

HOW TO APPLY FOR A STUDENT TRANSFER

CHILDREN NEW TO COBB

If your child will be new to Cobb, you will need to request a transfer through the district's Online Registration (OLR) system.

If you have no other children currently enrolled in Cobb, you will need to access OLR directly. Click [HERE](#) for more information regarding enrollment and a link to the OLR system.

As you proceed through the registration process, you will have an opportunity to request a student transfer. When you enter information regarding the start date and enrolling grade level, you will have access to a link to request a transfer.

[Request a Student Transfer?](#)

If you already have a child enrolled in a Cobb school, you will need to access the OLR system through your current ParentVUE account. Once you are signed in to ParentVUE, direct your attention to the left-hand side menu and select Online Registration.

 Online Registration


On the next screen you will again need to select Online Registration.

[Online Registration](#)

On the next screen you will then need to select Students.

STUDENTS

The final step to start a new enrollment will be to click Add Another Student.

 Add Another Student

As you proceed through the registration process, you will have an opportunity to request a student transfer. When you enter information regarding the start date and enrolling grade level, you will have access to a link to request a transfer.


[Request a Student Transfer?](#)

NOTE: Once you have requested a transfer through OLR the system will not allow you to submit your registration. This is done to prevent an enrollment from being created at both the locally zoned school and the transfer school. Once the transfer process is completed you will receive additional information on submitting your online registration.

CHILDREN ALREADY ENROLLED IN COBB

If your child is currently attending a Cobb school and you wish to apply for a student transfer, you can access the application through ParentVUE.


Once you are signed in to ParentVUE, direct your attention to the left-hand side menu and select Student Information.

 Student Information

On the next screen you will again need to select Update Student Information.

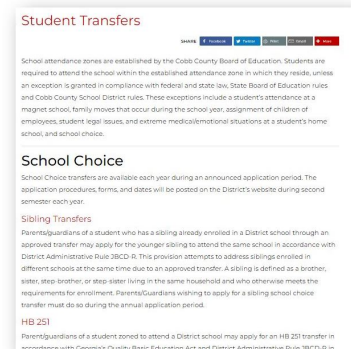
[Update Student Information](#)

From this screen you should see a list of your child(ren) currently enrolled in CCSD. Next to the name of the child you wish to request a transfer for, click the Transfer(s) Apply/View button.

 Transfer(s) Apply/View

Please select the correct school year (the current school year or the next school year) and the type of transfer you are applying for.

For School Year: Transfer Type:



For more information regarding Cobb's student transfer programs, please visit <https://www.cobbk12.org/page/6892/student-transfers>.