

## 2025-2026 Minimum Day Requirements

### PLEASE READ COMPLETELY AND CAREFULLY!!!

- **To be eligible for Minimum Day:**
  - Only Seniors on track to graduate are eligible for Minimum Day.
  - Students must have earned at least eighteen (18.0) units of credit by August 1, 2025.
  - Students must have earned at least twenty and one-half (20.5) units of credit by January 1, 2026.
  - Students must have passed or be enrolled in courses needed for high school graduation.
  - Students may be released for one (1) class per day only.
  - Student eligibility for extra-curricular activities (including sports) may be affected if any classes are failed. Students must earn a minimum of 2.5 credits each semester to meet extra-curricular eligibility requirements.
  - The student's counselor will review the student's academic standing each semester to ensure compliance with meeting graduation requirements.
  - Students who do not receive approval for placement will have one of their alternate elective courses added to their course requests in the place of Minimum Day.
  - Students must be off campus during the period that they have Minimum Day and must provide their own transportation to/from school.
  - If a senior loses their parking privilege during a semester, if they cannot find alternate transportation, they may be placed in a class on campus for the remainder of the semester and will need to make up all missed graded assignments.
- **It is the student's responsibility to submit the required application, with signatures on page 2, by 3:45pm FRIDAY, March 7<sup>th</sup> to the Pope School Counseling office rm. 102.**
- **No late applications will be accepted.** *This includes requests during the summer and the beginning of fall or spring semesters.*
- **Students approved for Minimum Day will NOT BE GUARANTEED 6<sup>th</sup> period lunch.** Requests for students to receive 6<sup>th</sup> period lunch *will not be honored.*
- **IMPORTANT:** **If you have employment or afternoon commitments, please be reminded Pope High School follows 3 different bell schedules each week. *Because Minimum Day applicants are not guaranteed 6<sup>th</sup> period lunch, you should plan work or other activities around being out after 6<sup>th</sup> period. Do not make commitments to be at work or another activity earlier.***
- Students approved for Minimum Day cannot enroll in Mentorship or Internship in the same semester.
- Students must report to the Learning Commons the first day of FALL Semester DURING THE PERIOD MINIMUM DAY IS SCHEDULED (1<sup>st</sup> or 7<sup>th</sup> period) to be verified by administration before being dismissed.

**MINIMUM DAY PARENT AND STUDENT APPLICATION 2025-26**

Student Name (please print): \_\_\_\_\_ Student ID: \_\_\_\_\_

I am applying for Minimum Day (please check one):

\_\_\_\_\_ Morning (1<sup>st</sup> period)                      \_\_\_\_\_ Afternoon (7<sup>th</sup> period)

\*\*The student can only select **either** Morning or Afternoon for the entire school year. \*\*

**Statement of Understanding:** I have read all the information provided about Minimum Day detailed on pg. 1 of this document. **I understand that a request for 6<sup>th</sup> period lunch will not be honored, and I may receive lunch during 3<sup>rd</sup>, 4<sup>th</sup> or 5<sup>th</sup> period.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

**STUDENT MUST ACQUIRE A SIGNATURE FROM A POPE COUNSELOR OR COUNSELING OFFICE CLERK BELOW AND RECEIVE A COPY OF THIS PAGE FOR THEIR RECORDS!!**

Received by: \_\_\_\_\_  
(counseling office employee name)

Signature: \_\_\_\_\_

Date and Time received: \_\_\_\_\_

**STUDENT: I verify that I received a copy of this form for my records.**

Student Name: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_

Date and Time received: \_\_\_\_\_