

Principal Advisory Council Meeting Minutes

Date: September 16, 2026

Time: 3:00–3:40 p.m.

Location: Sanders Elementary School

Members in Attendance

- Dr. Jackson, Principal
- Ms. Jenkins, STEM Lab Specialist
- Ms. Jones, Counselor
- Ms. Holliday, Third Grade Teacher
- Roxanne Juarez, Parent Representative

Call to Order

Dr. Jackson called the Principal Advisory Council meeting to order at **3:00 p.m.** Members introduced themselves and were welcomed to the council.

Meeting Norms

Council members created and discussed norms to guide meetings throughout the school year. The following norms were established:

- Be on time.
- Actively listen and participate.
- Share suggestions and feedback.
- Establish and maintain a positive tone.

School Mission and Vision

Dr. Jackson reviewed the school's mission and vision and discussed the importance of keeping both at the center of the school's work.

Mission: *One Team. One Goal. Sanders Success.*

Vision: *Working together to empower students to become successful life-long learners.*

Purpose of the Principal Advisory Council

Dr. Jackson reviewed the purpose of the Principal Advisory Council. The council provides an opportunity for the principal to share information regarding academic initiatives, school programs and activities, school goals, and current student performance. Council members are encouraged to provide feedback, ask questions, and offer suggestions to support continued school improvement and student success.

Title I Overview

Dr. Jackson explained Sanders Elementary's designation as a **Title I school** and provided an overview of the purpose of Title I funding. The council was informed that the school received approximately **\$328,000 in Title I funds for the 2026–2027 school year**.

Dr. Jackson shared that most of these funds are allocated toward personnel to provide additional instructional support and resources for students.

School Data, Goals, and Professional Learning

Dr. Jackson reviewed current student achievement data and discussed the school's academic goals for the 2026–2027 school year. The council discussed the school's continued focus on improving academic achievement and ensuring students receive appropriate instructional support.

Professional learning opportunities planned for teachers were also discussed. These opportunities are designed to strengthen teachers' instructional practices and provide strategies that can be implemented in classrooms to better support student learning and achievement.

Student Voice

Dr. Jackson shared plans to establish a **Student Voice Group** consisting of fourth- and fifth-grade students. The purpose of the group will be to provide students with an opportunity to share their perspectives and offer feedback about ways the school can better support their academic and overall school experience.

Parent Engagement

Dr. Jackson shared plans to establish a **quarterly parent meeting with the principal**. These meetings will provide parents with an additional opportunity to receive school updates, communicate with school leadership, ask questions, and provide feedback and suggestions.

New Student Opportunities

The council discussed additional opportunities being provided to students during the school year, including the school's **new hydroponics lab** and **new student clubs**. These opportunities are intended to increase student engagement and provide students with additional educational and enrichment experiences.

Questions, Feedback, and Suggestions

Dr. Jackson opened the floor for questions, feedback, and suggestions from council members. No additional questions or suggestions were presented at this time.

Adjournment

With no additional business to discuss, the meeting was adjourned at **3:40 p.m.**

Next Meeting: November 11, 2026 @ 3:00 p.m. at Sanders in the PLC Room