



Parent and Student Handbook

Principal: Mrs. Beth Lair





Mission

**Provide every student with the
foundation to love, learn and lead**

Vision

**Empowering and engaging young
thinkers**



Kennesaw Elementary 2026-2027

School Contacts & Connections

Office: 678-594-8172

Fax: 678-594-8174

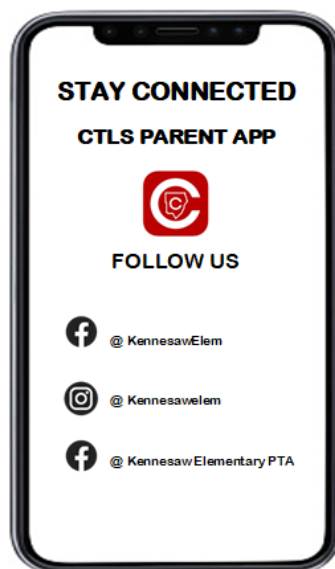
Kennesaw Café: 678-594-8172 ext. 003

3155 Jiles Road

Kennesaw, GA 30144

Kennesaw Elementary Website

<https://cobbk12.org/Kennesaw/>



As we begin another exciting school year, the administration and staff at Kennesaw Elementary are excited to welcome our families to a year filled with learning, growth, and meaningful engagement. The safety and well-being of our students remain our highest priority. To help ensure a successful and smooth start to the year, we kindly ask for your support with the important information and reminders below.

If you have any questions or concerns, please don't hesitate to reach out. Our doors are always open, and we look forward to partnering with you to make this an outstanding year for every student.

Welcome to the Kennesaw Elementary family—we're glad you're here!

Mrs. Lair, Principal

Mrs. Bender, Assistant Principal

Mrs. Greene, SSA

Arrival Procedures

Students may begin entering the building at **7:15 AM**. Please note that supervision is not available before this time.

The tardy bell rings at 7:50 a.m., which means students must be in their classrooms by then to avoid being marked tardy.

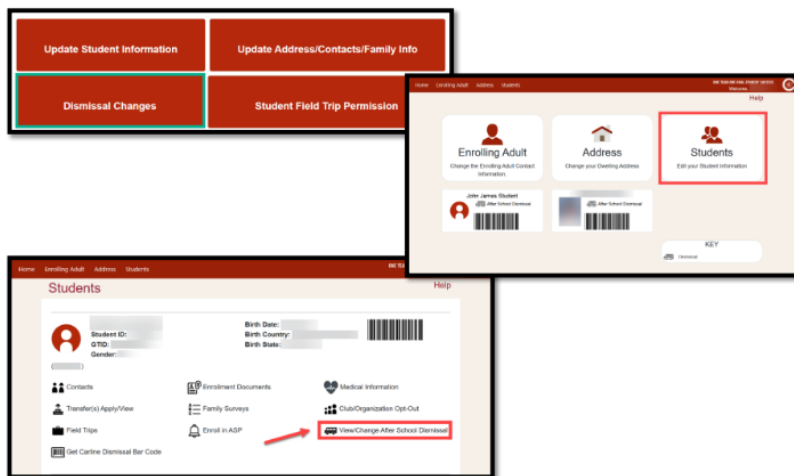
To help your child start the day successfully, please ensure they arrive on time each morning. If you arrive after 7:50 a.m., you must park and walk your child to the front entrance to sign them in. Breakfast is served until 7:45 a.m. each day.

Transportation

We strongly encourage students to ride the school bus, as it is a reliable and efficient way to ensure timely arrival and dismissal. If you choose to drive your child, please do not park or stop in the red zone—this area is designated for active drop-off and pick-up only. All students must have their **dismissal transportation mode entered in ParentVue/Dismissal (GoSafe)**

Student Dismissal

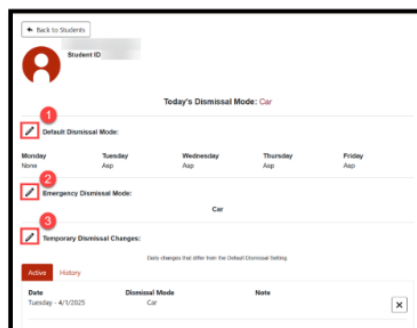
1. Login to ParentVue
2. Click STUDENT INFORMATION tab
3. Click Dismissal Changes
4. Click Students icon



Dismissal View/Change Screen

1. Set Default Transportation Mode FIRST by clicking on the pencil icon
2. Set Emergency Transportation Mode
3. Enter any Temporary Dismissal Changes

Note – Default Transportation information must be entered prior to adding any temporary dismissals (such as CLUB).



Car Riders

Car riders must enter and exit the vehicle from the right side. Students should be able to open and close their car doors independently. If your child needs assistance, please park and walk them to the school entrance. All car riders must be picked up by **2:30 PM**. If a student is not picked up on time, they will be checked into ASP (After School Program), and families will be responsible for the registration and daily fees.

Lunch:

Beginning in September, parents are invited to join their child for lunch once a month!

To ensure we can accommodate everyone and maintain a comfortable lunchroom environment, we kindly ask that visits be limited to once per month.

If you would like to eat with your child, please sign in at the front office and meet your child's class outside the cafeteria. You're welcome to enjoy a cafeteria meal or bring a sack lunch from home. We kindly ask that you refrain from bringing restaurant or fast-food items.

After lunch, please say your goodbyes as your child exits the cafeteria. To preserve valuable instructional time, we ask that you do not follow your child back to class. Before leaving, please sign out at the front office.

Thank you for your understanding and for helping us make lunchtime a special and enjoyable experience for all!

Birthday Treats

We love celebrating birthdays at Kennesaw Elementary! Store-bought birthday treats may be sent to school and shared with your child's class during lunch. Please notify your child's teacher in advance, as we have students with food allergies, and safety is our top priority. We also encourage families to consider healthier snack options when possible. To minimize classroom disruptions, please do not send flowers, balloons, or other deliveries to school for birthdays. If you'd like the cafeteria to help provide birthday treats, we'd love to help! Please contact our café manager, Tammy Dishmon (678-594-8173), to learn more. **Please note: there is a fee for these services.** Thank you for helping us celebrate in a safe and thoughtful way!

Volunteers: We love and appreciate our volunteers at Kennesaw Elementary! There are many ways to get involved and support our school community.

If you're interested in volunteering, please reach out to your child's teacher or contact the PTA for opportunities. For safety reasons, all volunteers and visitors must sign in at the front office with their driver's license upon arrival. This procedure helps ensure the safety and protection of all students and staff. Join us on Friday, August 14th at 8:00 am for our kick-off volunteer training.

We're excited for a fantastic year at Kennesaw Elementary! Thank you for being such an essential part of your child's educational journey. Your partnership and support make all the difference, and we're grateful to have you as part of our school community.

We encourage you to review the **Cobb County School District's Family Information Guide and Student Code of Conduct** click [HERE](#)

