

Advanced Placement Administration Information – Spring 2023

The Spring 2023 Advanced Placement (AP) Exams will be administered beginning on Monday, May 1st and continuing through Friday, May 12th. These exams will be administered in a face-to-face format, utilizing the College Board provided paper-pencil testing materials. All students who have registered for AP Exams should plan on reporting to Hillgrove High School on the following dates/times for their registered exam. Students with approved testing accommodations may be assigned an alternative testing location. If applicable, information will be directly communicated to those students prior to May 1st.

Students must arrive at the testing room location by **7:30 AM** for morning exams and by **11:30 AM** for afternoon exams. Please plan accordingly to ensure you arrive at school on time. Per College Board policy, late arrivals will not be allowed to test. **There are NO makeup exams.** Afternoon exams may end after bus dismissal. Make sure, if you ride the bus, you have arranged a ride home after your exam(s). Any student who is unable to report to Hillgrove High School for testing on their assigned date/time will be charged a **\$40.00 Unused Exam Fee.**

If you have any questions or concerns, then please reach out to your AP course teacher or Hillgrove High School's AP administrator, Amy Pothel at amy.pothel@cobbk12org.

Important AP Exam Reminders for Students

- Arrive on time. No late entries will be allowed. **There are NO makeup tests.**
- For morning exams, if you complete your exam after your lunch period, then please make sure you eat lunch before reporting to your next class.
- For afternoon exams, make sure you eat lunch before reporting to the testing site.
- Ending times are approximate estimations only. Afternoon exams may finish after 3:30 p.m. dismissal. If you ride the bus, then please make other arrangements that day.
- Dress comfortably (within CCSD dress code policy).
- A photo ID is **required** for all students (Hillgrove and non-Hillgrove) at the time of exam check in.
- Bring 2 sharpened #2 pencils (NO mechanical pencils).
- Bring 2 blue and/or black ink pens to use on the free response test sections.
- Students are strongly discouraged from bringing cell phones to the testing room. If a student has a cell phone in the building, then the cell phone must be given to the exam proctor from check-in through the completion of the exam per College Board guidelines.
- Students are strongly discouraged from bringing backpacks and other personal items to the testing location. If you need them for a class before or after your scheduled exam, then please plan to store your items in a classroom and/or your car.
- No food or drink is allowed at your testing desk unless you have a pre-approved accommodation from the College Board. This includes water bottles. You will be allowed your snack/drink during the break.
- Students should use the restroom prior to entering the testing site.
- Calculator policy: The College Board has very strict and explicit requirements for approved calculators. If your exam allows the use of a calculator, then please confirm your calculator meets the requirements, before the exam, by speaking with your teacher and/or reviewing their policy using this web address: <https://apstudents.collegeboard.org/exam-policies-guidelines/calculator-policies>.
- Smart watches and Fitbits with internet access, alarms, or that make any noise are **NOT** allowed.
- Pay careful attention to the directions given by the test administrators. They must make a formal report of any case involving students not following procedures. Do **NOT** use an unapproved device, do **NOT** work on the wrong section of the test, etc.
- Remember that all talking is forbidden during the test. If a testing administrator sees or hears a student talking during the test, then he/she must report it. Do not put yourself at risk of having your score canceled.
- Make sure you get a good night's sleep and eat a healthy meal prior to your test.
- **School Code:** To ensure accurate score reporting, students should log into their My AP Profile and be sure Hillgrove's school code **112431**, has been entered.
- **Free Score Report:** As a reminder, students get one free score sent each year they take an AP Exam and their score report will include their AP scores from this year and any previous years. Colleges and universities use official score reports to determine credit or placement, if applicable. Students have until **June 20, 2023**, to change their free score-send selection. Students should go to their My AP account to make their choice and changes. Their official score report will be sent in July.
- All exam results will be available on your College Board account in July 2023.
- For more information on Exam Day Policies visit: <https://apstudents.collegeboard.org/exam-policies-guidelines>

AP EXAM	DATE/TIME *Approximate End Times	LOCATION
US Government and Politics	Monday, May 1 st 8:00 AM – 11:30 AM	Auxiliary Gym
Chemistry	Monday, May 1 st 12:00 PM – 3:30 PM	Auxiliary Gym
Environmental Science	Tuesday, May 2 nd 8:00 AM – 11:30 AM	Auxiliary Gym
Psychology	Tuesday, May 2 nd 12:00 PM – 3:30 PM	Auxiliary Gym
English Literature and Composition	Wednesday, May 3 rd 8:00 AM – 11:30 AM	Auxiliary Gym
Computer Science A	Wednesday, May 3 rd 12:00 PM – 3:30 PM	Auxiliary Gym
Human Geography	Thursday, May 4 th 8:00 AM – 11:30 AM	Auxiliary Gym
Statistics	Thursday, May 4 th 12:00 PM – 3:30 PM	Auxiliary Gym
United States History	Friday, May 5 th 8:00 AM – 11:30 AM	Auxiliary Gym
Microeconomics	Friday, May 5 th 12:00 PM – 3:30 PM	Auxiliary Gym
Calculus AB and Calculus BC	Monday, May 8 th 8:00 AM – 11:30 AM	Auxiliary Gym
N/A	Monday, May 8 th 12:00 PM – 3:30 PM	N/A
English Language and Composition	Tuesday, May 9 th 8:00 AM – 11:30 AM	Auxiliary Gym
Physics C: Mechanics	Tuesday, May 9 th 12:00 PM – 3:30 PM	Auxiliary Gym
Spanish Language and Culture	Wednesday, May 10 th 8:00 AM – 11:30 AM	Room 2303
Biology	Wednesday, May 10 th 12:00 PM – 3:30 PM	Auxiliary Gym
World History	Thursday, May 11 th 8:00 AM – 11:30 AM	Auxiliary Gym
Physics 1: Algebra-Based	Thursday, May 11 th 12:00 PM – 3:30 PM	Auxiliary Gym
Music Theory	Friday, May 12 th 8:00 AM – 11:30 AM	Professional Learning Room
Latin	Friday, May 12 th 12:00 PM – 3:30 PM	Professional Learning Room