



Tuition Student Withdrawal Form

Tuition students may withdraw until a pre-determined date prior to the CVA final exams without the course grade being posted to their academic transcript. Cobb Virtual Academy allows withdrawals for tuition students, less a \$75 registration fee, through a pre-determined date. After that date, refunds will not be given for student withdrawals.

For the **partial refund and final withdrawal date information**, visit the CVA website: Resources > Term Information > Tuition Student - Deadline to Withdraw with Partial Refund/No Refund.

Withdrawals are not official until the Withdrawal Form and any Personal Fitness equipment is returned, or the replacement cost is paid. Personal Fitness equipment should be returned to the Cobb Virtual Academy office, 1765 The Exchange SE, Atlanta, GA 30339.

Take a picture or scan the completed form and email to CobbVirtualAcademy@cobbk12.org

Student and Class Information

Student Name:	_____
Home School:	_____
Term:	_____
Class Name:	_____
Teacher Name:	_____
Student Signature:	_____ Date: _____
Parent/Guardian Printed Name:	_____
Parent/Guardian Signature:	_____ Date: _____
Reason for Withdrawal:	<input type="checkbox"/> Course content was too difficult <input type="checkbox"/> Student fell behind in course and could not catch up <input type="checkbox"/> Personal: medical or family situation <input type="checkbox"/> Inability to adjust to online learning environment <input type="checkbox"/> Lack of self-discipline to work independently <input type="checkbox"/> Other: _____

Equipment Return (if applicable)

Personal Fitness Equipment Returned:	<input type="checkbox"/> Yes <input type="checkbox"/> No
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CVA Administration Use Only

Genius <input type="checkbox"/>	Withdrawal Confirmation Email <input type="checkbox"/>	Summer Term Only: Synergy <input type="checkbox"/>	CSIS <input type="checkbox"/>
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