

South Cobb High School

Class of 2024

Commencement Information and Schedule of Activities

Monday, May 20, 7:30 PM
Kennesaw State University Convocation Center

It is important that graduates and their families review the following information carefully.

LOCATION OF VENUE AND DIRECTIONS

- The Convocation Center is located on the Kennesaw campus of Kennesaw State University at the intersection of I-75 and Chastain Road. From I-75, exit at Chastain Road (Exit 271) and turn west. Go to the first traffic light past the I-75 ramps and turn right onto Frey Road for graduate or guest parking. For accessible and special assistance parking, continue to the second traffic light and turn right on Kennesaw State University Road. Additional approach information and alternate routes are available on the district website at www.cobbk12.org/graduation

COMMENCEMENT TICKETS

- Tickets will be distributed to each graduate during commencement practice on Friday, May 17.
- Tickets will not be distributed to students who chose not to participate in the ceremony.
- All guests attending commencement, including babies and small children, will need a ticket.
- A photograph of a ticket (including but not limited to images on a cell phone) may not be substituted for a legitimate ticket.
- Lost or damaged tickets cannot be replaced.

SENIOR CLEARANCE

- All fees for lost or damaged textbooks, media materials, parking, classroom instructional resources, uniforms, or any other materials owed to the school must be cleared by Friday, May 10, 2024.
- Fees must be paid via MyPaymentsPlus, cash, or cashier's check.
- Students with outstanding fees will be prohibited from participating in the mandatory rehearsals as well as the ceremony.
- Graduates must also complete the Graduation Survey in Naviance by Friday, April 19, 2024.

FINAL EXAMS

- Thursday, May 9, 2024 – 3rd and 4th block exams
- Friday, May 10, 2024 – 1st and 2nd block exams
- Seniors requiring Course Extension are at risk of their name not being printed in the commencement ceremony program.

COMMENCEMENT PRACTICE

- All commencement practices are mandatory.
- Thursday, May 16, 2024, 9:00 AM – 11:30 AM - South Cobb High School Main Gym
 - Optional breakfast: 8:00 AM in the cafeteria prior to practice. Senior Breakfast ticket required.
- Friday, May 17, 2024, 8:30 AM - 11:30 AM - South Cobb High School Main Gym
 - All graduates should bring ceremony shoes for practice.
 - Commencement tickets and honor cords will be distributed at this practice. Graduates will need to contact club/organization sponsors to confirm additional cords/stoles.
- Monday, May 20, 2024, 8:30AM – KSU Convocation Center – Technical Rehearsal (includes individuals with speaking or performance parts only)
- All policies, rules, and regulations of the Cobb County School District and South Cobb High School will be enforced.
- No food or drink will be allowed during practices.

COMMENCEMENT ATTIRE

- Dress for graduates will be as follows:
 - Black pants, solid black shoes, black socks, white dress shirt, and tie
 - Solid colored black dresses (length no longer than the gown; collars should not show) and solid black dress shoes
 - Black dress slacks, skirt (length no longer than the gown), blouse and solid black dress shoes
 - Simple small jewelry (no necklaces)
 - Flat shoes are recommended due to the distance graduates will walk from graduate parking to the line-up room and to the ceremony venue.
- Each student must have a current commencement gown with a matching mortarboard and tassel. If you have questions concerning the items you have ordered, please visit www.atlgrad.com or call Herff Jones directly at (770) 795-1626.
- Remove the gown from the packaging prior to commencement. Hang it so wrinkles will fall out.
- Caps are to be placed on the top of the head so that the mortarboard is flat on top. Bobby pins are suggested to hold the cap in place. Tassels are to be worn on the RIGHT side of the mortarboard during the ceremony.
- To ensure the decorum of the ceremony and to provide consistency among schools, alterations to the mortarboard and gown will not be permitted. Graduates may only wear stoles, cords, and other insignia authorized by the school.

COMMENCEMENT DAY

- Monday, May 20, 2024, 7:30 PM - Kennesaw State University Convocation Center
- Graduates will report to KSU's Siegel Recreation Center at 6:00 PM with their cap, gown, and tassel.
- Graduates should not have any bags of any kind as there is no place to store personal items.
- Doors will open at 6:45 PM for guests. A designated door will open at 6:30 PM for guests with disabilities and guests requiring individualized assistance.
- Individuals requiring a wheelchair must provide their own.
- In accordance with KSU requirements, all guests must pass through a metal detection device.
- Following the ceremony, graduates and families should meet on the Campus Green in front of the Convocation Center for family gatherings and photographs.

CONDUCT OF GRADUATES AND GUESTS




- Behavior at the ceremony and practices must be exemplary. Throwing caps in the KSU Convocation Center is inappropriate, dangerous, and not permitted. Restitution for any damage to the venue or district property will be the responsibility of the graduate or guest who causes said damage.
- Commencement is an optional, dignified, solemn ceremony designed to honor all graduates. No individual has the right to disrupt this event.
- Any graduate or guest causing a disturbance or in any way conducting themselves inappropriately during the ceremony will be removed.
- All policies, rules, and regulations of Cobb County School District and South Cobb High School will be enforced during the ceremony.
- We ask the cooperation of all who attend commencement to make this a dignified ceremony. Please refrain from inappropriate noise that might detract from the dignity of the ceremony.

PROHIBITED ITEMS

- Any object which obscures the view or impacts the safety of others is not allowed in any district-managed venue. A complete list of prohibited items is available on the district graduation web page (www.cobbk12.org/graduation).

CLEAR BAG POLICY

- **In accordance with Kennesaw State University requirements, all persons entering the Convocation Center must pass through metal detection devices. Also, guests entering the facility with a bag MUST use either a CLEAR TOTE, PLASTIC ZIP TOP BAG, or SMALL CLUTCH to be approved for entry into the venue. Please do not bring any packages that cannot be opened or inspected. Also, please allow extra time for entry as there may be delays.**
- KSU requires that all persons entering the facility must submit all bags for inspection by public safety personnel.
- Please see the description provided regarding clear totes, plastic zip top bags, and small clutches.

Clear Totes	Plastic Zip Top Bag	Clutch Bag or Small Purse
<ul style="list-style-type: none">• Size may not exceed 12"x 6"x 12"• Logo may only be on one side of the bag• Items in the tote must be loose• All bags are subject to search	<ul style="list-style-type: none">• Size may not exceed 11" x 11"• Resealable• Clear	<ul style="list-style-type: none">• Size may not exceed 6.5"x 4.5"• May include a handle or strap• Does NOT need to be clear• All bags are subject to search
		

COMMENCEMENT PHOTOS

- Guests are to remain in their seats throughout the commencement ceremony. Only hand-held cameras that do not block the view of other guests may be used.
- Guests may not move into the aisles to take photographs.
- Commencement photos will be available for order at cadystudios.com.

VIDEO SALES

- Video sales will be made available online on the district graduation page (www.cobbk12.org/graduation) and can be ordered in the atrium of the Convocation Center.

FLOWER/GIFT SALES

- Flowers and other graduation gifts will be available for purchase in the Atrium (lobby) and outside the venue both before and after the ceremony.

PARKING

- KSU charges a parking fee of ten dollars (\$10.00). Graduates and guests should be prepared to pay with credit/debit cards.
- Graduates are to park in the Central Parking Deck.
- Guests will park in the East Parking Deck and the East Economy Lot (across Frey Road from the East Parking Deck). Overflow parking will be available in the Central Parking Deck.
- Guests with disabilities and elderly guests needing individualized assistance should park in either Lot A or Lot B (as designated on the campus map). Golf carts will run continuously to convey guests to and from the Convocation Center.

DIPLOMA DISTRIBUTION

- Graduates will have an opportunity to pick up their diploma in the school counseling suite during business hours Tuesday, May 28 – Wednesday, May 29 from 8:30 AM to 11:30 AM. Please bring photo identification.
- Other students may not pick up a graduate's diploma, and diplomas cannot be mailed to graduates.
- For diplomas not picked up on the days listed, an alternate summer schedule will be available on the school's website.

ADDITIONAL INFORMATION

- Participating in the ceremony is optional and a privilege. Students must meet all expectations and requirements in order to participate.
- Students are identified as honor graduates if they have a minimum, unrounded 3.500 GPA.
- The Cobb County School District will provide a live webcast of the commencement ceremony that will be available via the district website at www.cobbk12.org/graduation.
- Graduates will receive two official transcripts at the time of diploma pick up.
- Final transcripts are not mailed automatically to the college of choice. Graduates must request that one be sent.
- If you have any questions, please contact:
 - Sonya Cook (Graduation Administrator) sonya.cook@cobbk12.org

Commencement Events

DAY	DATE	EVENT
All Week	May 6 - 10	Senior Clearance - Deadline for clearing any outstanding fees. This includes (but is not limited to) textbooks, parking tickets, and Media Center fines.
Thursday	May 9	3 rd and 4 th Block Senior Final Exams
Friday	May 10	1 st and 2 nd Block Senior Final Exams
Thursday	May 16	Senior Breakfast (8:00 AM, ticket required) Cafeteria Commencement Practice #1 (9:00 AM – 11:30 AM) SCHS Main Gym
Friday	May 17	Commencement Practice #2 (8:30 AM – 11:30 AM). SCHS Main Gym Tickets and honor cords distributed at the end of practice.
Monday	May 20	Technical Rehearsal, 8:30 AM, Kennesaw State Convocation Center. Mandatory for speakers and performers.
Monday	May 20	Commencement Ceremony, 7:30 PM, Kennesaw State Convocation Center. Students must be at the Siegel Recreation Center by 6:00 PM.
Tuesday - Wednesday	May 28 – May 29	Diploma Distribution - Graduates will have an opportunity to pick up their diploma in the SCHS counseling suite from 8:30 AM – 11:30 AM. Please bring photo identification.

For additional information and updates, please check the commencement page on the district web site:
www.cobbk12.org/graduation.