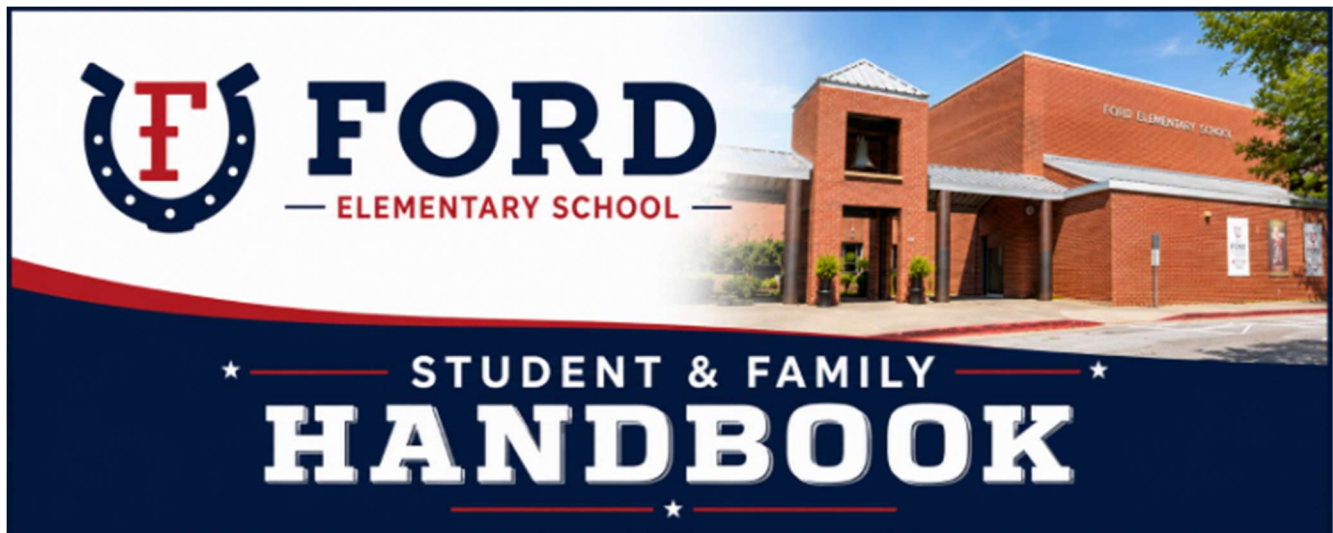




2026-2027 School Year | Revision Date: June 2026

School Information

Item	Information
Address	1345 Mars Hill Rd. Acworth, GA 30101
Phone Number	(678) 594-8092
Website	https://www.cobbk12.org/ford
Principal	Debbie Broadnax
Assistant Principal	Sandra Lake
Support and Services Administrator	Tracy Blackburn
Pre-K SSA	Holli Chinapoo
Counselor(s)	Dr. Kelly Owen & Dr. Beth Ruff

Note: Staff names and contact information should be reviewed and updated before annual publication.

School Hours

Event	Time
Building Opens	7:00 AM
Tardy Bell	7:50 AM
Dismissal	2:20 PM
Early Check-Out Deadline	1:45 PM
Dismissal Change Deadline	1:40 PM

Mission Statement

Engage. Enrich. Empower.

Vision Statement

Growing young minds to create, collaborate, and innovate.

Student Rights and Responsibilities

Ford Elementary believes every student deserves a safe, respectful, and supportive learning environment where they can learn and thrive.

Students Have the Right To:

- Learn in a safe and welcoming school environment.
- Be treated with dignity, fairness, and respect.
- Receive high-quality instruction aligned with grade-level standards.
- Access appropriate academic and behavioral supports based on individual needs.
- Participate in school programs and activities without discrimination.
- Learn in classrooms that maximize instructional time and minimize distractions.

Students Are Expected To:

- Treat others with kindness and respect.
- Follow school and classroom expectations.
- Take responsibility for their learning and behavior.
- Protect instructional time by arriving prepared and ready to learn.
- Help create a positive school culture through responsible decision-making.

Communication and Family Partnerships

Effective communication strengthens the partnership between home and school. Ford Elementary values parents and guardians as essential members of each child's educational team and is committed to maintaining open, respectful, and timely communication.

Families Can Expect:

- Timely communication regarding student progress and concerns.
- Responses to emails or phone calls within a reasonable timeframe, typically within one to two school days during normal business hours.
- Opportunities to participate in conferences, meetings, school events, and problem-solving conversations.
- Notification regarding significant academic, behavioral, health, or safety concerns.

Parents and Guardians Are Encouraged To:

- Keep phone numbers, email addresses, emergency contacts, and transportation information current.
- Regularly review ParentVue, CTLS, school newsletters, the school website, and district communications.
- Communicate questions or concerns respectfully and promptly.
- Partner with school staff to support student learning and well-being.

To protect instructional time, classroom teachers are not available for unscheduled conferences during the instructional day. Families are encouraged to schedule appointments in advance.

Parent-Teacher Conferences

Parent-teacher conferences provide opportunities to discuss academic progress, classroom performance, social-emotional development, attendance, intervention supports, and strategies for continued growth.

Conferences may be requested by either the family or school staff at any time during the school year. A scheduled conference week occurs during the year and follows the early release schedule.

Policies and Procedures

Morning Arrival

Ford Elementary is committed to providing a safe, organized, and welcoming start to each school day. Consistent arrival procedures help maximize instructional time while ensuring the safety of all students. Students should arrive on time and be prepared to begin learning at the start of the instructional day.

Students may not be dropped off before staff supervision begins at 7:00 AM. Students arriving before classroom entry begins should enter through the designated front entrance and report to the supervised waiting area until they are dismissed to classrooms.

Car Rider Arrival

- Pull forward as directed by staff.
- Students should exit vehicles from the passenger side whenever possible.
- Drivers should remain in vehicles unless parked in a designated parking space.
- Do not leave cars unattended in the car line.
- Do not pass other vehicles unless directed by school personnel.
- Handicapped parking spaces may only be used by drivers legally permitted to use them and should not be used for student drop-off or pick-up.
- Cell phone use while actively moving through the car rider line is discouraged to promote safety and efficient traffic flow.

Bus Arrival

Students arriving by bus will be supervised upon arrival and directed into the building. The bus lane is reserved for buses and authorized school vehicles only.

Attendance

Regular attendance is one of the strongest predictors of academic success. Daily participation in classroom instruction provides opportunities for learning, collaboration, and relationship building that cannot always be replicated through make-up work. Families are encouraged to make every effort to ensure students attend school daily and arrive on time.

Dental and doctor appointments scheduled after the school day have the least impact on instructional time. When possible, families should schedule routine well-checks and non-emergency appointments outside the school day. Each classroom interruption affects the educational process for the student and the class.

To view the Cobb County attendance policy in its entirety, visit:

<http://www.cobbk12.org/centraloffice/adminrules/J/JP-R.pdf>

Reporting an Absence

If a student is absent, a written excuse or approved electronic documentation should be submitted within three (3) school days explaining the reason for the absence. Extended absences may require medical documentation. If a student is absent for an extended period of time or contracts a contagious disease, families should notify the school.

Excused Absences

- Student illness
- Medical or dental appointments that cannot be scheduled outside school hours
- Death in the immediate family
- Religious holidays recognized by the family's faith tradition
- Court appearances or other absences permitted by Georgia law or district policy

Unexcused Absences

- Family vacations or out-of-town trips
- No note or documentation received explaining the absence
- Documentation that does not explain the reason for the absence
- Oversleeping, personal errands, or other absences not recognized under district or state policy

Attendance Support

When attendance concerns develop, Ford Elementary believes collaboration between school and home is the most effective approach. If a pattern of excessive unexcused absences or tardiness develops, the school will implement Cobb County School District attendance procedures while partnering with families to improve attendance.

- Contact the family to discuss attendance concerns.
- Identify barriers affecting attendance.
- Connect families with available school or community resources.
- Develop strategies to improve attendance.
- Implement district attendance procedures when appropriate.

Make-Up Work

Students will be provided with opportunities to complete missed assignments following an absence. Teachers will communicate reasonable timelines for completing make-up work based on the length of the absence and the instructional activities missed. For extended medical absences, families are encouraged to communicate with the classroom teacher and school administration to develop an appropriate academic support plan.

School work will not be provided ahead of time for planned absences other than illness. This work will be made up after the student returns to school.

Tardiness

Instruction begins promptly at 7:50 AM. Students who are not in their classroom at 7:50 AM are officially tardy and must be signed in through the front office by a parent, guardian, or authorized adult.

Students who are not in their classroom at 7:50 AM may initially be marked absent in the district system. Once the student is signed in, the office will change the absence to a tardy. Chronic tardiness can result in missed instruction and may negatively impact student achievement. If a pattern of tardiness develops, school staff will work collaboratively with families to identify concerns and develop strategies that support on-time arrival.

Early Check-Out

To protect valuable instructional time, families are encouraged to schedule appointments outside of school hours whenever possible. Students requiring early dismissal must be checked out through the front office by an authorized adult.

- Early check-out requests should occur before 1:45 PM.
- A valid photo ID may be required.
- Students will only be released to individuals authorized through district records unless otherwise approved.
- Requests after the early check-out deadline may not be accommodated except in emergency situations.

Dismissal Procedures

Student safety is the highest priority during dismissal. Students are dismissed according to their documented transportation plan. Dismissal changes should be submitted through the district-approved platform, GoSafe, by 1:40 PM each day. If no approved change is received, school staff will follow the documented dismissal plan.

Dismissal Order

1. ASP / Day Care / Bus Riders / After School Clubs
2. Car Riders

Families using the car rider line should remain in the traffic lane. Please do not park and walk across traffic to pick up a child. If everyone remains in the traffic lane, dismissal will be quick, orderly, and safe.

If a child is not picked up by 2:35 PM from car dismissal, the student may be checked in to the After School Program at a cost of \$10.00 per day + a \$20 registration fee.

GoSafe is Ford's dismissal system. Families should set up their accounts as soon as possible and submit temporary dismissal changes through ParentVue by 1:40 PM each day.

Car Rider Procedures

- Follow all staff directions.
- Display required identification (GoSafe bar code).
- Pull forward completely before loading students.
- Students should enter vehicles from the passenger side whenever possible.
- Remain in the designated traffic lane.
- Do not park or leave vehicles unattended in the dismissal line.
- Avoid cell phone use while moving through the car rider line.

Bus Transportation

Transportation services are provided according to Cobb County School District procedures. Routes and schedules are available through the district bus route finder: <https://www.cobbk12.org/page/310/bus-route-finder>. Buses can be tracked through [Parent Portal for Parents - Edulog](#)

Students are expected to demonstrate safe and respectful behavior while riding the bus. Please refer to the Safe Rider Program information and/or the Cobb County Student Code of Conduct for specific expectations regarding bus behavior.

- Follow driver directions.
- Remain seated while the bus is moving.
- Keep hands, feet, and belongings to themselves.
- Use respectful language.
- Follow all district transportation rules.

When students under eight years of age are dropped off, a parent, guardian, or authorized adult must be visible. If an adult is not visible, the student will be returned to school, and the parent or guardian will be responsible for picking up the child from school.

Behavior that compromises student safety may result in disciplinary action or transportation consequences in accordance with district policy. Families should review transportation expectations with their child regularly.

Digital Learning Days

If Digital Learning Days are designated by the district, students will work from home on teacher-created assignments posted within CTLS or another district-approved instructional platform. Digital Learning Days will not include live, face-to-face instruction unless otherwise directed by the district.

- Teachers will provide assignments designed to reinforce and extend previously taught standards and learning targets.
- Assignments will not be graded unless district guidance changes.
- Families are encouraged to provide a quiet workspace and establish routines that promote student engagement during digital learning.

Early Release Days

Cobb County School District schedules several early release days throughout the school year. On these days, students will be dismissed at 12:30 PM according to the district calendar. Families should make transportation arrangements in advance and communicate dismissal changes before the established daily deadline.

School Closings and Inclement Weather

In the event of inclement weather or other emergencies requiring school closure or early dismissal, Ford Elementary will follow Cobb County School District procedures. Official updates will be communicated through district communication systems, the district website, school messaging platforms, and local media outlets.

Families should keep emergency contact information current and have a plan in place for unexpected early dismissal. If schools close during the day, the school will follow parent-provided information and local school plans for early dismissal situations. Parents may not receive individual phone calls, so families should monitor official district communication channels.

Academics and Educational Programs

Ford Elementary School is committed to providing a rigorous, engaging, and student-centered instructional program that prepares students to become critical thinkers, effective communicators, and lifelong learners. Instruction is aligned with the Georgia Standards of Excellence and designed to meet the diverse

academic needs of all learners. Families may visit <http://academics.cobbk12.org/> for information regarding academics and the Cobb Teaching and Learning Standards.

Specials

Students participate in scheduled enrichment opportunities offered at Ford, including Art, Music, Physical Education, Environmental Education (EE), and our STEAM (Science, Technology, Engineering, Art, and Math) Lab.

Progress Monitoring and Student Achievement

Student learning is monitored throughout the school year using classroom assessments, district assessments, teacher observations, and progress monitoring tools. Assessment information is used to guide instruction, identify strengths and needs, plan interventions or enrichment, and communicate progress with families.

Progress Reports and Report Cards

Progress reports may be provided during each grading period, including at the midpoint of the nine weeks as needed, to keep families informed of student performance and identify concerns early. Report cards are issued according to the Cobb County School District calendar.

Grades K-3 use a standards-based grading system:

Mark	Meaning
3+	Exceeds Standards
3	Meets Standards
2	Progressing toward Meeting Standards
1	Limited Progress or Does Not Meet Standards

Grades 4-5 use a letter-based grading system:

Grade	Range
A	90-100
B	80-89
C	74-79
D	70-73
F	69 and below

Homework

Homework is intended to reinforce classroom learning, promote responsibility, and provide opportunities for independent practice. Assignments should be meaningful, connected to instruction, developmentally appropriate, and designed to encourage independent thinking and problem-solving. Reading at home each evening is strongly encouraged for all students.

Protection of Instructional Time

Please respect every child's learning time by not going to the classroom to engage the teacher in conversation during the instructional day. Families should schedule a conference or meeting time. Even unintended interruptions can take away from a teacher's ability to work with students.

Standardized Testing

A schedule for state and district assessments is published on the Cobb County School District website at <https://www.cobbk12.org/assessment>.

Response to Intervention/ Multi-Tiered System of Supports

Ford Elementary uses a Multi-Tiered System of Supports (MTSS), also referred to as Response to Intervention (RTI), to provide timely academic and behavioral support for students experiencing difficulty. RTI/MTSS is a problem-solving process that organizes school intervention services for students who are not meeting academic or behavioral expectations. The model provides high-quality instruction and interventions matched to student needs, monitors progress frequently, and applies student response data to educational decisions.

Tier 1

High-quality classroom instruction and universal supports are provided to all students. Teachers monitor student performance and differentiate instruction to meet individual learning needs.

Tier 2

Students requiring additional support may participate in targeted small-group interventions focused on specific skill deficits. Interventions are provided in addition to core classroom instruction and monitored regularly to determine effectiveness.

Tier 3

Students demonstrating significant or persistent academic or behavioral needs may receive more intensive interventions. These interventions are individualized, data-driven, and reviewed regularly by the school problem-solving team.

RTI/MTSS helps identify which students respond favorably to interventions and which students may need referral for consideration under Section 504 or special education.

Special Education Services

Services are provided for students with special learning needs who qualify for the program. Ford Elementary is committed to ensuring that students with disabilities receive a free appropriate public education in the least restrictive environment through individualized supports and services. For further information, families may contact the Support and Services Administrator, Tracy Blackburn, at Tracy.Blackburn@cobbk12.org.

Section 504

Some students may qualify for accommodations under Section 504 of the Rehabilitation Act of 1973 if they have a physical or mental impairment that substantially limits one or more major life activities. Section 504 plans provide accommodations that allow students equal access to educational opportunities. Parents who believe their child may need accommodations are encouraged to contact the school counselor or administration.

Target / Advanced Learning Program

Cobb County provides services for identified gifted students. The gifted program is designed to meet the specific needs of these students and extend learning in the areas of cognition, research, communication, and learning. Procedures for identifying and placing students in the gifted program are governed by the Georgia Department of Education.

English Speakers of Other Languages (ESOL)

Ford Elementary supports students whose primary language is not English by providing instructional services that promote English language development while supporting academic achievement. Translation and interpretation services are available upon request to promote effective communication between school and home.

Learning Commons (Media Center)

The Learning Commons (LC) is operated during school hours and serves as a hub for literacy, research, creativity, and responsible digital citizenship. Students may take advantage of the LC individually, in small groups, or with a class to check out books, work on reports, complete research, listen to stories, or participate in lessons that develop media skills. Students visiting independently must have teacher permission.

Students are expected to responsibly care for books and the LC materials checked out to them. In case of loss or damage, parents will be charged the replacement or damage cost. If a lost book is found within 45 days of payment, the money paid will be refunded.

Parent Information Center

The Parent Information Center is located in the lobby and includes extra flyers, school club information, PTA information, and Foundation information.

Student Health, Wellness, and Safety

Ford Elementary recognizes that healthy students are better prepared to learn and succeed. Families are encouraged to keep emergency contact information current and communicate significant health concerns or changes to the school nurse as soon as possible.

School Clinic

The school clinic is staffed during the school day. Children who become ill or injured at school are given health care in the clinic. Minor injuries are treated, and parents are contacted when an injury or illness is more serious so they may pick up their child. The clinic is not intended to replace medical care provided by a physician or emergency medical provider.

Students Should Stay Home When They...

- Have a fever of 100.4°F or higher.
- Have vomited or experienced diarrhea within the previous 24 hours.
- Have a contagious illness that requires exclusion from school.
- Have symptoms that prevent meaningful participation in classroom activities.

Students should be fever-free for at least 24 hours without the use of fever-reducing medication before returning to school. Parents should notify the school if a student is diagnosed with a communicable illness so appropriate health procedures can be followed.

Medication at School

When a student must receive medication at school, the following guidelines should be followed:

- Medication must be in the original labeled container. Pharmacists may provide two labeled bottles for this purpose. Medications sent in baggies or unlabeled containers will not be given.
- Written permission from the parent or guardian is required for the administration of all medications.
- The parent or guardian must inform the school of any medication changes. New medications or new doses will not be given unless a new form is completed.
- Medications must be brought to the clinic by the parent or guardian.
- If a child takes daily medication, families should send an extra labeled bottle for field trips and ASP when appropriate.
- Unused medication will be disposed of unless picked up within one week after the medication is discontinued or according to district medication regulations.
- Students should not carry medication unless specifically authorized by district policy or an approved medical plan.

Medical Action Plans and Food Allergies

Students with medical conditions such as diabetes, epilepsy, severe allergies, asthma, or other chronic health concerns may require an individualized health care or emergency action plan. Families are encouraged to provide updated medical documentation annually and notify the school of any changes.

Food allergies can pose serious health risks. Parents should notify the school of diagnosed food allergies and provide appropriate medical documentation when requested. While the school cannot guarantee an allergen-free environment, staff work collaboratively to minimize risks and promote student safety through appropriate accommodations and emergency procedures.

Student Nutrition Services and Home Lunches

Ford Elementary participates in the Cobb County School District nutrition program and provides healthy lunch options each school day. Information regarding menus, meal prices, account balances, and free or reduced meal applications is available through district nutrition services at

<https://www.cobbk12.org/foodservices> .

Students who bring lunch from home should follow school lunch expectations. No candy, carbonated beverages, food in bags or containers from fast food restaurants, or glass bottles are permitted.

Birthday Celebrations and Classroom Treats

Ford Elementary values celebrating students while maintaining an environment that is safe and inclusive for all learners. Birthday treats may be permitted and distributed during the student's scheduled lunch period. Families should coordinate with the classroom teacher in advance and provide treats that are easy to pass out, such as cookies, donuts, or mini cupcakes, along with needed napkins or plates. Non-food items are encouraged as alternatives when appropriate.

Invitations may be passed out at school only if all students in the class receive an invitation. This helps protect instructional time, as well as students' feelings.

Physical Education

Physical Education instruction is required by Georgia law and is mandatory except for health reasons. A written note from a physician or parent explaining the nature of the illness or injury should be provided to the PE teacher and should state the length of restricted time before normal participation can resume. Everyday school dress is acceptable for PE activities. Flat rubber-soled athletic shoes are required for safety and injury prevention.

Recess

Recess provides students with opportunities for physical activity, social interaction, and emotional regulation. Weather and safety conditions permitting, students will participate in outdoor recess daily. Families are encouraged to ensure students wear appropriate clothing for changing weather conditions.

Moment of Quiet Reflection

In accordance with Georgia law, each classroom will observe a brief period of quiet reflection at the beginning of the school day. This period lasts no more than 60 seconds and is not a religious service or exercise. Students may use the time in a manner that is personally meaningful, provided it does not disrupt others.

Student Safety and Emergency Communication

Student safety is a shared responsibility between school staff, students, and families. Ford Elementary maintains safety procedures that may include visitor identification, secure entrances, emergency drills, crisis response planning, staff safety training, and collaboration with local emergency responders. Students are expected to follow staff directions during all safety drills and emergency situations.

In an emergency, Ford Elementary will communicate with families using district-approved communication systems.

After School Program (ASP)

ASP is available for students after the school day on days school is in session. A \$20 registration fee must be completed before a student can attend. ASP is a pre-paid program (\$10/day), and payments must be made before a student can attend. The program includes a snack, homework time, art activities, playtime, games, and enrichment activities. Current fees, hours, and registration details are available through the school office. To contact ASP during program hours, call 678-594-8092.

[Home - Cobb County School District ASP](#)

Student Expectations and School Climate

Positive School Climate

Ford Elementary is committed to creating a safe, respectful, inclusive, and engaging learning environment where every student feels valued and supported. Positive relationships between students, staff, and families foster a school culture that promotes academic achievement, responsible decision-making, and personal growth.

Behavior Expectations: The Mustang Mindset

At Ford Elementary School, positive behavior is taught, modeled, and celebrated through the Mustang Mindset. This school-wide framework encourages students to be Respectful, be Responsible, and be a Role Model in all school settings.

 FORD MUSTANG MINDSET					
	HALLWAY	RESTROOM	CAFETERIA	PLAYGROUND	TECHNOLOGY
BE RESPECTFUL	 Keep hands and feet to yourself	 Keep hands and feet to yourself	 Keep hands and feet to yourself	 Keep hands and feet to yourself	 Handle devices with care
BE RESPONSIBLE	 Face forward on the colored tile	 Go Flush Wash your hands	 Face table Inside voice Stay seated Hands to self	 Stay in assigned area Use equipment appropriately	 Use devices as intended Use approved apps and websites
BE A ROLE MODEL	 Walk quietly	 Clean up after yourself Exit	 Use your best table manners	 Play nice Play fair Be a good sport	 Be a good digital citizen

Be Respectful

- Speak and act with kindness.
- Keep hands and feet to yourself.
- Listen when others are speaking.
- Respect differences and include others.
- Care for school property and personal belongings.
- Follow adult directions the first time.

Be Responsible

- Arrive prepared and ready to learn.
- Complete assignments and give best effort.
- Follow classroom and school procedures.
- Use materials and technology appropriately.
- Help maintain a clean and organized environment.
- Make safe choices throughout the school day.

Be a Role Model

- Walk quietly through the building.
- Use good manners.
- Be honest and trustworthy.
- Include others during learning and play.
- Demonstrate good sportsmanship.
- Show empathy and encourage classmates.
- Be a positive digital citizen.

Students are taught specific expectations for each school setting. In the hallway, students face forward on the colored tile and walk quietly. In the restroom, students go, flush, wash hands, and exit. In the cafeteria, students follow F.I.S.H.: **F**ace the table, use an **I**ndside voice, **S**tay seated, and keep **H**ands to self. On the playground, students stay in assigned areas, use equipment appropriately, play fair, and show good sportsmanship. With technology, students handle devices with care, use approved apps and websites, and use devices as intended.

Progressive Discipline

Discipline should be instructional, fair, consistent, and developmentally appropriate. When inappropriate behavior occurs, staff will work to understand the behavior, teach appropriate replacement skills, and provide opportunities for students to make better choices. Below are examples of progressive discipline:

- Verbal redirection
- Restorative conversations
- Classroom interventions
- Parent communication
- Reflection activities
- Loss of privileges
- Office referral
- Other disciplinary actions consistent with the Cobb County Student Code of Conduct

Bullying Prevention

Ford Elementary is committed to providing a learning environment free from bullying, harassment, intimidation, and discrimination. Bullying may include repeated verbal, physical, social, or electronic behaviors intended to harm, intimidate, or exclude another individual. Students are encouraged to report bullying concerns to any trusted adult. Reports will be investigated promptly, and appropriate action will be taken in accordance with district procedures.

Student Dress and Attire

Appropriate attire is expected at all times and should support a safe, respectful, and productive learning environment. Clothing should be appropriate for elementary school activities, allow students to participate safely in instruction and physical activity, and avoid language or images that are offensive, discriminatory, or promote violence, drugs, alcohol, tobacco, or other inappropriate content. To see the complete district dress code policy, families may visit:

<https://media.cobbk12.org/media/WWWCobb/medialib/59ff1d28177.pdf>

Technology and Personal Electronic Devices

Technology is an important instructional tool and should be used responsibly and respectfully. Ford Elementary also recognizes that instructional time should remain focused on learning, collaboration, and face-to-face interaction.

District Technology and Digital Citizenship

- Use district technology for educational purposes.
- Access only approved educational resources.
- Protect passwords and login credentials.
- Respect the privacy and work of others.

- Report damaged equipment or inappropriate online content to a trusted adult.
- Demonstrate good digital citizenship.

Personal Electronic Devices

In accordance with Georgia's Distraction-Free Education Act, students may not access personal electronic devices during the instructional day unless specifically authorized by school personnel or required by an approved IEP, Section 504 Plan, or medical plan. Personal electronic devices include, but are not limited to, cell phones, smart watches, earbuds or headphones, tablets, gaming devices, e-readers, and any device capable of communication, recording, internet access, or media playback.

Students should power devices off before entering the building and store them in their backpacks or another location designated by school personnel. Parents or guardians needing to communicate with a child during the school day should contact the school office. School personnel will assist with emergency communication as needed.

During emergencies, students are expected to follow the directions of school personnel. Official communication will be provided through district-approved systems. Limiting student device access during emergencies supports coordinated response efforts and allows students to focus on staff instructions.

Visitors, Volunteers, Field Trips, and School Events

Visitors

Ford Elementary welcomes parents, guardians, volunteers, and community members as partners in education. To ensure the safety of all students and staff, all visitors must enter through the main office, have a valid government-issued photo ID available, sign in using the district visitor management system, wear a visitor badge while on campus, and sign out before leaving. A driver's license will be required the first time a visitor signs in. Unauthorized visitors will not be permitted in instructional areas.

Classroom visits must be scheduled in advance with the teacher and are limited to one hour.

Volunteers

Family and community volunteers play an important role in supporting student success. Volunteers may assist with classroom activities, field trips, school events, PTA programs, literacy initiatives, and special projects. Volunteers are expected to maintain student confidentiality, follow school procedures, model respectful behavior, and work under the direction of school staff. Volunteer opportunities may require district approval procedures.

Volunteers are mandated reporters and must complete the mandated reporting training before volunteering.

Field Trips

Field trips are an extension of the classroom curriculum. A student must have permission from a parent or guardian to participate. Prior to a field trip, the teacher will send home information about the trip. The cost of transportation and admission must be paid by the school; donations may be requested to help cover field trip costs.

Volunteers on field trips are important and appreciated. Siblings are not allowed to attend field trips when a parent or guardian is serving as a chaperone. Chaperones are expected to honor all Cobb County and school policies and procedures. Students are expected to follow all school expectations while participating in field trips.

Lost and Found

Families are encouraged to label coats, jackets, sweaters, lunch boxes, water bottles, book bags, and other personal belongings with the student's name. Items found on campus should be placed in the designated Lost and Found area. Families should check the Lost and Found regularly. Unclaimed items will be donated following Thanksgiving Break, Winter Break, February Break, Spring Break, and at the end of the school year.

Family Engagement and Community Resources

Ford Elementary believes that education is a partnership between students, families, educators, and the community. Families are encouraged to participate in parent-teacher conferences, curriculum nights, PTA events, volunteer opportunities, school improvement activities, student performances, family literacy events, and community service projects.

PTA and Foundation

The Ford Elementary PTA and the Ford Elementary School Foundation play an important role in supporting students, teachers, and school initiatives. Families are encouraged to become involved through membership, volunteer opportunities, fundraising events, family activities, community outreach, and school improvement initiatives.

Ford Elementary values partnerships with local businesses, civic organizations, and community members who contribute to student success. Community partnerships may support classroom resources, student recognition programs, literacy initiatives, STEAM opportunities, fine arts experiences, career awareness, and family engagement events.

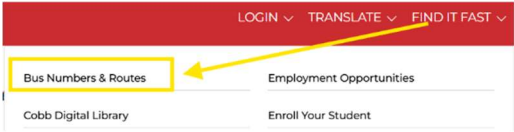
Student Confidentiality

Student information is protected by federal and state privacy laws. School personnel will only share student information with individuals who have a legitimate educational interest or as otherwise permitted by law. Families are encouraged to respect the privacy of all students when volunteering or participating in school activities.

Helpful Websites

Most answers to common questions can be found on the district or school websites. Families are encouraged to check the school website regularly to stay up to date with school events and information.

Bus Tracking Parent Portal for Parents - Edulog https://www.edulog.com/parents/	Tracking Features: • Real-time location of your child's bus on a map • Gives scheduled and actual arrival times at home and school for bus routes • Provides push notifications when the bus is near	 SCAN ME
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My School Bucks Cafeteria Manager: Uzma.Khokher@cobbk12.org	Payments for: Lunch	 SCAN ME
Ford Website www.cobbk12.org/ford Home - Cobb County School District ASP	Find It Fast: Bus Numbers and Routes, Cobb Digital Library, CTLS Learn, etc. 	 SCAN ME
Ford ASP Amber Young, Co-Director Isabella Kelly, Co-Director 678-594-8092	The After School Program (ASP): provides a safe, fun, and nurturing environment for the care of elementary students in the Cobb County School District who attend Face-to-Face instruction from after school until 6:00 PM each day school is in session, including early release days.	 SCAN ME
Ford Foundation	Foundation Purpose The FESF is organized exclusively for the purpose of raising funds and providing resources beyond those provided by Cobb County School District or the PTA for the benefit of students at Ford Elementary.	 SCAN ME
Ford PTA	Every Child. One Voice PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.	 SCAN ME
Parent Vue https://tinyurl.com/f62tkpn5 PV Coordinator: Sandra.Lake@cobbk12.org	Purpose: - Access personal/student information. - Access Grades/Report Cards - Field Trip Permission - Transportation Changes 	 SCAN ME

CTLS Parent https://ctlsparent.cobbk12.org/ Help Desk-770-426-3330	Purpose: School and Staff Communication, calendar, emergency alerts. Two ways to login to CTLS Parent: With & Without Parent Vue Account Log In <u>without</u> a ParentVue Account 1. Select "Click here to sign in" at https://ctlsparent.cobbk12.org  2. Register your CTLS Parent account. Enter the email or cell phone number on file at your child's school.
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FORD

ELEMENTARY SCHOOL

ACWORTH

GEORGIA

SINCE 1991

Our Vision:

**GROWING YOUNG MINDS TO
CREATE, COLLABORATE, AND INNOVATE.**

★ ★ ★

POWERFUL APPS • HELPFUL TOOLS • A SUCCESSFUL YEAR!



ParentVue

Check Grades & Stay Informed

- ✓ View grades
- ✓ See class schedule
- ✓ Track attendance
- ✓ Update contact info
- ✓ View report cards
- ✓ And more!



CTLS Parent

Connect with Classrooms

- ✓ Access Digital Classrooms
- ✓ View assignments & scores
- ✓ Receive messages
- ✓ View attendance
- ✓ Send absence notes
- ✓ And more!



My Payments Plus

Pay School Fees Online

- ✓ Pay school fees
- ✓ Field trips
- ✓ Yearbooks
- ✓ Easy & secure payments
- ✓ 24/7 access



MySchoolBucks

Manage Lunch Accounts

- ✓ View lunch balance
- ✓ Add money to account
- ✓ Apply for meal benefits
- ✓ Manage student meals
- ✓ Quick & easy



Eleyo

Register for After School Programs (ASP)

- ✓ Register for ASP
- ✓ Pay & manage account
- ✓ Easy online registration
- ✓ Mobile friendly



Edulog

Track Your Child's Bus

- ✓ View bus location
- ✓ See arrival times
- ✓ Get bus stop info
- ✓ Receive push notifications
- ✓ Secure login

Mustang Mindset

★ ★ ★

ENGAGE, ENRICH, EMPOWER