Sign Up
Coffee Carafes	4 open 0 filled	Sign Up

Volunteer List		
Friday, Nov 16		
Setup	6 open 0 filled	Sign Up
Cleanup	6 open 0 filled	Sign Up

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4. Complete the information and click “Save”. Your name will be displayed to other parents and you will receive a reminder at 9am the day before the event.

Sign Up ✕

Sign up for Egg Casserole

Quantity ✓ 1
2
3
4

Write a short note (optional)

Cancel, do not sign up! **Save**