

COBB COUNTY BOARD OF EDUCATION PARKING PERMIT APPLICATION AND VEHICLE REGISTRATION

You must provide a copy of a valid
driver's license and proof of insurance
when submitting this application.
A parking decal will not be issued
without these items.

INSTRUCTIONS FOR FILING:

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking decal. Rules and regulations pertaining to on-campus parking and operation of vehicle are contained herein. Completion of this application shall be construed as acceptance of the parking and operation rules and regulations. Students who elect to drive a vehicle shall complete this application form. It shall be signed by Parent/Guardian, and all copies shall be returned to the school.

THIS APPLICATION IS FOR: (check appropriate block)

STUDENT: First Car ☐ Additional Car ☐ Faculty/Staff ☐ Summer School ☐

Applicant's Name

DOB

Grade

Date

Applicant's Address, including City and Zip Code

(Work Location or Dept. for School District Employees only)

Applicant or Parent/Guardian Email Address

Applicant CCSD ID#

Applicant's Driver's License Number (GA)

State

Insurance Company & Policy #

Year

Make of Vehicle

Model (Name & No.)

Body Style

Color - Vehicle

Vehicle I.D. Number (VIN)

Georgia Vehicle Tag Number

After reading and understanding the rules and regulations as stated on the accompanying page, the undersigned acknowledges that permission to drive and/or park an automobile on any Cobb County School campus is a privilege and not a right. In consideration for such privilege, the undersigned expressly consent to any searches of the above-described vehicle or any other vehicles driven by applicant by administrators of the Cobb County Public Schools for any reason, at any time while said vehicle(s) is on school property.

School/Site

Signature of Driver/Applicant

Signature of Parent/Guardian

Signature of Vehicle Owner

TO BE COMPLETED BY SCHOOL (Check Appropriate Session):

FIRST SEMESTER ☐

SECOND SEMESTER ☐

SUMMER SCHOOL ☐

PRIORITY ☐

PARKING PERMIT NUMBER

PARKING SPACE NUMBER

DATE PERMIT ISSUED

RECEIPT NUMBER

APPROVED

INSURANCE VERIFIED BY

VALID GEORGIA DRIVER'S LICENSE VERIFIED BY

RULES AND REGULATIONS

I. Each person who chooses to park a vehicle at a Cobb County High School or a designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned, or an area will be designated for legal parking.

Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.

The decal shall be affixed to the inside lower right-hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside.

Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.

II. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.

III. Priority in assignment of parking spaces will be established by the local school administration.

IV. The Cobb County Public School parking permit application and registration form (DPS form PAVR-1/06) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.

V. Parking and traffic violators on campus shall be subject to, but not limited to, one or more of the following disciplines:

1. For minor violations, fine imposed must be paid the next day of school or imposed fine is increased \$1.00 per day; and/or
2. Suspension of parking on campus; (No refund will be made);
3. Removal of parking decal; (No refund will be made);
4. Impounding of vehicle per County Ordinance or Georgia State Law;
5. For serious violations, State Court Traffic Ticket may be issued.
6. Failure to respond to a citation issued by a Campus Police Officer shall be grounds for cancelling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
7. No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.

VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:

1. Parking an unregistered vehicle on campus.
2. Parking in reserved places.
3. Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
4. Parking in service roads, driveways and walkways.
5. Parking in unpaved areas.
6. Parking in entrance or exits of parking lots.
7. Parking at an angle or in a manner so as to utilize two parking spaces.
8. Failing to stop for "Stop" signs.
9. Failing to vacate vehicle on arrival at school.
10. Failing to leave school campus upon entering vehicle.
11. Giving false information and/or falsely registering a vehicle.
12. Operating a vehicle without valid driver's license (learner's permit not acceptable).
13. Reproducing, altering, defacing, or improperly displaying a parking decal.
14. Unauthorized parking in handicap parking spaces.
15. Driving too fast for conditions.
16. Reckless conduct with vehicle.
17. Parking in another student's parking space.
18. Speed shall not exceed 15 mph on campus.
19. All applicable State Law, Traffic Laws and Local Ordinances.
20. Valid Georgia License Plate, meeting State Requirements.

VII. The driver/owner of any vehicle will be responsible for the use of his/her vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than himself/herself if the offense is committed with or in his/her vehicle.

VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current Georgia Driver's License as required by state law must be provided prior to the assignment of a parking space or area.

IX. **The local school principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.**

Hillgrove High School
Parking Rules and Regulations
\$50.00 EACH SEMESTER

1. **All student vehicles parked in the Hillgrove High School lot must have one of the following:**
 - a. **COBB COUNTY** parking decal-EACH SEMESTER
 - b. **COBB COUNTY** alternate parking decal-ONE DAY PARKING PERMIT (LIMIT 7)
2. Any vehicles that do not have the appropriate decal displayed may be towed or ticketed.
3. **DECALS MUST BE AFFIXED TO THE FRONT WINDOW ON THE RIGHT PASSENGER SIDE.**
You must peel the backing off the decal and affix to window. **Taped on decals will be invalid.** Decals left on the dash or any other location are null and void. A ticket will be issued until the decal is properly affixed to the front window.
4. Notes from students or parents displayed in the windshield do not substitute for the appropriate parking decal.
5. It is the responsibility of the parent or guardian to provide the school with updated vehicle insurance information each time their policy is renewed or changed.
6. On the sixth unexcused absence or tardy, parking will be revoked for the remainder of the semester or 45 days, whichever is greater. (Per Cobb County Truancy and Parking policy JGFF-R)
7. Once on campus, students may not leave campus for any reason unless they follow the correct check-out procedures in Attendance. Truancy or leaving campus without permission will result in immediate revocation of parking privileges.
8. All traffic must yield to school buses. Failure to yield to a school bus will result in immediate parking revocation.
9. All traffic must follow directions given by teachers, administrators, or Campus Police. Failure to follow directions will result in the loss of parking privileges.
10. **Students are only allowed to park in the white striped parking spaces in the two designated side lots. All yellow striped parking spaces and the entire lot in front of the school are for staff and visitors only. THE SCHOOL DAY IS 7:00 AM TO 3:30 PM**
11. **Students who park in staff parking, in front of the school, at Lovinggood Middle School or in visitor parking will receive a \$15.00 ticket for the 1st offense, \$30.00 for a second offense and may be towed from the lot.**
12. One-day parking permits may be issued in the Parking Clerk's office. The cost is \$1.00 per day. **Per CCSD policy, "Students may be allowed to park on a daily rate for a maximum of seven days in one semester after which a parking decal must be purchased."** Be sure to display the one-day pass on the dashboard of your vehicle. **Must purchase one day in advance.**
13. Decals for an alternate vehicle are available to students who have already qualified and paid for their first parking decal. **The cost is \$5.00 per semester.**
14. The speed limit on campus is **15 MPH** as posted. Exceeding the speed limit will result in a ticket or loss of parking privileges.
15. Reckless driving on campus will result in a ticket and/or loss of parking privileges. The determination of reckless driving is made by the Campus Police Officer or school administration.
16. **All fines must be paid within two school days of receipt of ticket. On the third school day, the fine will increase at a rate of \$1.00 per school day up to double the amount of the ticket.**
17. **Unpaid parking tickets may result in towing and it will be the student's responsibility to pay for the release of the vehicle and any outstanding tickets before they will be allowed to park on campus again.**
18. If parking fines and/or fees have not been paid by the end of each semester, diplomas and/or textbooks will be held.

I have read the above parking rules and regulations as set forth by the CCSD Campus Police and the Hillgrove High School administration. I understand that violation of the above rules and regulations will result in a ticket; being towed; or the loss of parking privileges.

Student Signature

Date

Parent Signature

Date

NOTIFICATION OF TRUANCY AND TARDY RULE CONCERNING PARKING PRIVILEGE

High School

Student's Name: _____

Last

First

Grade: _____

Our staff is making a special effort to encourage punctuality to school and thus minimize classroom interruptions. Uninterrupted time on task is important to the learning process. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, of remaining at school, and attendance in school, a student's parking privilege may be suspended for the remainder of the semester at the time of the sixth unexcused tardy or for unauthorized departure or truancy from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. At the conclusion of the suspension of parking privileges, the student may reapply and purchase parking decal, if spaces are available. In compliance with Cobb County School District rules, we are not permitted to refund the cost of the parking permit should parking privileges be suspended and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

I have read and understand the stipulations of this notification.

Student's Signature

Date

Parent/Guardian's Signature

Date

This form is to be completed before a parking permit is issued to the student.