



COBB COUNTY SCHOOL DISTRICT

FY2011 BUDGET DEVELOPMENT CALENDAR

Blue shading indicates request for Board participation.

<u>Date</u>	<u>Responsibility</u>	<u>Event</u>																																				
Nov 2009 - Jan 2010	Associate Superintendent Leadership & Learning	Prepare FY2011 Personnel Allotments for each school and determine student/teacher ratio requirements and needs																																				
Dec 2009-Jan 2010	Budget Director	Prepare FY2011 Budget Development Procedures/Reports (Personnel Formula Allotments, Salary & Operating Accounts, Other Funds)																																				
Dec 2009	CFO	CFO to address the Executive Cabinet at regular Exec Cabinet Meeting regarding FY2011 Budget Development Calendar																																				
Jan 2010	Budget Director	Prepare the FY2011 Budget Development Manual																																				
January 13, 2010	CFO	Present January "Budget Update" to Board																																				
Feb 9, 2010	CFO	CFO to address the Executive Cabinet at regular Exec Cabinet Meeting regarding FY2011 Budget Development Procedures																																				
Feb 10, 2010	CFO Superintendent	Provide update on FY2010 Budget (discuss possible cuts) & Present February "Budget Update" to Board Present budget items excluded by the Board from specific approval.																																				
Feb 11, 2010	CFO	Open up link for budget input ideas																																				
Feb 16, 2010	Budget Director	Agency Budget Training Sessions with Central Office Departments to discuss FY2011 Budget Procedures Budget Administrator Reports (BAR) will be distributed during this week.																																				
		<table border="1"> <thead> <tr> <th><u>Date</u></th> <th><u>Place</u></th> <th><u>Time</u></th> </tr> </thead> <tbody> <tr> <td>February 16</td> <td>Board Room - 514 Glover</td> <td>9:00 AM to 10:30 AM</td> </tr> </tbody> </table>	<u>Date</u>	<u>Place</u>	<u>Time</u>	February 16	Board Room - 514 Glover	9:00 AM to 10:30 AM																														
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February 16	Board Room - 514 Glover	9:00 AM to 10:30 AM																																				
March 10, 2010	CFO	FY2011 Board Budget Work Session - Provide initial FY2011 revenue and expenditure estimates & Present March "Budget Update"																																				
March 12, 2010	CENTRAL OFFICE ADMINISTRATORS	Deadline for Central Office Depts. to return completed Budget Administration Reports (BAR) and Reduction Forms to the Budget Department																																				
March/April 2010	Superintendent Executive Cabinet Deputy CFO Budget Director	Budget Administrator Committee Meetings <i>(Meetings will be added or deleted as necessary)</i>																																				
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March 25, 2010	Board of Education	FY2011 Called Budget Meeting - 4:30 PM to 6:00 PM																																				
March 31, 2010	Board of Education	FY2011 Called Budget Meeting - 4:30 PM to 6:00 PM																																				
March 31, 2010 9:00 AM	Budget Director	FY2011 Budget Digest Presentation Tax Digest Update - Mr. Phil Hogsed - Cobb County Tax Assessor - Elections Training Room @ West Park Government Center - 2nd Floor, 736 Whitlock Avenue - to update Cobb County Government Entities regarding the development of the tax digest and digest growth																																				
April 14, 2010	CFO	Present April "Budget Update" to Board																																				
April 22, 2010	Board of Education	FY2011 Called Budget Meeting - 4:00 PM to 5:15 PM																																				
May 4 & May 12, 2010	Board of Education Superintendent CFO Deputy CFO Budget Director	Budget Review Committee FY2011 Board Budget Work Sessions <i>(Meetings will be added or deleted as necessary)</i>																																				
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May 13 - May 20, 2010	Budget Director	Prepare the FY2011 Popular Budget Report and the Internet Report for presentation to the citizens of Cobb County																																				
May 20, 2010	Budget Director	Advertise FY2011 Tentative Budget - Place Tentative Popular Report on the web at www.cobbk12.org																																				
May 27, 2010	Board Of Education Superintendent	Tentative Salary Hearing (6:30 PM - 7:00 PM)																																				
June 2, 2010	Board Of Education Superintendent	Tentative Salary Hearing (6:00 PM - 6:30 PM)																																				
	Board Of Education Superintendent	FY2011 Budget Public Forum (514 Glover Street - Board Room - 6:30PM) - Board of Education & Superintendent conduct a public forum for the FY2011 Tentative Budget. Interested parties will present any additional input or comments.																																				
June 9, 2010	Board of Education CFO	Legal Adoption of the FY2011 Budget at the regular Board Meeting - (514 Glover Street - Board Room - 9:00 AM) Present June "Budget Update" to Board																																				
July 7, 2010	Budget Director	If needed, advertise two public hearings for the Taxpayer Bill of Rights - July 14 and July 22																																				
July 14, 2010	Board Of Education Superintendent	If needed, hold two public hearings for Tax Digest																																				
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July 15, 2010	Budget Director	If needed, advertise public hearing for the Taxpayer Bill of Rights - July 22																																				



COBB COUNTY

SCHOOL DISTRICT

July 22, 2010

Board Of Education
Superintendent

If needed, hold public hearing in Board Room at 6:30 PM for Tax Digest
Set the FY2011 Millage rate in the Board Room at 7:30 PM