



*One Team, One Goal: Student Success*

514 Glover Street  
Marietta, GA 30060  
Telephone: (770) 426-3300  
[www.cobbk12.org](http://www.cobbk12.org)

June 23, 2022

Mr. Mike Stephens  
Maxair Mechanical, LLC  
814 Livingston Court  
Marietta, GA 30067

Dear Mr. Stephens:

This is to advise you that your company has been awarded the following items from Cobb County School District **IFB B2245, HVAC Chillers: Preventative Maintenance and Repairs** as shown on the attached page.

This award is in accordance with the terms and conditions of the Invitation for Bid and with your pricing remaining firm from **July 1, 2022, through June 30, 2023** with an option to renew. This award letter is not an official order.

If you have any questions about this award, please contact **Kristy Hadaway at 770-426-3369 or [kristine.hadaway@cobbk12.org](mailto:kristine.hadaway@cobbk12.org)**. The **Maintenance Department** contact is **Doug Roland at 770-426-3423**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

Barbara Bates, CPPB, NIGP-CPP  
Director of Procurement Services

kmh

cc: Accounts Payable  
Gene Trull  
Doug Roland  
Mary Waymire  
Thomas Marshall  
Kyle Matthews

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IFB B2245, HVAC Chillers Preventative Maintenance and Repairs

Award Letter

Maxair Mechanical, LLC

Vendor-PO Mailing #104824

Vendor Email: [bhopkins@maxairmech.com](mailto:bhopkins@maxairmech.com)

Vendor Phone Number: 770-714-9623

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#	Description	Unit Price
1	Cost to inspect, service and provide written estimates for repair of Daikin Chillers at Lassiter High School. Model #AWV016AJJNNNOA Serial #STNU200500152	\$1,050.00
2	Cost to inspect, service and provide written estimates for repair of Daikin Chillers at Sprayberry High School. Model #AWV018AMJNNNOA Serial #STNU200500165	\$1,050.00
#	Description	Markup
3	Cost plus % mark-up on related items	15%
#	Description	Hourly Rate
4	Hourly rate for additional, related services	\$106.00
Lead time upon receipt of purchase order:		30 days or less