

Downloading a Tax Statement on a Mobile Device

Annual Tax Statements detailing monies paid for childcare in ASP are available for download after the first of the calendar year. These instructions will show how to access this information on a mobile device.

Step 1:

- On your mobile device, open an internet browser
- In the browser, enter the URL: <u>https://cobbk12.ce.eleyo.com</u>
- On the blue screen presented, <u>click</u> the **small compass icon** at the top left of the screen (just below the small house icon)

Step 2:

- <u>Click</u> on the Your Accounts Box
- If this does not immediately appear, click on the home button again and then the compass button





Step 3:

Click on the Download Tax Information Box



If you have any questions, please contact your school's ASP Director







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Step 4:

Click on the box of the Tax Statement year that you would like to download



Step 5:

The Tax Statement will now display .



Cobb Schools ASP 514 Glover St SE Marietta, GA 30060 (678) 581-7479



Cobb Schools ASP (Child Care) 2021 Tax Statement

Federal Tax ID for these payments: 58-6000214. Children on Account: Child Care Sites: Eleyo Elementary School. Your Cobb Schools ASP account payments between 01/01/2021 and 12/31/2021 were: Payer Payment Method Date Amount 06/25/2021 Jeff Check #123456 \$ 20.00 Total \$20.00

This document is for your information and/or record keeping only and is not intended to be relied upon for any other purpose. If using this document for state or federal tax purposes please consult a licensed tax professional.

If you have any questions, please contact your school's ASP Director

