

IED Scheduling for Instruction

9/27/12

The Cobb County Board of Education (Board) believes that public education is enhanced when instructional time provided for students is not interrupted by non-instructional activities. The Cobb County School District (District) shall comply with the high school requirements established by the Georgia Board of Education for scheduling minimum class enrollment requirements. Instructional time is determined to be all portions of the day when instruction or instruction-related activities take place based on state-approved courses and coordinated by a certified teacher or substitute teacher. For students in grades K-12, time away from classes shall be limited to 10 instructional days per year for school-sponsored non-instructional activities, unless otherwise approved by the Board in accordance with this policy.

HIGH SCHOOL MINIMUM CLASS ENROLLMENT REQUIREMENTS:

District high school students shall be scheduled in classes as established in Georgia Board of Education School Day and School Year for Students and Employees (Rule 160-5-1-.02). State and District exceptions granted for these requirements include:

1. Fifth year seniors (Administrative IED-R [Scheduling for Instruction]);
2. Students participating in State Postsecondary Options for joint enrollment programs (Administrative Rule IDCH-R [Dual/Joint Enrollment Program]);
3. Personal situations which warrant a student's attendance at alternative educational settings in the District;
4. Students approved for Minimum Day in accordance with Administrative Rule IED-R (Scheduling for Instruction);
5. Students approved for less than two and one-half units in accordance with an Individualized Education Program (IEP) (Administrative Rule IDD-R [Special Programs]); or
6. Documented medical and/or psychological situations in accordance with hospital/homebound, Section 504 of the Rehabilitation Act of 1973, or Student Support Team plans.
7. Students who are older than the mandatory attendance age exempted by a hardship waiver for less than the minimums stated above.
 - a. The Superintendent (or designee) is authorized to waive the minimum class load requirement for students in grades 9 through 12 who are older than the mandatory attendance age if the Superintendent finds a hardship for one of the following reasons:
 - (1) Economic;
 - (2) Family emergencies such as death or illness;
 - (3) Student's health;
 - (4) Any other good and sufficient reason which, in the Superintendent's discretion, creates a hardship for the student or parent.
 - b. Hardship waiver requests shall be submitted in writing to the Superintendent (or designee). The Superintendent or his/her designee shall evaluate each request on a case-by-case basis and forward the decision in writing to the student's parents or legal guardian within ten (10) school days of the submission of the request.
 - c. The decision of the Superintendent may be appealed to the Board. Such an appeal must be made in writing within ten (10) school days after the decision of the Superintendent.

Adopted: 2/13/91
Revised: 7/28/94; 8/9/95; 9/18/02
Reclassified an Administrative Rule: 9/1/04
Revised: 9/9/09; 6/8/11
Revised and re-coded: 9/27/12 (Previously coded as Administrative Rule IDC)

Legal Reference

O.C.G.A. 19-09-0122	Delegation of authority; hardship
O.C.G.A. 20-02-0159.5	Dual credit courses; requirements
Rule 160-4-2-.12	Comprehensive Health and Physical Education Program Plan
Rule 160-4-2-.31	Hospital/Homebound Instruction
Rule 160-4-2-.34	Dual Enrollment
Rule 160-4-2-.48	High School Graduation Requirements for Students Enrolling in the Ninth Grade for the First Time in the 2008-09 School Year and Subsequent Years
Rule 160-4-3-.14	Work-Based Learning Programs
Rule 160-4-8-.09	Student Advisement
Rule 160-5-1-.02	School Day and School Year for Students and Employees
Rule 160-5-1-.18	Competitive Interscholastic Activities in Grades 6-12
Rule 160-8-1-.01	Georgia Virtual School Program