



One Team, One Goal: Student Success

514 Glover Street
Marietta, GA 30060
Telephone: (770) 426-3300
www.cobbk12.org

August 1, 2022

Ms. Laura Williams
Ogden Forklifts, Inc.
4780 Mendel Court SW
Atlanta, GA 30336

Dear Ms. Williams:

This is to advise you that the award to your company for **RFQ Q2021007, Preventative Maintenance and Repair for Forklifts and Electric Pallet Jacks** as shown on the attached page has been renewed.

The renewed award is in accordance with the terms and conditions of the Request for Quote and with your pricing remaining firm from **September 1, 2022 through August 31, 2023** with an option to renew. This award letter is not an official order.

If you have any questions about this renewal award, please contact **Lorri Mathews at 770-426-3365 or lorri.mathews@cobbk12.org**. **Food and Nutrition Services** contact is **Gerri Armstrong at 770-420-4932** and the **CCSD Warehouse** contact is **Stephen Cochran at 770-426-3508**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

A handwritten signature in blue ink that reads 'Barbara Bates'.

Barbara Bates, CPPB, NIGP-CPP
Director of Procurement Services

Im

Attachment

cc: Accounts Payable
Gerri Armstrong
Stephen Cochran
Jenna Peterson
Thomas Marshall
Kyle Matthews
Mary Waymire

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RFQ Q2021007, Preventative Maintenance and Repair for Forklifts and Electric Pallet Jacks

Ogden Forklifts, Inc.

Renewal Award Letter, page 2

Vendor – PO Mailing #105742

Vendor Contact: Laura Williams, 770-843-5644, lauraw@ogdenforklifts.com

#	Description-Preventative Maintenance	Unit Price
	To Include Travel/Trip Charge	
1	Preventative Maintenance for Forklift – Flat fee to include all parts, fluids, and labor required for inspection and preventative maintenance. Equipment will be serviced 3 times per year in accordance with specifications.	\$150.00 -Propane \$90.00 -Electric
2	Preventative Maintenance for Electric Pallet Jack – Flat fee to include all parts, fluids, and labor required for inspection and preventative maintenance. Equipment will be serviced 3 times per year in accordance with specifications.	\$ 50.00
#	Description-Repairs	
1	Service Call (Routine) Response Time	Within 4 hours or service call fee is waived
2	Service Call (Emergency) Response Time	Within 4 hours
3	Labor Cost	\$90.00/hr.
4	Trip/Travel Charge for Service Call. If no charge, indicate "N/C"	\$135.00 flat
5	Cost for pickup/delivery of equipment if repairs must be done off-site.	\$0.00/pickup \$0.00/delivery
6	Forklift Rental Charge	\$360.00/week
7	Pallet Jack Rental Charge	\$280.00/week
8	Cost for pickup/delivery of rental equipment	\$100.00/pickup \$100.00/delivery No charge if picking up shop repair
Warranty		
	Parts Warranty	30 days
	Labor Warranty	30 days