



OUR AWTREY MISSION

ONE TEAM, ONE GOAL: STUDENT SUCCESS.

OUR AWTREY VISION

EMPOWERING EVERYONE TO BE THE BEST VERSION OF THEMSELVES

OUR VIKING EXPECTATIONS

LEAD: LEARN. EMPOWER. ACHIEVE. DREAM.

OUR LEADERSHIP HABITS

Habit 1: BE PROACTIVE

Habit 2: BEGIN WITH THE END IN MIND

Habit 3: PUT FIRST THINGS FIRST

Habit 4: THINK WIN-WIN

Habit 5: SEEK FIRST TO UNDERSTAND, THEN TO BE UNDERSTOOD

Habit 6: SYNERGIZE

Habit 7: SHARPEN THE SAW

ADMINISTRATORS

Jeff Crawford, Principal

Shannon Thorpe, Assistant Principal (6th Grade and A-L 7th Grade Administrator)

Tonia Bailey, Assistant Principal (8th Grade and M-Z 7th Grade Administrator)

Tahereh Seyedbagheri, Support and Services Administrator (SSA)

SCHOOL COUNSELORS

Mary Wade (6th Grade and A-L 7th Grade Counselor)

Alex Daniel (8th Grade and M-Z 7th Grade Counselor)

STUDENT HANDBOOK

AWTREY PARENT TEACHER STUDENT ASSOCIATION (PTSA)

every child. one voice.

PTSA PRIORITIES

Advocacy, Membership, Family Engagement, Diversity and Inclusion, Leadership, Organizational Effectiveness, and Financial Viability.

Thank you to our PTSA for serving our school community.
We invite all families to join our PTSA and partner with us.

7 HABITS FOCUS

Awtrey Middle School is a “Leader in Me” school to empower all students to be the leaders they are meant to be. We learn, practice and celebrate the “7 Habits” and value the partnerships with our families and community to serve our students.

Our Leadership 7 Habits and Effective Practices:

Habit 1: Be Proactive

1. Pause and respond based on principles and desired results.
2. Use proactive Language.
3. Focus on your Circle of Influence.
4. Become a Transition Person.

Habit 2: Begin with the End in Mind

5. Define outcomes before you act.
6. Create and live by a Personal Mission Statement.

Habit 3: Put First Things First

7. Focus on your highest priorities.
8. Eliminate the unimportant.
9. Plan every week.
10. Stay true in the moment of choice.

Habit 4: Think Win-Win

11. Have an Abundance Mentality.
12. Balance courage and consideration.
13. Consider other people’s wins as well as your own.
14. Create Win-Win Agreements.

Habit 5: Seek First to Understand, Then to be Understood

15. Practice Empathic Listening.
16. Respectfully seek to be understood.

Habit 6: Synergize

17. Value differences.
18. Seek 3rd Alternatives.

Habit 7: Sharpen the Saw

19. Achieve the Daily Private Victory.

PBIS PRIORITIES

Awtrey Middle School is a PBIS (Positive Behavioral Interventions and Supports) school to create a positive framework to support establishing expectations and student learning within a positive school community. A priority is to support students with meeting high expectations and celebrating success. **PBIS Rewards is a digital application that students, parents, and staff access to monitor student success within earned Viking Points and minor infractions.** Support for this application can be found by contacting our school office.

GENERAL INFORMATION

ABSENCES

Students who have been absent should bring a written, parental explanation to be given to the front office. When students are absent they are required to check teachers’ CTLS digital classrooms for assignments. Students will be given one day per excused absence to make up work for credit unless there are mitigating circumstances.

ACADEMIC GRADING SYSTEM

90-100	A	Superior Achievement
80-89	B	Above Average Achievement
74-79	C	Average Achievement
70-73	D	Minimum Achievement
69 or less	F	Failure

A maximum of 10 days beyond the grading period will be provided to complete incomplete work.

ACADEMIC DISHONESTY

Students who cheat on a graded assignment/assessment which includes providing work to others and plagiarizing (using a writer's ideas without giving due credit) will earn a major infraction and a lower conduct grade. The student will have an opportunity to complete a replacement task during the assigned in-school suspension (ISS). This violation will earn an "Unsatisfactory" conduct grade for the respective class, and ineligibility for the current quarter's honor roll status. The exception will be homework assignments which will earn a minor infraction and receive no credit.

ATTENDANCE

One of the most important parent-student responsibilities at Awtrey is school attendance. It is extremely important that students be present each day unless they are ill. Parents should send a note explaining a student's absence on the day the student returns to school. Attendance plans may be developed for any student absent more than five days of school.

BEGINNING/ENDING OF SCHOOL DAY

The middle school day officially begins at 9:10 a.m. and ends at 4:15 p.m. Students are expected to arrive no earlier than 8:15 a.m. As adult supervision is not available before 8:15 a.m. (except for organized activities), students who demonstrate a pattern of arriving to school too early may require staff intervention. Students demonstrating a pattern of arriving after 9:10 a.m. may require an attendance plan.

Students leave promptly at 4:15 p.m. dismissal unless they are under the direct supervision of a staff member.

BEHAVIOR CONSEQUENCES

School-wide Detention is held 4:30-5:30 p.m. on assigned days unless other morning/afternoon detentions are coordinated and approved by staff. If a student earns a detention, parents are notified in advance. **In-Team Isolation** The student assigned to **In-School Suspension (ISS)** attends school but is isolated from other students. Work is assigned to the student and credit is earned for all work completed while in ISS. Parents will be notified in advance if their student is assigned ISS. If a student is assigned **Out of School Suspension (OSS)** as a behavior consequence, classwork missed during this suspension will be accepted (follow Board policy).

BEHAVIOR MANAGEMENT PLAN

1. Minor Infractions

Minor classroom offenses, including minor acts of disrespect, BYOD (Bring Your Own Device) offenses, and tardy to class will follow our adopted minor infractions plan. Minor infraction offenses are tracked within each class period to determine the quarter conduct grade, and parents monitor minor infractions within the PBIS Rewards app. The tracking of minor infractions begins anew each quarter.

Conduct Grade Satisfactory Level

Offense 1: Student Warning

Offense 2: Parent Notification

Conduct Grade Needs Improvement Level

Offense 3: Student Earns Detention

Offense 4: Student Meets with Grade Level Administrator

Conduct Grade Unsatisfactory Level

Offense 5: Student Earns Discipline Referral

Offense 6+: Student Meets with Principal

Quarter report cards will reflect earned conduct grades.

Students will earn at best a "Needs Improvement" conduct grade if 3-4 minor infraction offenses are earned within one

class period. An “Unsatisfactory” conduct grade will be earned if 5 or more offenses are earned within one class period.

2. Major Infractions: Administrative Referral

Administrative/Discipline referrals can be earned for a pattern of minor offenses or serious violations as detailed in our Student Code of Conduct. Students will earn at best a “Needs Improvement” conduct grade for any classroom offense that earns a discipline referral without a suspension consequence. An “Unsatisfactory” conduct grade will be earned for any classroom offense that earns ISS or OSS (In-School Suspension or Out-of-School Suspension).

3. Electronics/Technology

To foster the effective use of technology for educational purposes, specific electronic/technology items are appropriate for school through our county’s student laptop and Awtrey’s Bring Your Own Device (BYOD) initiatives. All students must bring to school daily their student-issued laptop or their approved personal laptop/tablet. Students and parents/guardians must adhere to the Student Code of Conduct within the Board policies, particularly Internet Acceptable Use and Internet Safety. Please also refer to the Awtrey school web site for updated information. **Students who violate our BYOD/device policy will earn the consequence of a minor infraction. A third offense within one class will earn a loss of this privilege for a specified time and the device will be confiscated for parental pick-up.** Offense tracking will begin anew each quarter marking period. A parent must authorize device status within ParentVUE for county devices or the required permission form for personal devices. Students must comply with the following non-negotiables:

1. Students must secure digital devices in backpacks or assigned lockers unless staff permission is provided for use.
2. Students take full responsibility for devices. CCSD, Awtrey Middle School, and school staff are not responsible for the security of student owned technology (except for device confiscation).

3. Devices may not be used for personal communication unless authorized by a staff member.
4. Students will comply with teacher requests to secure devices, shut down devices or close screens on devices.
5. Students must always use the CCSD Wi-Fi network to access the Internet, and NOT their personal data plans. No attempt will be made to bypass the network security filters at ANY time.
6. Students are responsible for operating their own devices.
7. Students will NOT record audio, video, or take photographs of students or staff for any reason whatsoever without express consent from the teacher and parties to be recorded.
8. School issued device privileges may be revoked for misuse/abuse of assigned laptops.

4. Food/Drinks in Classrooms

It is each teacher’s discretion whether students may eat or drink in the classroom. Food and flavored drinks are not to be consumed outside the cafeteria without staff approval. No third-party vendors may deliver food to school for students.

BUS ARRANGEMENTS

If a student needs to ride a bus other than the assigned bus, the student must bring a note from his/her parent/guardian. This note is to be given to the front office upon arrival in the morning. The student will pick up a bus pass in the front office when leaving the cafeteria after lunch. **These arrangements must be made prior to school.** Students are not allowed to ride other buses if seats are not available.

COBB SHIELD

Safety is everyone’s responsibility. Cobb SHIELD and Safe Schools provide a contact number to report a threat to safety. Please text or call 470-689-0298 to report a threat. For emergencies, please continue to call 911.

CONDUCT GRADES

A student's conduct grade is determined by behavior. A student's behavior should have no direct bearing on his/her academic grade. The following standards for determining conduct grades are used school wide. Teacher teams incorporate these standards into their behavior management plans. Students must earn satisfactory conduct grades to earn honor roll status. All students are informed of this information at the beginning of the year. The following codes are the conduct grades earned on progress reports and report cards:

S = Satisfactory

N = Needs Improvement

U = Unsatisfactory

Students who earn at most two minor infractions and no discipline referrals within a class will earn a **"Satisfactory"** conduct grade. A **"Needs Improvement"** conduct grade will be earned when 3 or 4 minor infractions or a discipline referral is earned that does not earn suspension (ISS/OSS). An **"Unsatisfactory"** conduct grade will be earned when 5 or more minor infractions or a discipline referral is earned with a suspension consequence.

DISMISSAL PROCEDURES

It is important to have pre-arranged plans for checking students out early. If a student needs to be picked up after 3:45 p.m. and before 4:15 p.m., a parent must write a note to the front office with the time of check-out indicated. If a parent arrives and requests to check a student out after 3:45 p.m., we may not be able to call into the classroom for the student. Additionally, if a parent needs to make transportation changes for a student, those arrangements must be made prior to 3:30 p.m. to ensure adequate time for us to notify the student and/or teacher. Students are dismissed verbally over the intercom at the end of the school day. Walkers and car riders will be dismissed from the front doors of the school, and bus riders will be dismissed from the bus port doors.

DRESS CODE

Students are required to meet the expectations within the Cobb County Board of Education (JCDB-R) Student Dress Code Policy and the school expectations below. All students of the Cobb County School District are encouraged to observe a standard of grooming and dress consistent with the level of formality of the school situation.

1. All students of the Cobb County School District shall be required to maintain the level of personal hygiene necessary to ensure a healthy school environment and to refrain from any mode of dress which proves to contribute to any disruption of school functions.
2. Administrators and teachers shall enforce the dress code rule, and the principal or his designee shall be the final judge as to the appropriateness, neatness and cleanliness of the apparel, or whether apparel is disruptive, distracting or in violation of the dress code.
3. All students shall maintain an acceptable standard of dress. The **minimum** standard of dress for students shall be as follows:
 - a. Shoes shall be worn. Slippers may not be worn.
 - b. The stomach/abdomen area shall be covered (bottom hems of shirts/tops must meet the tops of the pants/bottoms).
 - c. All pants, shorts, and skirts must be worn at the waist.
 - d. No spaghetti straps, strapless tops, or revealing tops.
 - e. Shorts and skirts will be kept to the mid-thigh.
 - f. Pants, shorts, or other similar clothing items must not have holes above the mid-thigh area that exposes a student's skin.
 - g. Pajama pants may not be worn.
 - h. Caps, hats, bandanas, hoods, and other head gear are not to be worn in the school building during the school day unless there is a special activity during which they are deemed appropriate by the school administration. A minor infraction may be earned for any violation.

- i. Clothing or ornamentation displaying or advertising substances illegal for minors is prohibited. Suggestive phrases, designs, markings, or profanities are also prohibited.
 - j. Clothing or ornamentation advocating, promoting, or suggesting illegal activity is also prohibited.
4. Proper dress is an important component for sustaining the formality of the school setting, and we solicit and appreciate your support and cooperation. Parents or students who have specific questions about garments' appropriateness should consult the local school administration before students wear the garments to school. Students who are improperly dressed will NOT be allowed to attend class, and assignment to ISS (In-School Suspension) will be the alternate learning environment. Violators of the dress code will be placed in isolation until proper clothing is obtained or for the remainder of the school day.

Administrative consequences for dress code violations (new start each quarter):

Offense 1: Warning

Offense 2: Administrative Detention (discipline referral)

Offense 3: In-School Suspension/ISS (discipline referral)

Students will be referred to the front office for all dress code violations and will be offered appropriate clothing to return to their regular schedules.

EARLY ARRIVAL

Students arriving at school between 8:15 a.m. and 8:50 a.m. are to report to the cafeteria for study hall. The students will be expected to work quietly. Students may not arrive to school before 8:15 a.m. unless they are participating in a staff-sponsored activity.

EARLY DISMISSAL

Any student planning to leave school before the end of the school day is to bring a note to the front office upon arrival indicating the time of dismissal. The parent/guardian must come into the building to sign the student out for the early dismissal. If someone other than the parent/guardian will be checking the student out of school, the name of this person should be indicated in the note sent to school. Persons checking out students from school will be asked for identification.

EMERGENCY ALARMS

When students hear the fire or emergency alarms, they should stop what they are doing, be quiet, and follow teachers' directions. There should not be any talking during emergency drills. Every drill should be responded to as if it were a real emergency.

FIELD TRIPS

Field trips are activities that are planned as an extension of regular classroom instruction. Students must have written parental permission to attend any field trip. Donations will be solicited to cover the cost of the trip and enough funds must be received to take the field trip. **Field trips are offered to students regardless of their ability to pay. However, a trip may be cancelled if donations do not cover the expense of the trip.** Various field trips are available during the year to offer unique educational experiences for students. Any student earning the privilege to attend a field trip must complete in advance the make-up work form. This form will document all required make-up work to be completed by the assigned deadlines from each teacher.

HALL PASSES

Students must have a hall pass issued by a teacher any time they are out of class. **Students are not allowed out of class without an approved pass.** A pass from a staff member must be used to excuse a tardiness to class. A pattern of unexcused tardy offenses will earn administrative consequences.

HOMEWORK

Homework is an integral part of the learning process. The purpose of homework is to reinforce concepts and skills taught in the classroom. Homework is also a valuable aid in teaching organization, follow-through, wise use of time, and self-reliance. A digital classroom for each teacher is provided for students and parents to receive information regarding daily assignments and homework. Homework not submitted by the deadline will receive feedback only and not credit.

HONOR ROLLS

Honor roll status is earned by student leaders when academic and behavior success are achieved. Students must earn the grades noted below, satisfactory conduct grades in each class, and no discipline referrals for the current quarter. Honor roll status is refreshed each quarter grading period.

Principal's List Honor Roll

All "A" grades in all courses must be earned.

Awtrey Honor Roll

All "A" grades and no more than three "B" grades in all courses must be earned.

Honor Roll celebrations, sponsored by our PTSA, will be scheduled each quarter.

INTERNET ACCESS

Internet access is available to students at assigned computers, computer workstations in the media center, computer labs, and various classrooms throughout the school. Students are permitted to use the Internet only under the direct supervision of a teacher. Awtrey Middle School has a web page hosted by the Cobb County website at the following address:

<http://www.cobbk12.org/Awtrey>.

INTRAMURALS

A comprehensive intramural program is a vital part of the total educational opportunity. Intramurals give all the students at Awtrey the opportunity to participate in various organized

activities. Students are expected to demonstrate appropriate behavior and follow school rules. Students are responsible for their belongings and should wear appropriate shoes for the activities. Students should arrive between 8:00 a.m. and 8:15 a.m. in the gym. Intramurals end at 8:50 a.m.

LAPTOP SUPPORT

Students are required to bring fully charged laptops to school each day. The school-issued laptop bag must be used when returning the school-issued laptop for technical support. This laptop bag may be required for continual use if the laptop is damaged by storing it in a bookbag. The privilege to use a school-issued laptop can be revoked due to misuse/abuse.

LATE WORK

Students are expected to complete and submit assigned work on time. Students failing to submit required graded work by the deadline will follow our adopted late work plan. Late homework can receive feedback but not credit, and homework will count no more than 5% of a student's grade. Late work other than homework may provide an additional opportunity for credit. This opportunity for formative assessments includes the use of earned summative assessment grades to be the final measure of student mastery for respective standards. All late work will be coded within Synergy/ParentVUE to support communication needs. Our school website will be used to communicate additional information about our late work policy.

LEADERSHIP DOCUMENTS

Students will be required to complete leadership documents, including goal setting and grade tracking, to support their achievement and celebrate their success. These documents will also be used to monitor progress. Students will earn positive recognition for their success in completing these requirements and appropriate grades will be earned. Assigned sections not completed to meet expectations by the stated deadline will earn a loss of privilege until the requirements are met.

LOCKERS

1. Student cell phones are required to be stored in issued lockers, and other items are optional.
2. Students may carry bookbags throughout the day, but this privilege can be lost with misuse (i.e. disruptive behaviors caused with bookbags), requiring locker use for bookbags.
3. Lockers are assigned by the homeroom teacher.
4. Only one combination will operate each lock. The combinations are changed so that students and teachers are the only ones who know the combinations. Students should not share locker combinations.
5. Any misuse of lockers is to be reported to the office. Locker privileges may be denied for a period of time if misused.
6. Students should always keep lockers neat and clean, so that they can find materials easily and arrive to class on time.
7. Locker visits will be designated by teams.
8. Lockers are school property. The school has the right to search them at any time with or without student permission or presence.
9. The school is not responsible for lost items.
10. Students should remove needed items at the end of each day, including needed materials and any food items.

LOST AND DAMAGED BOOKS

Textbooks are furnished to students and become their responsibility. Once textbooks and media materials, paid for by public funds, are issued to a student, the return of these materials to the school shall be the total responsibility of the student and his/her parents/guardians. When textbooks or media materials are not returned to the school in a condition suitable for continued use, the student and his/her parents/guardians are expected to reimburse the Cobb County

School District for the replacement cost of the textbook or other media materials.

LOST AND FOUND

Each team maintains a location for lost and found items. Before school breaks and at the end of the school year, all remaining items are donated to a local charity.

OFFICE HOURS

Office hours are 8:15 a.m. until 4:45 p.m. Phone messages may be left at the school number when the front office is closed.

PERFORMING ARTS

Performing Arts programs are available to students. A donation is requested. Some programs are planned by Cobb County and others by the local school. All programs seek to expose students to special performances in the arts.

PHYSICAL EDUCATION (PE)

Appropriate PE clothing must meet the dress code standards outlined in the student handbook, should be appropriate for physical activity and must be different from the clothes worn to school. Appropriate clothing includes t-shirts, athletic shorts (basketball length is recommended), sweatpants, athletic footwear/sneakers. Inappropriate clothing includes pants/shorts with belt loops and tank tops.

PLEDGE OF ALLEGIANCE TO THE FLAG

Georgia law requires that all students enrolled in Georgia schools will either recite the pledge to the flag daily or respect the time during which the pledge is recited. The pledge will be recited during homeroom each day.

RETENTION

Beginning in January, parents will be notified of students who may be in danger of retention. Intervention plans will be created and monitored throughout the second semester.

SCHOOL CLOSING

Schools may be closed due to inclement weather. District communication will be used in addition to local radio and television stations to notify families about school plans.

SCHOOL PICTURES

Individual pictures are taken in the fall and in the spring. Students need to be present on picture day and/or picture retake day for their individual photo to be included in the yearbook.

STUDENT-LED CONFERENCES

Students will participate in student-led conferences during our planned conference week. It is important that parents contact the school with any questions concerning a student's progress. Parent monitoring of student grades within the on-line grading program and assignments within digital classrooms assist with keeping parents informed about student progress. Traditional parent conferences may be requested throughout the school year by contacting the student's teacher/counselor.

TARDY OR LATE BUS

If a student's bus is tardy/late, the student should first check in with the front office and then report to class. "Here Comes the Bus" is an online resource to support families to monitor bus locations.

TARDY TO SCHOOL

Arriving to school on time is important. While an excused tardy to school will be excused for approved reasons, an unexcused tardy to school will be supported with the following plan that refreshes each quarter:

1st Tardy: Warning

2nd Tardy: Warning/Parent Notification

3rd Tardy: Counselor Contact/Parent Notification

4th and Additional Tardies: Administrator Contact/Parent Notification

The school social worker may also provide support as cumulative instructional time is missed.

TARDY TO CLASS

Arriving to class on time is important. A tardy to class will be excused when a teacher issues a pass to verify the delay. An unexcused tardy will be supported with the following plan which refreshes each quarter.

1st Tardy: Warning

2nd Tardy: Parent Notification

3rd Tardy: Minor Infraction

4th and Additional Tardies: Discipline Referral

TELEPHONE USE

Students will be allowed to use the telephone in the front office or classrooms only in cases of emergency. The clinic will call home in the event of illness. Students must have a pass from a teacher to use the telephone. Students are prohibited from using cell phones and other personal electronic communication devices, during the school day, without approval. Minor infractions may be earned for a BYOD violation. Students must also receive parental notification through the front office and not through their personal devices.

VIKING POINTS

Viking Points are awarded to students to celebrate positive choices. Viking Points are monitored within our PBIS Rewards app that students, parents and staff can access. Viking Points are redeemed for products and activities/events, including within our PTSA School Store, classrooms, and other designated locations.

WITHDRAWAL PROCEDURES

When a student is being withdrawn from school, the enrolling parent is requested to contact the front office to share the last day the student will be in attendance, area to which the family is moving, and school the student will be attending, if known. The student will receive a withdrawal form to allow staff to

record required information. The completed form is returned to the personnel clerk at the end of the day. A copy of the withdrawal form will be given to the student to take to his/her new school.

STUDENT SERVICES

COLLABORATIVE LEARNING CENTER

The Collaborative Learning Center (CLC) has an extensive collection of materials selected to support the middle school students' curriculum and interests. It is staffed by a full-time media specialist and a paraprofessional, both of whom are available to assist with book selections, research and to meet our patrons' needs. Student computer workstations provide access to Destiny Discover, our online card catalog, and Cobb Digital Library which has various resources such as an electronic encyclopedia and several databases. The media specialist collaborates with teachers to create lessons and units for our students. In addition, class visits are scheduled as needed by the teachers. Individual students may visit any time during the school day with approval and a pass from a teacher. Students may visit during lunch to read or work on assignments. Students may check-out up to five books or a combination of books and one BYOD cable (to be used in the CLC) during a class period. Books may be kept for a three-week period. Students are responsible for lost or damaged items. The CLC will be open from 8:50 in the morning until 4:15 in the afternoon.

COUNSELORS

A school counselor is a certified, specially trained person who provides guidance to all students. Counselors act as resource persons, coordinators, consultants, group leaders and teachers. They work with the Awtrey community in a variety of ways. Listed below are some of the activities that our counselors are involved with during the year:

- Use data to determine the needs of students and the Awtrey community
- Help students evaluate their own interests and abilities, develop personal goals, and plan for the future

- Work with students' specific needs and concerns
- Collaborate with parents to ensure their students' success
- Collaborate with teachers regarding student progress and success
- Teach classroom lessons on topics such as study skills, organization, peer pressure, career development and registration for high school
- Lead small group sessions on topics such as newcomers, self-esteem, family changes, and communication and leadership
- Help students, parents, and teachers understand scores on standardized tests
- Plan transition activities from elementary to middle school and from middle to high school

Parents should contact their student's counselor if they have any questions or concerns about their student participating in any counseling activities. Parents should feel free to make an appointment with the counselor to support student needs.

HIGH SCHOOL CREDIT FOR MIDDLE SCHOOL COURSES

Credit can be earned on selected courses offered at the middle school level for 8th grade students who qualify in these areas: advanced math, science, foreign language, and art. No additional quality points are given for these courses and the high school grade point average is not impacted. The purpose of offering high school courses in middle school is to provide students with the rigor and challenge expected of any student taking the same course in high school. Successful completion of high school courses in middle school also gives students an additional year in high school to take advanced level courses. It is strictly an option available to qualified students and parents who feel it will be of benefit to them. Please contact the student's counselor or teacher for answers to questions regarding high school credit.

STUDENT MEALS

Students may purchase food from our Viking Café or bring their own meals from home. Students may not receive food

items directly from outside vendors. All of the information regarding our breakfast and lunch programs is available on the Cobb County School District webpage under Food and Nutrition Services Department. This site includes breakfast and lunch menus, pricing, nutrition, allergens and the Free and Reduced-Price Meal application. Breakfast is available before homeroom and lunch is served during the school day. All purchases are made using an individual meal account which is accessed by a personal school ID number. To prefund the meal account, checks and cash are accepted at the school. Credit card payments may be made via an app available for download (MyPaymentsPlus) or online at <http://mypaymentsplus.com>. This tool also allows families to see exactly what students are purchasing, what funds are remaining, and set up low fund reminder alerts. For financial assistance, families may apply for the Free and Reduced-Price Meal Program which, if awarded, applies to both breakfast and lunch. The on-line application is available in English and Spanish on the Food and Nutrition Services Department webpage. Only one application is needed per household; it will be effective for all children listed across various Cobb County schools. A new application must be submitted each school year and until processed, which may take up to 10 working days, families are responsible for purchasing school meals or may bring food from home. Our goal is to fuel students for success; a hungry student struggles with focusing on learning. Please contact our café manager with any questions or special requests. Our Viking Café is here to serve our school community.

SYSTEMS OF SUPPORT

Cobb Systems of Support (MTSS/RTI) is a tiered system to support student learning. This collaborative effort requires problem identification and analysis, research-based instruction, intervention, and progress monitoring. Data is used on a regular basis to monitor student achievement and progress with adjustments to instruction and interventions as needed. Teacher teams lead this focus on student achievement, and we appreciate parent partnerships to serve our students. Our school coordinator can provide support for this team approach to learning.

TEACHING AND LEARNING

Our programs and services are focused on student achievement. We are proud of our mission, vision, school-wide expectations, and leadership habits. We value serving our students' needs, having our students take ownership of their learning, and partnering with our families to ensure student success. As we maintain our teaching and learning priorities, we welcome students and parents to connect with staff to ensure each student realizes potential.

