

KENNESAW **ELEMENTARY SCHOOL**

Arrival & Dismissal Procedures

Safe • Efficient • Every Student, Every Day

To ensure the safety of all students and maintain an efficient traffic flow, please review the procedures below.

Morning Arrival

Car Riders

- **Doors open at 7:15 AM.**
- **All car riders** (including **Bridge** and **CORE** students) will be dropped off through the **Car Rider Line** and enter through the **Main Entrance**.
- Students should:
 - Exit the vehicle on the **passenger side only**.
 - Be prepared to **open and close their own car door** whenever possible to help keep the line moving efficiently.
- Students eating breakfast should arrive **before 7:40 AM** to allow enough time to eat before Morning News.
- Students should arrive **no later than 7:45 AM** and be **in their classrooms by 7:50 AM**. to avoid being marked tardy. Arriving on time helps start your day positively!

Pre-K & AU-I Students (Bailey, Barrett, Bennett, Bush, LeNoir, and Lunsford)

- Parents should **park and escort their child** to the **Middle (Breezeway) Entrance**.
- Pre-K and AU-I students **do not use the main car rider line**.

Bus Riders

- Students arriving by bus will enter the building through the **Bus Port Doors** from 7:15 AM – 7:25 AM.
 - Multi-Age Bus Riders (Special Needs) arrive at **7:15 AM**. They are greeted by staff to assist in walking to their classrooms.
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Afternoon Dismissal

Dismissal begins promptly at **2:10 PM**.

Dismissal/GoSafe Requirements: FOR ALL STUDENTS

To ensure a safe and secure dismissal process:

- **ALL students must have a dismissal method selected in GoSafe through ParentVUE.**
- Every adult picking up a student **must have their personalized GoSafe barcode ready to scan** when entering the school parking lot.
- Your child **must be registered in GoSafe** before they can be dismissed through the car rider line.

Car Riders

All car riders will exit through the **Main Entrance** using the **GoSafe** dismissal system. **If you do not have your barcode:**

- Your child **cannot be dismissed through the car rider line**.
- You must:
 - Park your vehicle.
 - Enter the front office.

- Present a valid photo ID.
- Sign your child out.

Bus Riders

- Teachers will escort students to buses beginning at **2:10 PM**.
- **Second-load buses** will be dismissed to the gym at approximately **2:20 PM**. **Second-load buses** are planned to leave Kennesaw's campus around **2:35 PM**.

Walkers

- Walkers will be dismissed at **2:15 PM**. **They will exit the building** through the **Middle (Breezeway) Entrance**. The parent pick-up spot is the sidewalk on Jiles Road nearest to the front entrance of the school.

ASP (After School Program)

- **ASP students must be pre-registered for the 2026–2027 school year.**
- **New Dismissal Location:** Parents will pick up ASP students through the **SIDE DOOR (near the playground)**.

KES Clubs

(Tuesday, Wednesday & Thursday Only)

- Students participating in KES Clubs will be dismissed through the **Front (Main) Entrance** at the conclusion of their club.

Day Care & Big Shanty Shuttle

- Day Care Riders and Big Shanty Shuttle Riders are dismissed **before buses**.

Pre-K & AU-I Students

- Parents should park in the **small parking lot**.
- Students will be picked up at the **Middle (Breezeway) Entrance**.

Dismissal Changes

ALL students MUST have a dismissal plan entered in GoSafe through ParentVUE.

- **Dismissal changes must be submitted before 1:45 PM each school day.**
- Changes received after **1:45 PM** cannot be guaranteed.

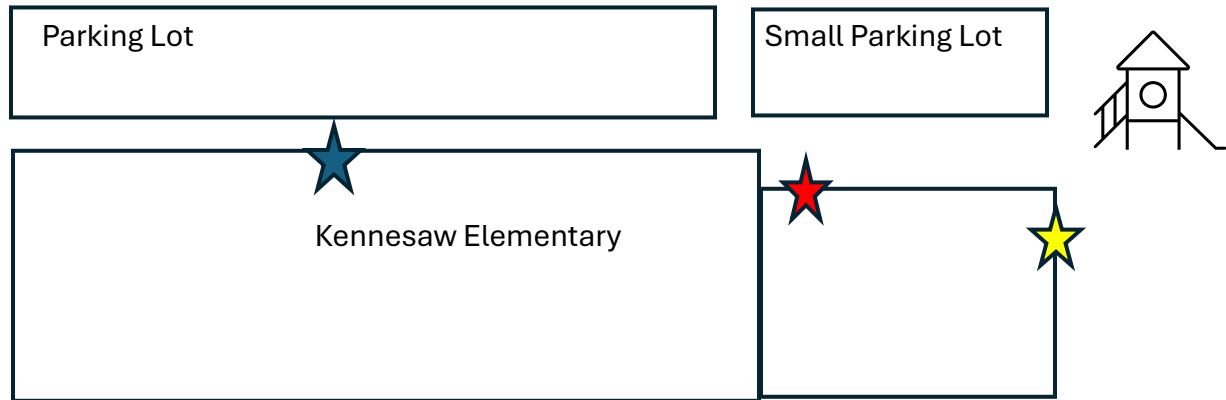
Scan the QR Codes Below:

-  **Left QR Code:** Register your student for **GoSafe** through ParentVUE.
-  **Right QR Code:** Submit a **Dismissal Change Request**.



Thank You!

Your cooperation helps us provide a **safe, orderly, and efficient arrival and dismissal process** for every Kennesaw Elementary student. Following these procedures each day ensures students begin and end their school day safely while keeping traffic moving smoothly for everyone.



 Main Entrance/Car Rider Line: Car Rider Entrance/Exit, Clubs Exit

 Middle Entrance/Breezeway: Pre-K and AU-I Entrance and Exit, Walker Exit

 Side Door/Near Playground: ASP Pick-Up Only