

# STUDENTS, PLEASE READ CAREFULLY

## Instructions for Parking 2nd Semester

### Parking Application Checklist: (please initial)

- \_\_\_\_\_ 5-page parking application with all requested information completed.
- \_\_\_\_\_ All forms signed by both **Parent and Student**.
- \_\_\_\_\_ Copy of Student's **current GA** Driver's License.
- \_\_\_\_\_ Copy of the **current insurance card** for vehicle listed on the application.
- \_\_\_\_\_ Copy of the **GA Tag Registration**. (Must have current dates on tag registration.)
- \_\_\_\_\_ No outstanding fines. (Parking, Textbooks, Media Center etc.)

**Applications will be considered INCOMPLETE and will NOT be processed if any of the above items are missing. NO EXCEPTIONS WILL BE MADE.**

Completed Applications must be turned in to  
Ms. Harris in the Career Technology Center Office

Please allow 24 hours for your application to be processed. **\*Payment should not be submitted prior to application approval.** Once your application has been approved by Ms. Harris you will be notified by your CCSD (Cobb County School District) student email account to return to the CT Office to submit your cash payment or you may submit payment via Mypaymentsplus.com.

### **SECOND SEMESTER**

Decals Sold Between	Price
January 1 – February 28	\$50.00
March 1- March 31	\$45.00
April 1- April 30	\$40.00
May 1- May 31	\$30.00

**PLEASE NOTE: Parking decals are for one semester only.**

A decal for an additional vehicle may be purchased for \$5.00 after the (1<sup>st</sup>) decal is purchased each semester. \$5 decals are only for a 2nd car for the same driver.

All students must park in the **M Lot in a NUMBERED PARKING SPACE**. Parking spaces are assigned.

Please contact Ms. Harris in the CT Office at 770-222-3710 x075 if you have further questions.

All cars must have a decal. Decals must be displayed on the lower passenger side of the vehicle. Decals MUST be adhered with the decal adhesive provided.

Parking decal is for student applicants and registered vehicle only. The vehicle driven must be owned within the student applicant's immediate family.

Emergency one day permits are available for \$1.00 per day. These must be purchased the day before use or by 8:10am the morning of use. These are only available for purchase if you have a decal.

ALL DRIVERS ARE TO OBEY POSTED SPEED LIMITS AND DRIVE SAFELY WHILE ON CAMPUS. No reckless driving, tire squealing, or other improper driving behavior will be tolerated.

Parking tickets may be issued to improperly or illegally parked vehicles. Fines must be paid immediately the next school day upon issue of ticket. The penalty for unpaid parking fines is an additional \$1.00 per school day unpaid. **\*Any student that does not have a parking decal by January 20, 2026, will be ticketed and subject to be towed.**

The campus officer can and will issue state citations for just cause. These citations count against a driving record and carry heavier fine limits.

The parking application has other specific rules that are not covered on this sheet. Please familiarize yourself with the parking rules and regulations.

VIOLATION OF ANY RULES AND REGULATIONS MAY RESULT IN YOU'RE LOSING THE PRIVILEGE OF DRIVING, HAVING A VEHICLE ON CAMPUS, OR BUYING A PARKING DECAL IN THE FUTURE.

### 2025 – 2026 Parking Fines

DESCRIPTION	MINIMUM	MAXIMUM
NON-MOVING VIOLATION, 1ST OFFENSE	\$10 + \$1 PER DAY	\$15 + \$1 PER DAY
NON-MOVING VIOLATION, 2ND OFFENSE	\$20 + \$1 PER DAY	\$30 + \$1 PER DAY
THIRD & SUBSEQUENT VIOLATIONS	\$30 + \$1 PER DAY	
MOVING VIOLATION, 1ST OFFENSE	\$20 + \$1 PER DAY	\$30 + \$1 PER DAY
MOVING VIOLATION, 2ND OFFENSE	\$25 + \$1 PER DAY	\$35 + 1 PER DAY

***\$1.00 PER DAY SHOULD BE ADDED TO FINE FOR EACH DAY PAID LATE.***

**IT IS THE PRINCIPAL'S DISCRETION TO TOW ANY STUDENT'S VEHICLE AT THE OWNER EXPENSE.**

**NO PRIOR NOTIFICATION WILL BE PROVIDED BEFORE A VEHICLE IS TOWED.**

**Student Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_





## NOTIFICATION OF TRUANCY AND TARDY RULE CONCERNING PARKING PRIVILEGE

\_\_\_\_\_  
High School

Student's Name: \_\_\_\_\_  
Last First

Grade: \_\_\_\_\_

Our staff is making a special effort to encourage punctuality to school and thus minimize classroom interruptions. Uninterrupted time on task is important to the learning process. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, of remaining at school, and attendance in school, a student's parking privilege may be suspended for the remainder of the semester at the time of the sixth unexcused tardy or for unauthorized departure or truancy from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. At the conclusion of the suspension of parking privileges, the student may reapply and purchase parking decal, if spaces are available. In compliance with Cobb County School District rules, we are not permitted to refund the cost of the parking permit should parking privileges be suspended and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

I have read and understand the stipulations of this notification.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

This form is to be completed before a parking permit is issued to the student.



## RULES AND REGULATIONS

I. Each person who chooses to park a vehicle at a Cobb County High School or a designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned or an area will be designated for legal parking.

Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.

The decal shall be affixed to the inside lower right hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside.

Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.

II. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.

III. Priority in assignment of parking spaces will be established by the local school administration.

IV. The Cobb County Public School parking permit application and registration form (DPS form PAVR-1/06) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.

V. Parking and traffic violators on campus shall be subject to, but not limited to, one or more of the following disciplines:

1. For minor violations, fine imposed must be paid the next day of school or imposed fine is increased \$1.00 per day; and/or
2. Suspension of parking on campus; (No refund will be made);
3. Removal of parking decal; (No refund will be made);
4. Impounding of vehicle per County Ordinance or Georgia State Law;
5. For serious violations, State Court Traffic Ticket may be issued.
6. Failure to respond to a citation issued by a Campus Police Officer shall be grounds for cancelling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
7. No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.

VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:

1. Parking an unregistered vehicle on campus.
2. Parking in reserved places.
3. Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
4. Parking in service roads, driveways and walkways.
5. Parking in unpaved areas.
6. Parking in entrance or exits of parking lots.
7. Parking at an angle or in a manner so as to utilize two parking spaces.
8. Failing to stop for "Stop" signs.
9. Failing to vacate vehicle on arrival at school.
10. Failing to leave school campus upon entering vehicle.
11. Giving false information and/or falsely registering a vehicle.
12. Operating a vehicle without valid driver's license (learner's permit not acceptable).
13. Reproducing, altering, defacing, or improperly displaying a parking decal.
14. Unauthorized parking in handicap parking spaces.
15. Driving too fast for conditions.
16. Reckless conduct with vehicle.
17. Parking in another student's parking space.
18. Speed shall not exceed 15 mph on campus.
19. All applicable State Law, Traffic Laws and Local Ordinances.
20. Valid Georgia License Plate, meeting State Requirements.

VII. The driver/owner of any vehicle will be responsible for the use of his/her vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than himself/herself if the offense is committed with or in his/her vehicle.

VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current Georgia Driver's License as required by state law shall be required prior to the assignment of a parking space.

IX. **The local school principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.**

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_