Parking Permit Instructions for Spring 2027

Parking permits are limited due to construction. **Only FULLY completed packets will be accepted and a space is not guaranteed**. 2027 Spring Semester Work Base Learning and Dual Enrollment students may purchase a permit on Dec 7th. School Choice Seniors may purchase on Dec 8th. Seniors may purchase a permit on Dec 9th. Juniors may purchase on Dec 10th and if we have space for Sophomores, there will be an announcement on Dec 15th. We appreciate your patience as we continue to navigate our unfinished parking lot.

1. Fill out parking permit paperwork. Make sure ***you and your parents*** sign all pages requiring signatures. Application, rules and truancy must all be signed and dated.

2. Bring a **COPY** of your Driver's License photo ID. ***We will not make a copy for you***. Students with a learner's permit are NOT ALLOWED to apply.

3. Bring a **COPY** of your insurance card. ***We will not make a copy for you.*** If your name is **NOT** on the insurance card, bring printed proof you're a covered driver on the policy for the vehicle you are submitting.

4. Payment is $50 per semester for the first car and $5 for the second car or a replacement sticker. Payments may be made on My Payments Plus or by cash or check to the front office.

5. **If you are purchasing for two cars, they each need a separate packet and copies of all required documents. Ask the front office for a second packet if you plan on driving two different cars throughout the semester.

6. ***CHECKLIST!*** You need the following ***SIX*** items to turn in: 1. Application, 2. Rules, 3. Truancy, 4. Copy of Driver's License, 5. Copy of Insurance and 6. Fee.

If you have any questions, please ask Mrs. Zellner in the front office before Holiday break.

COBB COUNTY BOARD OF EDUCATION
PARKING PERMIT APPLICATION
AND
VEHICLE REGISTRATION

INSTRUCTIONS FOR FILING:

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking decal. Rules and regulations pertaining to on-campus parking and operation of vehicle are contained herein. Completion of this application shall be construed as acceptance of the parking and operation rules and regulations. Students who elect to drive a vehicle shall complete this application form. It shall be signed by Parent/Guardian, and all copies shall be returned to the school.

THIS APPLICATION IS FOR: (check appropriate block)

STUDENT: First Car ☐ Additional Car ☐ Faculty/Staff ☐ Summer School ☐

Applicant's Name _____ DOB _____ Grade _____ Date _____

Applicant's Address, including City and Zip Code _____ (Work Location or Dept. for School Disctrict Employees only) _____

Applicant's Driver's License Number (GA) _____ State _____ Insurance Company & Policy # _____

Year _____ Make of Vehicle _____ Model (Name & No.) _____ Body Style _____ Color - Vehicle _____

Vehicle I.D. Number (VIN) _____ Georgia Vehicle Tag Number _____

After reading and understanding the rules and regulations as stated on the accompanying page, the undersigned acknowledges that permission to drive and/or park an automobile on any Cobb County School campus is a privilege and not a right. In consideration for such privilege, the undersigned expressly consent to any searches of the above-described vehicle or any other vehicles driven by applicant by administrators of the Cobb County Public Schools for any reason, at anytime while said vehicle(s) is on school property.

School/Site _____ Signature of Driver/Applicant _____

Signature of Parent/Guardian _____ Signature of Vehicle Owner _____

TO BE COMPLETED BY SCHOOL (Check Appropriate Session):

FIRST SEMESTER ___ SECOND SEMESTER ___ SUMMER SCHOOL ___

PRIORITY _____ PARKING PERMIT NUMBER _____

PARKING SPACE NUMBER _____ DATE PERMIT ISSUED _____

RECEIPT NUMBER _____ APPROVED _____

INSURANCE VERIFIED BY _____

VALID GEORGIA DRIVER'S LICENSE VERIFIED BY _____

RULES AND REGULATIONS

I. Each person who chooses to park a vehicle at a Cobb County High School or a designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned or an area will be designated for legal parking.

Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.

The decal shall be affixed to the inside lower right hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside. Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.

II. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.

III. Priority in assignment of parking spaces will be established by the local school administration.

IV. The Cobb County Public School parking permit application and registration form (DPS form PAVR-1/06) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.

V. Parking and traffic violators on campus shall be subject to, but not limited to, one or more of the following disciplines:

1. For minor violations, fine imposed must be paid the next day of school or imposed fine is increased $1.00 per day; and/or
2. Suspension of parking on campus; (No refund will be made);
3. Removal of parking decal; (No refund will be made);
4. Impounding of vehicle per County Ordinance or Georgia State Law;
5. For serious violations, State Court Traffic Ticket may be issued.
6. Failure to respond to a citation issued by a Campus Police Officer shall be grounds for cancelling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
7. No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.

VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:

1. Parking an unregistered vehicle on campus.
2. Parking in reserved places.
3. Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
4. Parking in service roads, driveways and walkways.
5. Parking in unpaved areas.
6. Parking in entrance or exits of parking lots.
7. Parking at an angle or in a manner so as to utilize two parking spaces.
8. Failing to stop for "Stop" signs.
9. Failing to vacate vehicle on arrival at school.
10. Failing to leave school campus upon entering vehicle.
11. Giving false information and/or falsely registering a vehicle.
12. Operating a vehicle without valid driver's license (learner's permit not acceptable).
13. Reproducing, altering, defacing, or improperly displaying a parking decal.
14. Unauthorized parking in handicap parking spaces.
15. Driving too fast for conditions.
16. Reckless conduct with vehicle.
17. Parking in another student's parking space.
18. Speed shall not exceed 15 mph on campus.
19. All applicable State Law, Traffic Laws and Local Ordinances.
20. Valid Georgia License Plate, meeting State Requirements.

VII. The driver/owner of any vehicle will be responsible for the use of his/her vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than himself/herself if the offense is committed with or in his/her vehicle.

VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current Georgia Driver's License as reuiqred by state law shall be required prior to the assignment of a parking space.

IX. The local school principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.

Applicant's Signature _____ Date _____

COBB COUNTY SCHOOL DISTRICT
Empowering Dreams for the Future

Form JGFF-1

NOTIFICATION OF TRUANCY AND TARDY RULE CONCERNING PARKING PRIVILEGE

_____
High School

Student's Name: _____
Last First

Grade: _____

Our staff is making a special effort to encourage punctuality to school and thus minimize classroom interruptions. Uninterrupted time on task is important to the learning process. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, of remaining at school, and attendance in school, a student's parking privilege may be suspended for the remainder of the semester at the time of the sixth unexcused tardy or for unauthorized departure or truancy from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. At the conclusion of the suspension of parking privileges, the student may reapply and purchase parking decal, if spaces are available. In compliance with Cobb County School District rules, we are not permitted to refund the cost of the parking permit should parking privileges be suspended and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

I have read and understand the stipulations of this notification.

_____ _____
Student's Signature Date

_____ _____
Parent/Guardian's Signature Date

This form is to be completed before a parking permit is issued to the student.