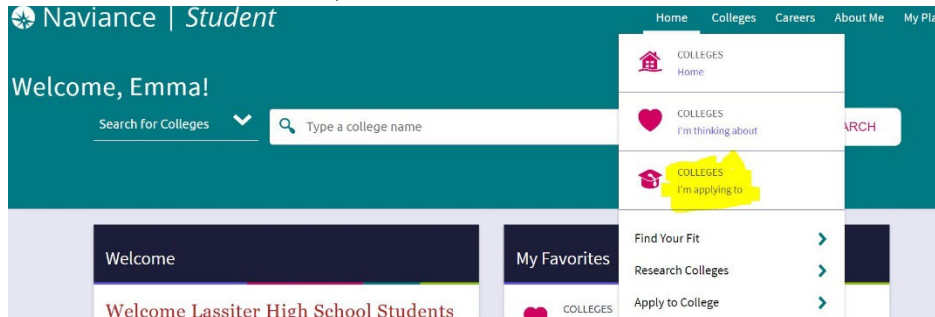


HOW TO ADD COLLEGES TO YOUR NAVIANCE ACCOUNT

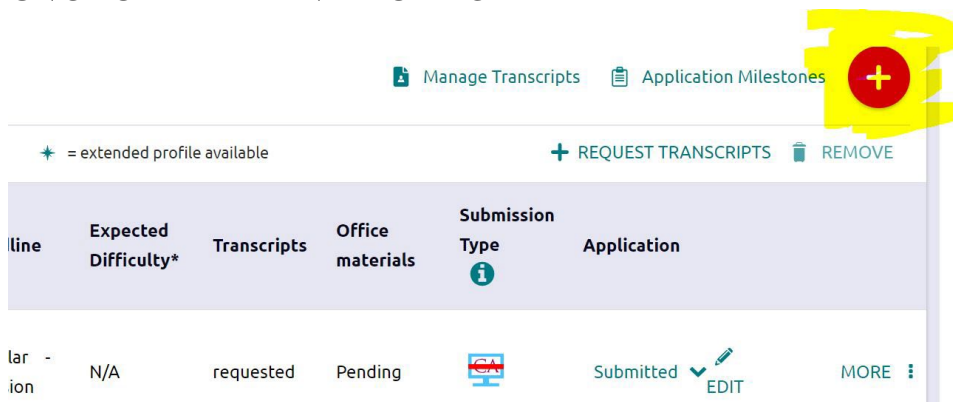
1. LOG INTO NAVIANCE.

- A. WWW.LASSITERHIGH.ORG
- B. STUDENTS
- C. NAVIANCE

2. CLICK ON COLLEGES, COLLEGES I AM APPLYING TO



3. CLICK ON PINK + NEAR TOP RIGHT



4. SELECT COLLEGE, APPLICATION TYPE AND INDICATE HOW YOU ARE APPLYING (DIRECTLY TO THE SCHOOL OR THROUGH COMMON APP). ALSO CHECK IF YOU HAVE SUBMITTED YOUR APPLICATION AND THEN ADD AND REQUEST YOUR TRANSCRIPT.

*IF YOU ARE APPLYING THROUGH THE COMMON APPLICATION YOU WILL ALSO NEED TO MATCH YOUR COMMON APP AND NAVIANCE ACCOUNTS.

*YOU STILL NEED TO OFFICIALLY REQUEST YOUR TRANSCRIPT IN THE COUNSELING OFFICE BY COMPLETE THE TRANSCRIPT REQUEST CARD AND PAYING YOUR \$2.

*ONCE YOU GET A DECISION FROM YOUR COLLEGE YOU CAN GO BACK INTO YOUR NAVIANCE ACCOUNT AND INDICATE IF YOU WERE ACCEPTED OR NOT.