

Name of the club: _____

Walton High School Club Request Application 2025-2026

Due: March 28, 2025 *ALL CLUB APPLICATIONS MUST BE SUBMITTED **BY THE STAFF SPONSOR**; APPLICATIONS WILL NOT BE ACCEPTED DIRECTLY FROM STUDENTS. ** Late or incomplete applications will not be accepted.

· Applicants will be contacted via student email if selected for a club interview. **Applications that are incomplete as of the due date will not be granted an interview**.

· Interviews will be conducted during the week of April 14th and decisions will be announced in May 2025. Please email Mr. Pirkle troy.pirkle@cobbk12.org with any questions.

· Approved clubs can begin meeting in August 2025.

NOTE: Club Fair will be August 13, 2025 to advertise/gain new members.

Name(s) of the student(s) wishing to create club: _____

Grade: _____ Homeroom: _____ CCSD Email address: _____

Telephone (Cell) _____

Sponsor (staff member): _____ Signature _____

Submit a club constitution with sponsor and member input to include the following:

Article I: Name of Club

The name should be representative of the club's purpose.

Article II: Purpose of Club

Include the vision, mission, goals, and objectives of the club. How will this club benefit the students, the school, and/or the community?

Article III: Powers

Include how the constitution may be changed and voting procedures to approve proposals. All changes are made with the approval of the sponsor.

Article IV: Meetings

Include the location, day (example-1st, Tuesday of the month), and scheduled meeting time. Consider meeting days of existing clubs.

Article V: Membership

Include membership, attendance, and financial requirements. Include reasons for dropping a member from the group, replacing an officer, and mandatory club requirements. Sponsor approval is required.

Article VI: Dues

Include the amount of the dues and what the dues cover. Most dues include a club T-shirt. If dues are collected, the sponsor must receive them. The sponsor must see the school bookkeeper to set up an account for the club. Checks should be made payable to Walton High School. All expenditures must have prior approval from the sponsor.

Article VII: Officers and Duties

Include the club officer titles and the specific duties of each officer. Clubs can only have one president, vice president, secretary, and treasurer.

Article VIII: Elections

Include the qualifications and procedures for electing officers.

Article IX: Activities, Projects, & Community Service

Provide a list of activities and projects of the club. All clubs are encouraged to participate in at least one community service project per semester.

