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| --- | --- | --- |
| Your Name4567 Main Street City, State 98052 (718) 555–0100 robin.zupanc@example.com  |  | State your career goals and show how they align with the job description you’re targeting. Be brief and keep it from sounding generic. Be yourself.  |
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|  |  |  |
| Skills (Give Examples of below) |  | Education |
|  |  |  |
| Honest/Reliable Team PlayerExcellent Math SkillsOrganizational TalentAdaptable/FlexibleCreative(Might want to provide an example of a group project where you exhibited the skills you mentioned above).  |  | Kell High SchoolGrade:Subjects of Interest: |
| Experience |
|  |
| 2021 - present Hungry Howie’sSummarize your key responsibilities and accomplishments. Where appropriate, use the language and words you find in the specific job description. Be concise, targeting 3-5 key areas.2020 - 2021 Dunkin’Summarize your key responsibilities and accomplishments. Here again, take any opportunity to use words you find in the job description. Be brief. |
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