

NORTH COBB HIGH SCHOOL

Class of 2024

Commencement Information and Schedule of Activities

Thursday, May 23, 2024, 7:00 PM
Convocation Center
Kennesaw State University

LOCATION OF VENUE AND DIRECTIONS

The Convocation Center is located on the Kennesaw campus of Kennesaw State University at the intersection of I-75 and Chastain Road. From I-75, exit at Chastain Road (Exit 271) and turn west. Go to the first traffic light past the I-75 ramps and turn right onto Frey Road for graduate or guest parking. For accessible and special assistance parking, continue to the second traffic light and turn right on Kennesaw State University Road. Additional approach information and alternate routes are available on the district website at www.cobbk12.org/graduation.

COMMENCEMENT TICKETS

- All guests attending commencement, including babies and small children, **MUST** have a ticket to enter the venue.
- Tickets will be distributed to each graduate during the final commencement practice on Wednesday, May 22.
- Tickets will not be provided to students who do not participate in the commencement ceremony.
- The Cobb County School District will provide a live webcast of the commencement ceremony via the district website at www.cobbk12.org/graduation.
- Lost or damaged tickets cannot be replaced.
- A photograph of a ticket (including but not limited to images on a cell phone) may not be substituted for a legitimate ticket.

SENIOR CLEARANCE

- All fees for lost or damaged textbooks, media materials, parking, classroom instructional equipment, uniforms, or any other materials owed to the school must be cleared by Tuesday, May 14.
- Payments for financial obligations must be made in cash, cashier's check, or money order and taken to the bookkeeper, Mrs. Ruddock, in Admin I by Tuesday, May 14.
- All graduates must be cleared of fines.
- Students with outstanding fees will be prohibited from participating in the ceremony.

FINAL EXAMS

- Monday, May 13, 2024 3rd and 4th Block
- Tuesday, May 14, 2024 1st and 2nd Block

COMMENCEMENT PRACTICE

- **ALL COMMENCEMENT PRACTICES ARE MANDATORY AND ARE A PREREQUISITE FOR PARTICIPATION IN THE COMMENCEMENT CEREMONY.**
- Tuesday, May 21, 12:45 PM – 3:45 PM at the North Cobb High School Arena
- Wednesday, May 22, 12:45 PM – 3:45 PM at the North Cobb High School Arena
- Seniors should park in their regular assigned spaces. Seniors must be inside the gym and seated by 12:45 PM. Students must be on time to participate.
- Students must follow directions and cooperate fully during the commencement practices and ceremony. The dress code will be in effect for practices.
- All policies, rules, and regulations of Cobb County School District and North Cobb High School will be enforced.

COMMENCEMENT ATTIRE

The following dress for graduates is expected for student participation in the ceremony:

- Each student must have a with a matching mortarboard and tassel. If you have questions concerning the items you have ordered, please visit atlgrad.com or call ATLgrad/Herff Jones directly at (770) 795-1626.
- Gentleman
 - Dark dress pants, dark shoes, and dark socks
 - White collared dress shirt and dark tie
- Ladies
 - Dark dress that is shorter than the gown OR dark dress pants (no capris or shorts)
 - Shirt collars should not show
 - Dark pumps or shoes with straps (no sequins or other embellishments)
 - Simple, small jewelry
- NO FLIP-FLOPS
- Mortarboards are to be placed on the top of the head so that the mortarboard is flat on top. Hair pins are suggested to hold the cap in place. Tassels are to be worn on the RIGHT side of the mortarboard during the ceremony.
- To ensure the decorum of the ceremony and to provide consistency among schools, alterations to the mortarboard and gown will not be permitted. Graduates may only wear stoles, cords, and other insignia authorized by the school.
- All cords and/or stoles will be given directly to qualifying students during commencement ticket distribution.

COMMENCEMENT DAY

- Thursday, May 23, 2024, 7:00 PM – Kennesaw State University Convocation Center
- Graduates need to arrive at Kennesaw State University with their cap, gown, and tassel and report to the Siegel Recreation Center by 5:30 PM for check-in and line-up.
- Guests will enter the Convocation Center through the Atrium doors facing Kennesaw Hall (Administration Building).
- Doors will open at 6:00 PM for guests with disabilities and elderly guests requiring special assistance. One (1) companion guest may accompany these guests. Individuals requiring a wheelchair must provide their own.
- Doors will open at 6:15 PM for all other guests.
- After the ceremony, family and friends should meet the graduates at the Campus Green. Upon exiting the Convocation Center through the Atrium, the Campus Green is located on the left.

PARKING

- **KSU charges a \$10.00 parking fee per car.** Guests should be prepared to pay with a credit or debit card upon entering the parking deck or lot.
- **Graduates** are to park in the Central Parking Deck. Graduates should wear comfortable shoes for walking from the Central Parking Deck to the Siegel Recreation Center (SRC) and the Convocation Center (CC).
- **Guests** will park in the East Parking Deck and the East Economy Lot (across Frey Road from the East Parking Deck). Overflow parking will be available in the Central Parking Deck.
- **Guests with disabilities and elderly guests requiring individualized assistance should** park in either Lot A or Lot B (as designated on the campus map at www.cobbk12.org/graduation). Golf carts will run continuously to convey guests to and from the Convocation Center.

DIPLOMA DISTRIBUTION

- Diplomas will be distributed at the front of North Cobb High School on Friday, May 24.
- If graduates cannot pick up their diplomas on Friday, they may come into the School Counseling Office Tuesday, May 28 through Thursday, May 30 between 8:00 AM and 1:00 PM.
- Graduates must show their School ID or Driver's License. A parent may pick up the diploma if he/she is the enrolling adult.

Friday, May 24	A - F	9:00 AM – 9:30 AM
	G - M	9:30 AM – 10:00 AM
	N - S	10:00 AM – 10:30 AM
	T - Z	10:30 AM – 11:00 AM

COMMENCEMENT PHOTOS

- Guests are to remain in their seats throughout the commencement ceremony. Only hand-held cameras that do not block the view of other guests may be used.

- Guests may not walk into the aisles to take photographs.
- We have arranged for *Cady Studios* to take an individual photograph of each graduate. *Cady Studios* will mail each graduate a proof of this “diploma” photo and ordering information.

VIDEOGRAPHY & VIDEO SALES




- Video sales will be made available online on the district graduation page (www.cobbk12.org/graduation). The district will provide a link for the sales of videos on the district graduation page.
- CCSD will provide a live webcast of the commencement ceremony which will be publicly available via the school district website (www.cobbk12.org/graduation).

FLOWER/GIFT SALES

- Flowers and other graduation gifts will be available for purchase in the Atrium (lobby) and outside the venue both before and after the ceremony.

CLEAR BAG POLICY and BAG CHECK

- **In accordance with Kennesaw State University requirements, all persons entering the Convocation Center must pass through metal detection devices. Also, guests entering the facility with a bag MUST use either a CLEAR TOTE, PLASTIC ZIP TOP BAG, or SMALL CLUTCH to be approved for entry into the venue. Please do not bring any packages that cannot be opened or inspected. Also, please allow extra time for entry as there may be delays.**
- KSU requires that all persons entering the facility must submit all bags for inspection by public safety personnel.
- Please see the description provided regarding clear totes, plastic zip top bags, and small clutches.

Clear Totes	Plastic Zip Top Bag	Clutch Bag or Small Purse
<ul style="list-style-type: none"> • Size may not exceed 12”x 6”x 12” • Logo may only be on one side of the bag • Items in the tote must be loose • All bags are subject to search 	<ul style="list-style-type: none"> • Size may not exceed 11” x 11” • Resealable • Clear 	<ul style="list-style-type: none"> • Size may not exceed 6.5”x 4.5” • May include a handle or strap • Does NOT need to be clear • All bags are subject to search
		

PROHIBITED ITEMS

- Any object which obscures the view or impacts the safety of others is not allowed in any district-managed venue. A complete list of prohibited items is available on the district graduation web page www.cobbk12.org/graduation.

GENERAL INFORMATION

- All guests attending commencement, including babies and small children, will need a ticket to enter the venue.
- All students, parents, and guests are expected to conduct themselves respectfully.
- Students are reminded that their conduct at commencement and rehearsals is governed by the Cobb County School District Student Code of Conduct.
- Participation in the commencement ceremony is optional and a privilege. Students must meet all expectations and requirements to participate in the commencement ceremony.
- Restitution for any damage to the venue, district property, or vendor property will be the responsibility of the graduate(s) and/or audience who caused the damage.
- Throwing caps inside the Convocation Center is inappropriate, dangerous, and not permitted.
- Cady Studios will take photos as each graduate receives his/her diploma and will make these available for purchase. Parents may not be in the aisles to film or take photographs.
- Students are identified as honor graduates if they have a minimum, unrounded 3.500 GPA.
- The School Counseling Office will be closed Friday, May 12, through Wednesday, May 17, to allow time for counselors to verify graduation status for all seniors. A school counselor will contact you if there are any problems with final grades.
- Seniors will need to request a final transcript if they plan to attend college. Final transcripts are NOT mailed automatically. Students must request that one be sent. The cost is \$2.00 per transcript request. This may be done any time between May 2 through May 16.
- If you have any questions, please contact:
 - o Tonya Polk (Graduation Administrator) at Tonya.Polk@cobbk12.org
 - o Tara Sisino Land (Graduation Coordinator) at Tara.Sisino@cobbk12.org
 - o Lisa Moore Sparks (Graduation Coordinator) at Lisa.MooreSparks@cobbk12.org

NORTH COBB HIGH SCHOOL
Class of 2024
IMPORTANT DATES

DAY	DATE	EVENT		
Monday	May 13	Senior Exams - 3 rd and 4 th Block		
Tuesday	May 14	Senior Exams - 1 st and 2 nd Block		
Tuesday	May 14	Deadline for clearing any outstanding fines with the bookkeeper. This includes (but is not limited to) textbooks, outstanding fees, parking tickets, and Media Center fines.		
Wednesday	May 15	The School Counseling Office closes		
Monday	May 20	The School Counseling Office reopens		
Tuesday	May 21	Technical Rehearsal 10:45 AM at Kennesaw State University (speakers and performers only)		
Tuesday	May 21	Mandatory Commencement practice from 12:45 PM to 3:45 PM. Graduates report to the Arena. Be in your assigned seat no later than 1:00 PM. We will not admit or wait for students who are late.		
Wednesday	May 22	Mandatory Commencement practice from 12:45 PM to 3:45 PM. Graduates report to the Arena. Be in your assigned seat no later than 1:00 PM. We will not admit or wait for students who are late.		
Thursday	May 23	Mandatory Line-Up at KSU's Siegel Recreation Center promptly at 5 :30 PM. Come dressed for the ceremony as there will be no time to change into your commencement attire. Commencement begins promptly at 7:00 PM at Kennesaw State University's Convocation Center.		
Friday	May 24	Diplomas will be distributed at the front of North Cobb. Graduates must show their student ID and pick them up at the appropriate time based on last name.	A - F	9:00 AM – 9:30 AM
			G - M	9:30 AM – 10:00 AM
			N - S	10:00 AM – 10:30 AM
			T - Z	10:30 AM – 11:00 AM

For additional information and updates, please check the commencement page on the district web site: www.cobbk12.org/graduation.