

NAME _____

TEACHER _____

4222 CANTRELL RD.

ACWORTH, GA 30101

770-975-6764

WWW.COBBK12.ORG/BARBERMS

BARBER

MIDDLE SCHOOL

2025-2026

BARBER BRAVES ARE EXPECTED TO:

BALANCE

RESPECT

ADAPT

VOLUNTEER

EMPATHIZE

ULTIMATELY, WE SUCCEED!



Barber Middle School

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Once parents and students have reviewed each of the documents, please refer to the Parent & Student Acknowledgement Form. Initial and sign the form at the back of the Student Handbook. **All Parent & Student Acknowledgement Forms and other required documents should be returned to your child's homeroom teacher (see above) by Friday, August 8, 2025. Safe Rider Forms should be return to your child's bus driver by Friday, August 8, 2025.**



Barber Middle School

WELCOME

Principal's Note

Welcome to Barber Middle School! We are excited about the learning opportunities students will experience this year. We look forward to working alongside students and families to ensure we reach our **vision**:

To provide an environment where ALL students succeed in character, academics, and fine arts.

Students, we want you to strive to be your best, academically and behaviorally. Parents, we want you to actively engage with our school and staff as we create a partnership to ensure students understand and can demonstrate mastery of the standards, tap into their talents, create connections with peers and staff, and be the best version of themselves.

To assist our students with succeeding in character, academics, and fine arts, we encourage them to plug into clubs, organizations, and/or activities that are of interest to them: Running Club, Bug Bytes, STEM Competitions, and STARS, to name a few. As a CCSD STEM Certified School and as a school that is being recommended as a PBIS Distinguished School, know we expect the best from our students, and you should expect us to give you our best.

We have created this Student Handbook to help everyone see and read information regarding Cobb County School District and Barber Middle School expectations, policies, procedures, and additional information. Please take time to review the Student Handbook with your student, so everyone is aware of pertinent information related to our school. Upon completing your review of information, please read and initial in the appropriate location on the last page in the Student Handbook, Parent and Student Acknowledgement Form. Student Handbooks will remain in the possession of our students, and **the Parent and Student Acknowledgement Form should be turned into your child's homeroom teacher by August 8, 2025.**

Again, we look forward to working with you! Welcome!

Sincerely,

Tia Amlett

This Handbook is considered a Textbook

Student Handbooks will be issued and treated the same as a textbook. If you lose or damage your student handbook, you will be required to replace it for a cost of \$5.00.

Protocol for Resolving Concerns

If your child is having social and/or peer concerns involving other students, we recommend you contact the appropriate counselor to assist with addressing and resolving the concern. If you have concerns about grades or staff, we encourage parents to work with the classroom teacher first. If the issue cannot be resolved, please reach out to the appropriate Professional School Counselor and/or Assistant Principal.

Professional School Counselors	Assistant Principals
Shannon Johnson 6 th Grade and 7 th Grade (Last names A-K) Shannon.hester@cobbk12.org	Jeannie Collins 6 th Grade and 7 th Grade (Last names A-K) Jeannie.collins@cobbk12.org
Crystal Spencer 7 th Grade (Last names L-Z) and 8 th Grade Crystal.spencer@cobbk12.org	Teia Weldon 7 th Grade (Last names L-Z) and 8 th Grade Teia.weldon@cobbk12.org

Barber Middle School

BARBER MIDDLE SCHOOL Q & A

Will Barber have a Meet and Greet or Open House?

Barber Middle School will have a Meet and Greet on Thursday, July 31, 2025, from 1:00-3:00 PM.

Meet and Greet is simply an opportunity for students and families to meet teachers and sign up for different clubs and activities. Club sign-ups will continue throughout the year.

Open House will be held Thursday, August 14, 2025, from 6:00 – 8:00 PM.

When will students receive schedules?

Student schedules will be available electronically in StudentVue and ParentVue on the morning of July 31, 2025. Seventh and eighth grade students will see all seven class periods. Sixth grade students will see five class periods as their schedules will not include connections classes. Sixth grade students will participate in a connections rotation during the first 3-4 days of school to identify any year-long, performance-based classes such as band, orchestra, or chorus. (Note: Fine arts classes are the only classes students select.) All other connections offerings are randomly selected for students.

What academic classes will students take this year?

All students will be enrolled in five academic courses: ELA, Math, Science, Social Studies, and ELT (extended learning time). ELT courses are designed to provide enrichment or support based on student strengths and areas for improvement. Data from last year's Milestones for English Language Arts and Math, active student services (such as gifted, special education, and ESOL eligibility) and/or report card grades are used to determine appropriate ELT placement. All students will be placed in a 30-minute Intervention Block to address academic needs or provide academic enrichment.

How do I request a schedule change?

Requests from parents of 7th and 8th grade students to drop a fine arts class (band/orchestra/chorus) must be communicated to the course instructor by Friday, August 8. General connections courses such as art, PE, and health are randomly assigned and are not selected by students/parents. Math support is scheduled for students demonstrating the need for additional support to reach grade level mathematics proficiency.

Schedule requests to be with friends or specific teachers cannot be honored.

During the first 10 days of school, we will monitor class sizes and make schedule changes to balance classes where needed. Schedule changes may be initiated by school administration during this time frame.

Specific questions/concerns regarding course placements and student schedules should be emailed to Jeannie Collins, Assistant Principal (Jeannie.collins@cobbk12.org) by Wednesday, August 13.

Where can I find the school supply list?

The school supply list can be found on the school's website; however, we recommend students bring the basics (paper, pen/pencil, notebook) on the first day. After attending class, students will know specific supplies needed for each class.

What are the hours for the school day?

Classes start at 9:15 AM, and the school day ends at 4:15 PM.

What should car riders/walkers do in the morning?

Car riders and walkers should report to the auditorium if they arrive to school between 8:15 and 8:50 AM for Study Hall. Study Hall will be held in the auditorium. Students can read a book, complete assignments, and/or complete work on their laptops. All other electronic devices are not allowed during Study Hall. **Students are not to be left unattended before 8:15 AM; therefore, they will need to remain in parents' cars until the front doors open at 8:15 AM.**

At 8:45 AM, students eating breakfast will be dismissed from the auditorium to report to the cafeteria. All remaining students will report to homeroom at 8:50 AM. (Note: If a student is eating breakfast, he/she must report to the cafeteria at 8:45 AM with other car riders and walkers. **Students eating school breakfast should eat prior to reporting to homeroom.**)

What should bus riders do in the morning?

Bus riders, who plan to eat breakfast, should enter through the 7th grade bus port doors and report directly to the cafeteria. If a student does not plan to eat breakfast, he/she should report directly to homeroom.

As a parent, what do I need to bring each time I must enter the school?

Enrolling adults or emergency contacts with permission to pick up students must bring a driver's license or government issued identification EVERY time you enter the building. The driver's license or government issued identification must be shown TWICE (once at the doorbell camera and again to front office staff) to verify identity. Enrolling adults/emergency contacts must log into the Ident-A-Kid computer.

What does our lunch period look like?

Our lunch period occurs during 3rd period. Each class has 25 minutes for lunch. (See 25-26 Lunch Schedule if you would like to join your child for lunch.) Students need to know their lunch numbers (same one used in elementary) to punch in ID numbers on the keypad. Extra items such as chips, ice cream, other drinks can be purchased from the cafeteria. **If you want your child to be considered for free or reduced lunch, you must complete the lunch application (see lunch application in the handbook).**

Is my child allowed to have fast food brought in for lunch?

No, students are not permitted to have fast food brought in or delivered as it is not permitted in the cafeteria.

How will restroom breaks be handled?

Students may take restroom breaks during whole class restroom breaks, or they may go to the restroom individually. When going to the restroom individually, no more than 3 students will be allowed in a restroom at a time, and **students must have a pass.**

What should I do if I need to check my child out early?

If you need to check your child out early for any reason, please enter the building with your government issued ID and report to the Attendance Office. If the student will be returning to school, please send the doctor's note/excuse note with him/her.

If you plan to pick your child up early, **all students must be checked out by 3:45 PM. If you arrive after 3:45 PM, you will need to wait in the car rider line for your child to be dismissed.**

What should I do if my child will be absent?

If your child is absent, he/she has up to 3 days to submit an excuse note/doctor's note to our Pupil Personnel Clerk, Ms. Edmond. **Excuse notes received after the three-day window will be deemed unexcused.**

What should car riders do at the end of the day?

All car riders and walkers should exit through the clinic door at the end of the day after announcements.

Parents can begin arriving as early as 3:45 PM. Students are not dismissed from school until 4:15 PM.

What should bus riders do at the end of the day?

Bus riders should exit through bus port doors (or other door designated by the teacher).

Students will need to know their bus lanes (1-10). Students will be dismissed by lanes over the intercom during dismissal. It will be extremely important for students to listen to afternoon announcements to avoid missing their bus.

Students may be assigned seats and will need to follow the direction of the bus drivers and Safe Rider Rules.

Where can I access my child's bus number?

<http://transportation.cobbk12.org/livewqweb/webquery/>

Enter your street address, and you will be provided with the times for pick-up and drop-off, the exact street name(s) for pick-up and drop-off, and the bus number.

How can I locate my child's bus in the mornings or afternoons?

Download the Here Comes the Bus App. The app shows real-time location of your child's bus on a map, gives scheduled and actual arrival times at home and school for bus routes, and provides push and email notifications when the bus is near.

To sign up for the Here Comes the Bus App, please do the following:

1. Download Here Comes the Bus app or visit herecomesthebus.com
2. Click the "Sign Up" button
3. Enter school code 87881 and click "Next" followed by "Confirm"
4. Complete the "User Profile" box

5. Under "My Students" click "Add." Enter your child's last name and student ID number
6. Once you confirm your information, you're ready to begin

How will I keep up with my child's grades and attendance?

ParentVue is the system designed for you to stay updated with student performance and attendance. It will be available at Meet & Greet. Please bring your driver's license or government issued identification for sign up and access. (Our staff will assist you with first-time access or regaining access if the parent/guardian has been locked out of the account.)

When should I not attend school due to illness?

Your child should stay at home if they are ill with the following symptoms:

- | | |
|------------------------------------|--|
| -fever of 100 or higher | -vomiting within the past 24 hours |
| -diarrhea within the past 24 hours | -body rash with itching or fever |
| -hospitalized or in the ER | -head lice |
| -flu or covid-like symptoms | -eye infection with redness, itching, and/or pus |

What if I become sick at school?

Notify your teacher and report to the clinic with a clinic pass. The nurse will use the clinic phone to call parents, if needed. Students too sick to return to class will be kept in the clinic until the student can be picked up.

What do I do if I need to take medication at school?

Parents must complete an "Authorization to Give Medicine at School Form" (Form JGCD-2) for each medication given. Medication must be in the original labeled container and brought to the school clinic by a parent. Students may carry inhalers, EpiPens, or other medication with the proper forms on file in the clinic, Authorization to Carry Prescription Medication or Authorization to Carry Over-the-Counter Medication

What is the dress code?

The dress code will be posted on the school's website and is located in your Student Handbook. Please adhere to the dress code as we strive to have an environment that is academically focused.

Is there a cell phone policy?

Yes, the cell phone policy will be posted on the school's website and is located in your Student Handbook. Because the school is filled with phones, we do not want cell phones to be an added distraction. **Therefore, we need all cell phones to be powered off upon arrival to school and throughout the school day. Cell phones should remain in student bookbags.** Please familiarize yourselves with the policy and potential consequences for not adhering to the policy.

Will students have assigned lockers?

Lockers will be optional this school year. Students will be offered lockers to help them store academic materials and small instruments throughout the school day. They will not be used to store computers or large bags as they will not fit inside our small lockers. Lockers are a privilege extended to students; any use of lockers beyond their intended purpose (e.g., using a locker as a hangout place, using it for non-academic purposes, or to store prohibited items) will result in the loss of the locker privilege.

Students who have opted for lockers will receive them during the week of September 8 after submitting a permission form signed by the student and parent. (Locker opt-in information will be provided in mid-August.)

Is my child expected to adhere to the Student Code of Conduct?

Yes, all students are expected to adhere to the Student Code of Conduct. During the first few days of school, our teachers will review and discuss the Student Code of Conduct. Students will also participate in class meetings where it will be reviewed by administration. The Student Code of Conduct can be accessed online or in this Student Handbook.

2025-2026 School Year Calendar

July 2025

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 4 - Independence Day

August 2025

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sept. 1 - Labor Day

October 2025

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Nov. 4 - Election Day

Nov. 27 - Thanksgiving Day

December 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec. 25 - Christmas Day

January 2026

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan. 1 - New Year's Day

Jan. 19 - MLK Day

February 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb. 16 - Presidents' Day

March 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Apr. 6-10 - Spring Holidays

May 2026





Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 25 - Memorial Day

June 2026

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

CALENDAR LEGEND

-  First and Last Days of School
-  Holiday - School Closed
-  Student Holiday/Staff Day
-  Digital Learning Day

Elementary/Middle School Conference Week
 Tuesday, October 14- Friday, October 17
 (Early release for elementary and middle schools only)

Early Release Days - All Levels
 December 18 & 19, and May 18, 19, & 20

25-26 IMPORTANT DATES

Year-At-A-Glance Calendar	See this calendar for holidays, breaks, school closings, Digital Learning Days, Conference Week, and early release days.
8/18-8/22/25	BRAVES SPIRIT WEEK
9/3/25	End of 4 ½ Weeks
10/10/25	End of Quarter 1 Grading Period
10/13/25	Quarter 2 Begins
10/14-10/17/25	Middle School Conference Week- Q1 report card cards available. Students dismissed at 1:30 PM.
10/15-10/17/25	10/15- 6 th Grade Field Day; 10/16- 7 th Grade Field Day; 10/17- 8 th Grade Field Day
11/12/25	End of 4 ½ Weeks
12/19/25	End of Quarter 2 Grading Period Q2 grades available in ParentVue.
1/6/26	Quarter 3 Begins
1/13-1/15/26	ELIGIBLE STUDENTS ONLY: 1/13- 6 th Grade Sparkles; 1/14- 7 th Grade Sparkles; 1/15- 8 th Grade Sparkles
2/4/26	End of 4 ½ Weeks
3/13/26	End of Quarter 3 Grading Period
3/16/26	Quarter 4 Begins
3/30-4/3/26	SOS Spirit Week 4/3- Choice Day
4/22/26	End of 4 ½ Weeks
5/18-5/20/26	Last Days of the School Year- Students dismissed at 1:30 PM.

2025-2026 REGULAR BELL SCHEDULE

STUDENTS CANNOT BE DROPPED OFF BEFORE 8:15 AM.				
8:45	Auditorium students eating a school breakfast report to the cafeteria.			
8:50-9:15	All students report to homeroom.			
9:11	7 th grade teachers walk students to connections.			
Time	Period	Connections/PL	# of Minutes	
8:50 – 9:11	HR		21 minutes	
9:15 – 10:00	1 st	7-1 Connections	45 minutes	
10:03 – 10:48	2 nd	7-2 Connections	45 minutes	
10:51 – 11:21	IB	Intervention Block	30 minutes	
11:23 – 12:58	3 rd	Connections Planning 8th Lunch- 11:25-12:02 6th Lunch- 11:40-12:30 7th Lunch- 12:05-12:55 Braves Days (FAF) 11:25-11:55 (7 th) 12:05-12:35 (8 th) 12:30-1:00 (6 th)	95 minutes	
1:01 – 1:46	4 th	8-1 Connections	45 minutes	
1:49– 2:34	5 th	8-2 Connections	45 minutes	
2:37 – 3:22	6 th	6-1 Connections	45 minutes	
3:25 – 4:10	7 th	6-2 Connections	45 minutes	
4:10 – 4:15		Announcements/Dismissal	5 minutes	
STUDENTS MUST BE PICKED UP BY 4:30 PM.				
Braves Days/Fresh Air Fridays				
8/29/25	9/19/25	10/31/25	11/21/25	12/12/25
1/30/26	2/27/26	3/27/26	4/24/26	5/15/26

EARLY RELEASE SCHEDULE (Students are dismissed at 1:30 PM)

STUDENTS CANNOT BE DROPPED OFF BEFORE 8:15 AM.				
8:45	Auditorium students eating a school breakfast report to the cafeteria.			
8:50-9:15	All students report to homeroom.			
9:11	7 th grade teachers walk students to connections.			
Time	Period		Connections/PL	# of Minutes
8:50 – 9:11				21 minutes
9:15 – 10:05	1 st	2 nd	7 th Connections	50 minutes
10:08 – 10:58	5 th	4 th	8 th Connections	50 minutes
11:01 – 12:35	3 rd	3 rd	Connections Planning 8 th Lunch 11:02-11:39 6 th Lunch 11:17-12:04 7 th Lunch 11:39-12:29	94 minutes
12:38 – 1:30	7 th	6 th	6 th Connections	50 minutes
2025-2026 EARLY RELEASE DAYS				
10/14/25	1, 5, 3, and 7	Conference Week	12/18/25	1, 5, 3, and 7 End of 1 st Semester
10/15/25	2, 4, 3, and 6	Conference Week	12/19/25	2, 4, 3, and 6 End of 1 st Semester
10/16/25	1, 5, 3, and 7	Conference Week	5/18/26	1, 5, 3, and 7 End of 2 nd Semester
10/17/25	2, 4, 3, and 6	Conference Week	5/19/26	2, 4, 3, and 6 End of 2 nd Semester
			5/20/26	1, 5, 3, and 7 Last Day of School

2025-2026 Lunch Schedule

ALL Teachers: Please follow the chart below for lunch. Each class has been allotted 25 minutes. **There is ONE serving line this year (middle).** Please **ENTER** the cafeteria through the CR Hall door at the **START** of your assigned lunch period and **EXIT** at the end of your assigned lunch period. (NOTE: If you would like your class to eat on the patio, you must sign up with Stephanie.)

Time	Teachers	Table Assignment
6th Grade		
11:25-11:50	Moore/Beasley	1
11:25-11:50	Strader/Nayman	2
11:28-11:53	Dillard	3
11:28-11:53	Bell	4
11:31-11:56	Carroll/Caldwell	5
11:31-11:56	Hendel	6
11:34-11:59	Morrison	7
11:34-11:59	Rivera	8
11:37-12:02	Curtner	9
8th Grade		
11:37-12:02	Wolfgang/Gallant	10
11:40-12:05	Maraman-Veal	11
11:40-12:05	Cuthbertson	12
11:43-12:08	Chancey/Wilson	13
11:53-12:18	Alexander	1
11:53-12:18	Bush	2
11:56-12:21	Tejcek/Ray	3
11:56-12:21	Santamaria	4
11:59-12:24	Allred	5
7th Grade		
11:59-12:24	Griffin	6
12:02-12:27	Roe	7
12:02-12:27	Small	8
12:05-12:30	Taylor/Knowles	9
12:05-12:30	Lee	10
12:08-12:33	Wiggins/Montgomery	11
12:08-12:33	Arnold/Davis	12
12:11-12:41	Byrom	13
12:21-12:46	Gallman	1
12:21-12:46	Robinson	2
12:24-12:49	Horton/Brown	3

2025-2026 Early Release Lunch Schedule

ALL Teachers: Please follow the chart below for lunch on EARLY RELEASE DAYS ONLY. Each class has been allotted 25 minutes. **There is ONE serving line this year (middle).** Please **ENTER** the cafeteria through the CR Hall door at the **START** of your assigned lunch period and **EXIT** at the end of your assigned lunch period. (NOTE: If you would like your class to eat on the patio, you must sign up with Stephanie.)

Time	Teachers	Table Assignment(s)
6th Grade		
11:05-11:30	Moore/Beasley	1
11:05-11:30	Strader/Nayman	2
11:08-11:33	Dillard	3
11:08-11:33	Bell	4
11:11-11:36	Carroll/Caldwell	5
11:11-11:36	Hendel	6
11:14-11:39	Morrison	7
11:14-11:39	Rivera	8
11:17-11:42	Curtner	9
8th Grade		
11:17-11:42	Wolfgang/Gallant	10
11:20-11:45	Maraman-Veal	11
11:30-11:55	Cuthbertson	12
11:30-11:55	Chancey/Wilson	13
11:33-11:58	Alexander	1
11:33-11:58	Bush	2
11:36-12:01	Tejcek/Ray	3
11:36-12:01	Santamaria	4
11:39-12:04	Allred	5
7th Grade		
11:39-12:04	Griffin	6
11:42-12:07	Roe	7
11:42-12:07	Small	8
11:45-12:10	Taylor/Knowles	9
11:45-12:10	Lee	10
11:48-12:13	Wiggins/Montgomery	11
11:58-12:23	Arnold/Davis	12
11:58-12:23	Byrom	13
12:01-12:26	Gallman	1
12:01-12:26	Robinson	2
12:04-12:29	Horton/Brown	3

Braves Progress Check

Student Name: _____ Grade: _____ HR Teacher: _____

Superintendent's Priorities:

1. Ensure that Cobb is the best place to teach, lead, and learn.
2. Simplify our foundation for teaching and learning in order to prepare for innovation.
3. Use data to make decisions.

Barber Middle School Strategic Plan Goals:

Goal 1: By the end of the 2025-2026 school year, the percentage of students performing proficient and distinguished will increase from 45% to 48% as measured by the 25-26 ELA Milestones Assessment.

Goal 2: By the end of the 2025-2026 school year, the percentage of students performing proficient and distinguished will increase from 37% to 40% as measured by the 25-26 Math Milestones Assessment.

Goal 3: By the end of the 2025-2026 school year, the percentage of students performing proficient and distinguished will increase from 27% to 31% as measured by the 2025-2026 Science Milestones Assessment (8th grade only).

Goal 4: By the end of the 2025-2026 school year, the percentage of students performing proficient and distinguished will increase from 26% to 29% as measured by the 2025-2026 Social Studies Milestones Assessment (8th grade only).

Behavior Goal: By the end of the 2025-2026 school year, we will increase the total number of students with 0 and 1 office discipline referrals by 1%.

2025 Spring Milestones Scores			
English Language Arts		Mathematics	
DRC Beacon Assessment Results			
	Fall Administration	Winter Administration	Spring Administration
ELA			
Mathematics			

Synergy Grades

		Quarter 1 Goal	Quarter 1 Grade	Quarter 2 Goal	Quarter 2 Grade	Quarter 3 Goal	Quarter 3 Grade	Quarter 4 Goal	Quarter 4 Grade	Final Average
Subjects	ELA									
	Math									
	Science									
	Social Studies									
	5 th Academic									
	1 st Connection									
	2 nd Connection									

CCSD Promotion Requirement (Policy IHE-R):

In order to earn promotion to the next grade level, the student must meet all of the following criteria:

- (1) Pass Math, English/Language Arts and one additional core subject for the year or demonstrate minimum proficiency on the appropriate state-adopted assessment in Math, English/Language Arts and one additional core subject.
- (2) Earn a combined overall passing average for all scheduled courses for the year; and
- (3) Demonstrate an appropriate level of reading comprehension as measured by Lexile score.



Barber Middle School

STUDENT ATTENDANCE

If a student is absent, the student must bring a note from a parent or physician explaining the reason for the absence. All absence notes are due by the third day following the absence. If an absence note is not received, the absence will be considered unexcused. **Cobb County School District recognizes the following as EXCUSED absences:**

- Personal illness
- Serious illness or death in the immediate family (mother, father, siblings, grandparents, step-parents, or legal guardian)
- Observance of religious holidays
- When mandated by governmental agencies such as a court order
- Conditions which render school attendance impossible or hazardous to one's health and safety
- Participation in an official District performing arts program performance
- A student whose parent/guardian is in military service and parent has been called to duty, is on leave from, or immediately returned from deployment shall be granted up to five school days per year to visit with parent/guardian as it relates to leave or deployment.
- A student whose parent/guardian is currently serving or previously served active duty in the armed forces, Reserves on extended active duty, or in the National Guard on extended active duty shall be granted up to five school days per year to attend military affairs sponsored events, provided the student provides documentation prior to absence from a provider of care or sponsored by a medical facility of the US Department of Veterans Affairs.
- Students shall be counted as present who:
 - Are a foster care student who attends court proceedings related to foster care (lives in a foster home or under the care of DFCS)
 - Are serving as Pages in the GA General Assembly for days or class periods missed from school
 - Who participate in an activity or program sponsored by 4-H

Penalties:

Pursuant to the Georgia Compulsory Attendance Statute, O.C.G.A. § 20-2-690, et seq., a parent or legal guardian who fails to send his or her child to school may be charged with a misdemeanor. At its discretion, a court having jurisdiction may subject the parent or guardian to a fine not less than \$25.00 and not greater than \$100.00, imprisonment not to exceed thirty (30) days, community service, or any combination of such penalties, if found guilty of violating the Compulsory Attendance Statute. Each day's absence after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall be considered a separate offense as related to the penalty.

The Student Attendance policy, JB-R, can be viewed in its entirety on the following page.

After three (3) UNEXCUSED ABSENCES: The Teacher will contact the parent or guardian by telephone, letter, or through parental conference regarding attendance.

After five (5) UNEXCUSED ABSENCES: A letter will be sent from a school administrator to the parent or guardian regarding attendance.

After seven (7) UNEXCUSED ABSENCES: A School Social Worker referral will be generated.



JB-R Student Attendance

12/7/23

RATIONALE/OBJECTIVE:

In compliance with the requirement set forth in O.C.G.A. § 20-2-690.1, the parents/guardians, or other persons having charge of any child(ren) between their sixth and sixteenth birthdays are required by law to enroll and send such child(ren) to a public or private school or utilize a home study program. In addition, all children enrolled for twenty (20) school days or more prior to their seventh birthday shall become subject to the provisions of the state's compulsory school attendance law (O.C.G.A. §§ 20-2-690 through 20-2-701) and cannot be withdrawn except as provided in Administrative Rule JBC-R (School Admissions/Withdrawals).

The State Board of Education's Student Attendance Rule defines "Truant" as any child subject to compulsory attendance who, during the school calendar year, has more than five days of unexcused absences. The District will comply with all applicable State authority, including law and State Board Rules, regarding student attendance.

RULE:

The Cobb County School District (District) requires that principals, teachers, and other designated personnel make and keep proper attendance records and administer disciplinary measures necessary to maintain regular student attendance.

- The District requires that principals, teachers and other designated personnel make and keep proper attendance records. It is important that local schools keep accurate data to reflect each student's excused and unexcused absences. A copy of this documentation should remain on file in the school throughout the school year.
- Attendance should be taken in every class period for middle and high schools. Elementary schools shall take attendance daily.
- Local schools will provide to the parent/guardian or other person having control or charge of the student enrolled in the school, possible consequences and penalties for failing to comply with compulsory attendance.
- By September 1 of each school year or within 30 school days of a student's enrollment in the school system, the parent, guardian, or other person having control or charge of such student shall sign a statement indicating receipt of such written statement of possible consequences and penalties. In addition, students age ten or older by September 1 shall sign a statement indicating receipt of written statement of possible consequences for non-compliance to the local system's policy. The school will make two reasonable attempts to secure such signature or signatures and will be considered to be in compliance if it sends a copy of the statement, via certified mail, return receipt requested, or first-class mail, to such parent, guardian, other person who has control or charge of a child, or children. The school will retain signed copies of statements through the end of the school year.

The following procedures shall be observed in regard to attendance of students:

A. Absences Considered Excused:

In accordance with State Board of Education Rule 160-5-1-.10 and O.C.G.A. § 20-2-690.1 the following are considered excused absences:

1. When personally ill and when attendance in school would endanger their health or the health of others.

5. Individual students who have emergencies necessitating their absence from school for a portion of the school day must have been present for one-half of the instructional day in order to be included in the average daily attendance count.
6. Students shall not leave the school grounds during school hours without permission from the principal or principal's designee.
7. Principals or principal's designees may require verification of right of custody/identification of anyone requesting early dismissal of a student.
8. Pregnant Students – See Administrative Rule JQF-R (Married and Pregnant Students).

C. Late Arrivals/Early Checkouts:

1. To be considered "in attendance" for a school day, a student must be present for at least one-half of the school day, excluding the lunch period. Students leaving school before meeting that requirement will be considered absent for the day.
2. A parent/legal guardian may be required to bring appropriate documentation showing the necessity of an early checkout/late arrival.

D. Excessive Absences:

As required by Georgia law, the District will participate in a Student Attendance and School Climate Committee, and will address excessive absences as discussed in the Student Attendance Protocol (Form JB-5, incorporated by reference here), which contains procedures to be used in identifying, reporting, investigating and prosecuting cases of alleged violations of O.C.G.A. § 20-2-690.1, relating to mandatory school attendance and appropriately addressing the issue with parents and guardians.

The parental contacts discussed in the Attendance Protocol are the minimum to be utilized. The District and/or local school administrators may initiate additional contacts with parents/guardians if deemed appropriate to address the attendance issues of their respective school communities. Likewise, local school administrators may confer and/or make a referral to the School Social Worker at any time it is deemed appropriate.

E. Suspensions/Expulsions:

Absences due to out-of-school suspensions or expulsions shall not count as unexcused absences for the purpose of determining student truancy and the ability to make up work. However, these absences may be considered when determining attendance incentives criteria and other decision in the school where poor behavior is considered. Parents of students who are suspended or expelled will be notified pursuant to Administrative Rules JCEB-R (Student Hearing Procedure) and JDD-R (Student Suspension).

F. Penalties:

Pursuant to the Georgia Compulsory Attendance Statute, O.C.G.A. § 20-2-690, *et seq.*, a parent or legal guardian who fails to send his or her child to school may be charged with a misdemeanor. At its discretion, a court having jurisdiction may subject the parent or guardian to a fine not less than \$25.00 and not greater than \$100.00, imprisonment not to exceed thirty (30) days, community service, or any combination of such penalties, if found guilty of violating the Compulsory Attendance Statute. Each day's absence after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall be considered a separate offense as related to the penalty.

Reclassified an Administrative Rule: 9/1/04

Revised: 1/27/05; 6/21/05; 7/1/06, 8/10/11; 10/10/12

Revised and re-coded: 1/7/13 (Previously coded as Administrative Rule JE)

Revised: 3/13/13; 8/22/19; 10/24/19; 8/1/22; 12/7/23

Legal Reference

O.C.G.A. 20-2-690.2	Establishment of Student Attendance and school climate committee; membership; summary of penalties for failure to comply; review and policy recommendations; reporting
O.C.G.A. 20-2-691	Minimum Annual Attendance Required
O.C.G.A. 20-2-696	Duties of Visiting Teachers and Attendance Officers
O.C.G.A. 20-2-692.1	Excused absences for days missed to visit with parent or legal guardian in the military prior to



© Jason Mizek Photography

Help Your Child Succeed in School: Build the Habit of Good Attendance Early

School success goes hand in hand with good attendance!

DID YOU KNOW?

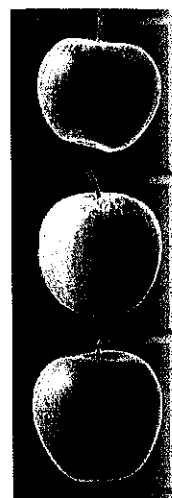
- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.

Attending school regularly helps children feel better about school—and themselves. Start building this habit in preschool so they learn right away that going to school on time, every day is important. Good attendance will help children do well in high school, college, and at work.

WHAT YOU CAN DO

- Set a regular bed time and morning routine.
- Lay out clothes and pack backpacks the night before.
- Find out what day school starts and make sure your child has the required shots.
- Introduce your child to her teachers and classmates before school starts to help her transition.
- Don't let your child stay home unless she is truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, school counselors, or other parents for advice on how to make her feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Avoid medical appointments and extended trips when school is in session.

When Do Absences Become a Problem?



CHRONIC ABSENCE
18 or more days

WARNING SIGNS
10 to 17 days

SATISFACTORY
9 or fewer absences

Note: These numbers assume
a 180-day school year.

For more on school readiness, visit attendanceworks.org and reachoutandread.org



Barber Middle School

BEHAVIORAL EXPECTATIONS

Students are expected to conduct themselves appropriately in all content classes, connections classes, on the bus, and in all common areas such as halls, cafeteria, media center, and restrooms. At the beginning of each year, teachers develop a plan outlining behavioral expectations and general classroom procedures. Students will follow class rules and procedures, use the PBIS expectations matrix, and the Middle School Student Code of Conduct.

Student Consequences for Misbehavior: Teacher

Minor Referrals:

Students may receive minor referrals for various behaviors exhibited in the classroom such as not following procedures, disruptive behavior, habitual tardiness, off task, horseplay, disrespect, and many others.

Three Minor Referrals= In-Team Isolation (ITI):

When students receive their third minor referral, they will complete assignments in a different teacher's classroom for a day. Students are provided all assignments and expected to complete their work during ITI.

Four Minor Referrals= Office Referral:

When students receive their fourth minor referral, they will receive an office referral for repeated non-compliance to identified rules and expectations. Administration processes office referrals.

(NOTE: Parents have access to see PBIS rewards and minor referrals via the PBIS Rewards App.)

Student Consequences for Misbehavior: Administration

Student Removal:

If a student becomes disruptive in class, the teacher will warn the student to stop the behavior. If the inappropriate behavior continues, the teacher may call an administrator to remove the student from the classroom for the remainder for the class period. At the administrator's discretion, the student may return to his/her class and/or may possibly be assigned additional consequences, if necessary.

In-School Suspension (ISS):

Students attend school but are isolated from other students during the day(s) in ISS. Students are expected to log into CTLS and do their assignments. Credit is given when the work is submitted. Students ARE NOT allowed to participate in school functions during the day(s) or evening(s) of the ISS assignment. Students who misbehave or refuse to do their work in ISS will be given extra ISS day(s) or out-of-school suspension (OSS). Students assigned to ISS should report to homeroom first and then to ISS after morning announcements. Students who choose not to follow these procedures will receive further disciplinary action. **If a student misses any day of the assigned ISS, the days will need to be made up upon return to school.**

Out-of-School Suspension:

When a student's behavior is unacceptable, suspensions from school can be assigned. Students should keep up with their work by checking CTLS. Students who are suspended are not allowed to be on any CCSD campus or to attend any school-sponsored events during the day(s) or evening(s) of the suspension. Parents/Guardians should take action to ensure appropriate student behavior upon return to school.

Alternative School:

The Cobb County Alternative Education Program may be recommended for students who commit an egregious offense or who repeatedly violate the CCSD Code of Conduct.

Teacher and/or Counselor Intervention

Parent Conference:

The teacher(s), counselor, or administrator will communicate with the students' parent by phone, email, or in person to discuss the students' behavior and appropriate action to correct the problem.

Response to Intervention (RTI): Multi-tiered approach to support students who are struggling academically or behaviorally which could include behavior contract and check in/check out.

Behavior Contract: Behavioral or academic concerns can be addressed via a daily/weekly contract which is monitored by the students' teachers and parents. The contract may contain a rating of behavioral or academic goals that require a teacher and/or parent signature.

Check In/Check Out: Daily check ins and outs with a designated adult to monitor and support students' behavioral goals.

What is the Warrior Way at Barber?

The Warrior Way is Barber Middle School's PBIS (*Positive Behavior Interventions and Supports*) framework. It is a tiered system that we use to improve our school culture. We use data to inform decisions about instructional practices and systems to influence student behaviors positively. Students can earn rewards throughout the day by meeting behavior expectations and redeem them for tangible items or activities. Students can manage their own behaviors through the PBIS Rewards App and track any infractions for misbehavior. Parents can also see rewards and infractions by using the PBIS Rewards Parent App. We expect to see overall behavior improve throughout the school and the number of referrals will decrease.

Mission statement:

Our Warrior Way team is committed to fostering a safe, inclusive, and positive learning environment where every school community member feels valued, respected, and empowered.

Vision statement:

Through proactive strategies, consistent reinforcement of positive behaviors, and targeted interventions, we aim to cultivate a culture of success through balance, respect, adaptability, volunteerism, and empathy.



Barber Braves...

**B
R
A
V
E**

Balance

Respect

Adapt

Volunteer

Empathize

S U C C E E D !!!

Barber Braves Incentives and Rewards

Students can earn Barber Bucks for demonstrating the positive attributes of Braves (as listed above). Barber Bucks can be used to make no-cash purchases in classrooms or within the school such as sitting with a friend at lunch, charging devices, getting snacks, or attending Rewards events (there are several other opportunities for using reward points). Parents can see reward points earned by checking the PBIS app.

Braves Days:

8/29	9/19	10/31	11/21	12/12
1/30	2/27	3/27	4/24	5/15

In order to participate in BRAVES DAY, students must meet the requirements below:

- **20 Barber Bucks**
- **The student CANNOT have 3 minor referrals during the monthly cycle.**
- **The student CANNOT have an office referral during the monthly cycle.**

Barber Bi-Annual Blowout Criteria

- The Blowouts occur once per semester.
- To participate, you must meet BRAVE criteria each semester:
 - o Behavior
 - **Students CANNOT have 2 instances of ISS assigned during the semester**
 - **Students CANNOT have 1 instance of OSS assigned during the semester**
 - **Students CANNOT have advisement assigned two or more times during the semester.**
 - o Attendance
 - **Students MUST NOT have 5 or more unexcused absences.**
 - o Financial
 - A fee may be charged, if necessary, to offset blowout expenses.

Barber Warrior Way Minor Referral Steps

Parents can see if students earn minor referrals in the PBIS app. Minor referrals can be given when students are not following directions, not adhering to the cell phone or dress code policy, etc. Students earn major referrals when they violate the Student Code of Conduct for incidents such as fighting, having weapons or drugs, habitually being insubordinate, bullying, having a verbal altercation, etc. (Note: These are examples, not an exhaustive list, of ways students can earn minor and major referrals.)

Barber Warrior Way Minor Referral Steps

If a student receives a minor referral, we will follow the steps below:

1st infraction - Parent Email/App Notification

2nd Infraction – Parent Phone Call

3rd Infraction - In team isolation (ITI)


4th infraction - Office Referral

* Consequences are cumulative during each BRAVES Day cycle.

Barber Middle School Warrior Way Common Areas Matrix

Each day, we expect our students to exhibit BRAVES behavior in our classrooms, cafeteria, restrooms, and hallways.

BARBER MIDDLE SCHOOL THE WARRIOR WAY

Expectations	Cafeteria	Restrooms	Hallways
B alance	Get everything you need before sitting down.	Get in, get out.	Go directly to your destination.
R espect	If you touch it, take it. Keep your area clean.	Use the restroom for the intended purpose. Hit the target, then flush.	Keep your hands, feet, and belongings to yourself.
A dapt	WALK to and stay in the designated area.	Get a pass from your teacher before going to the restroom.	WALK on the right side of the hallway.
V olunteer	Help clean tables and pick up trash for your class.	Report any problems.	If you see trash, pick it up.
E mpathize	Stay seated and face forward while eating.	Clean up after yourself.	Use your inside voice.
SUCCEED!!!			

2025-2026 Cell Phone and Electronic Devices Policy

PLEASE READ CAREFULLY.



Dear Parents:

Because we have seen an increase in cyber bullying nationwide, an increase of distraction due to cell phones, and we have seen a decrease in appropriate social interaction between students, we have decided that **cell phones and all other electronic devices (i.e. cell phones, tablets, iPods, PSPs, Smart watches, audio ear pieces/air pods, headphones, etc.) must be turned off, including the notification setting, upon arrival at school. Beginning at 8:50, all personal electronic devices must remain in the student's bookbag until the end of the school day.** Students cannot be on their device until they are at the bus port (not walking to the bus port) or in the car rider line at the end of the day.

If a teacher allows BYOD for a specific class period, students will be given permission in that class period to retrieve the devices. Any personal devices seen or heard at any time without specific permission will need to be turned in to the front office (see the consequences below).

Students will be reminded of the Cell Phone and Electronic Device Policy during the first week of school and throughout the school year; however, after the first week, there will be consequences for failure to adhere to the Cell Phone and Electronic Device Policy.

1 st Offense	First Week of School Warning ONLY	No Parent Phone Call
	Students will be allowed to place phone or device in bookbag/locker.	

Starting August 11, if students violate the Cell Phone Policy, they will need to turn phones into the front office if they are seen or heard.

2 nd Offense	Phone Turned in to the Front Office	Parent Phone Call
3 rd Offense	Phone Turned in to the Front Office	Parent Phone Call
4 th Offense	Phone Turned in to the Front Office & ITI	Parent Phone Call
5 th Offense	Phone Turned in to the Front Office & Office Referral	Parent Phone Call

Students who continue to submit their phones to the front office beyond 5 times will receive an office referral for insubordination each time their phone is turned in.

If your student had to turn in his/her device to the front office, a parent/guardian must come to the front office to retrieve it and sign for the device. Phones WILL NOT be released to your student at the end of the school day.

Field Trips – Students may only use their personal electronic devices when given permission at specific time(s) and place(s). An electronic device without permission will be turned in.

Early Morning Supervision/Study Hall (8:15-8:50)- Cell phone or personal electronic devices (as defined above) are NOT permitted. Students may use their school laptops (if assigned), or they will be allowed to complete work in the Media Center after it opens at 8:30 (as space permits).

Parents, we need you to partner with the school on this policy. Therefore, we ask parents not to text or call students on their cell phones during the school day. (All calls/texts during the school day, including those from parents, are a violation of the policy.) Students may receive a pass to the front office to contact a parent/guardian. Parents/Guardians, if you need to contact your child during the day, please call the front office at 770-975-6764.

Thank you for your cooperation and support as we strive to minimize distractions due to cell phones and electronic devices, encourage appropriate social interactions with peers, and to be laser-focused on teaching and learning. **This letter serves as the official introduction and warning about cell phones and electronic devices.**



Barber Middle School

SCHOOL COMMUNICATION

Barber Middle School provides a variety of ways for parents to stay involved in school. Parents may find the following resources helpful when communicating with the school:

Website: Current school information can be found on our school website-

www.cobbk12.org/barber

E-mail: All Barber Middle School faculty and staff members have email and send messages through the CTLS platform. Email addresses can be found on the school web site under Faculty and Staff page.

CTLS Parent: Directly message teachers and school. Set up push notifications, select language preferences, and indicate the frequency in which to receive messages. Access a directory of teachers and important contact information for the school.

Grade Reports: Progress reports capture students' grades every 4 ½ week within a quarter and can be viewed in ParentVue. Report cards are available electronically at the end of each quarter. Letter grades represent the following numerical grades:

• A= 90-100	Superior Achievement
• B= 80-89	Above Average Achievement
• C= 74-79	Average Achievement
• D= 70-73	Minimum Achievement
• F= Below 70	Failure to Achieve

ParentVue: Parents can access their student's information within this platform. Information such as:

- Automatic alerts
- Gradebook
- Class schedule
- Attendance
- Calendar
- Online registration and student information
- Report card
- Microsoft 365
- Athletic registration
- School meals

Note: See the ParentVue flyer for detailed information.

StudentVue: Students can access many of the same features available in ParentVue such as Attendance, Gradebook, Class schedule, etc.



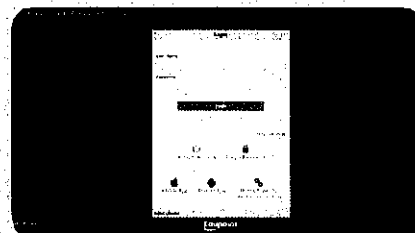
Use a web browser to visit **<https://parentvue.cobbk12.org>** or download the ParentVUE mobile app from the Apple App Store or the Android Market.



Google Play

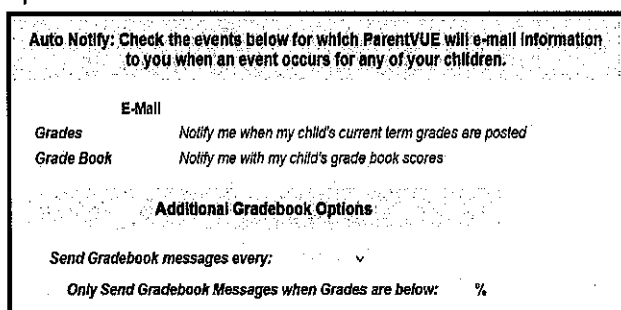
- Contact **ANY ONE** of your students' schools to get a Parent Activation Key to gain access.
- View your child's schedule, grades, report card, and attendance. Set up personal parent alerts, link to teachers' e-mail, and much more with ParentVUE!

Have an account but forgot your password? Use the self-serve functionality to retrieve it. Your account remains active for as long as you have a student in the District.

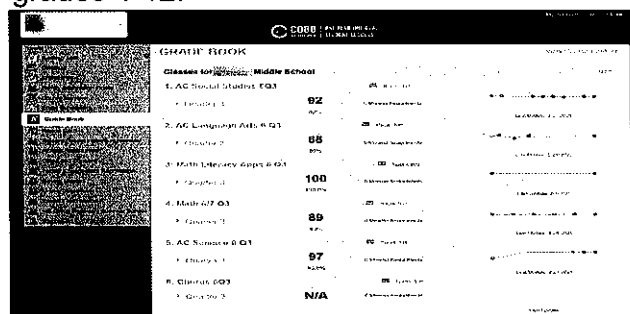


Why Should Parents Use ParentVUE?

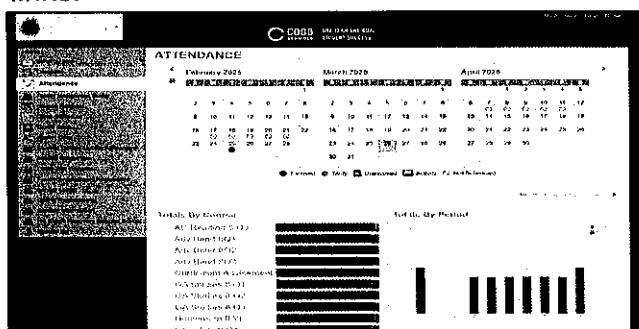
AUTOMATIC ALERTS - Click on My Account to set up alerts when term grades are posted, for weekly updates on all grades, and when your student's grades fall below a specific threshold.



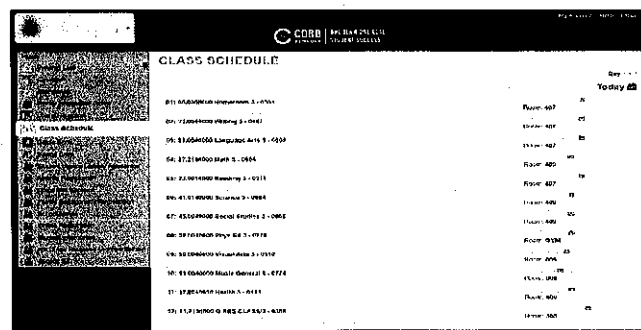
GRADE BOOK - View current grades and assignment details for each scheduled class, along with a teacher's email quick link. This feature is currently available for grades 4-12.



CLASS SCHEDULE - View current and past schedules, and access teacher email quick links.



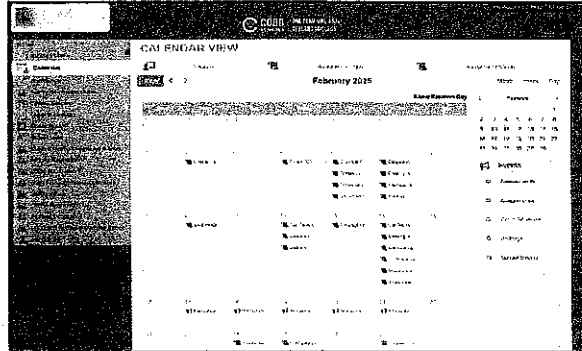
ATTENDANCE - Review a simple date view of all absences and tardies.



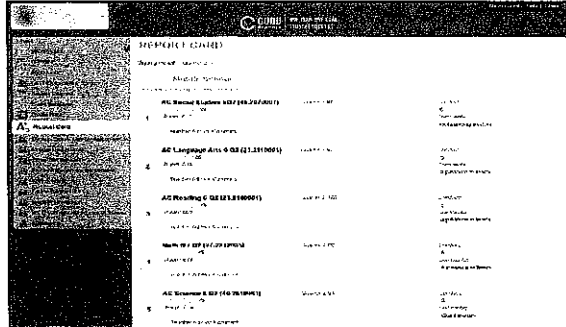
ONE TEAM. ONE GOAL.

More Reasons to Use ParentVUE

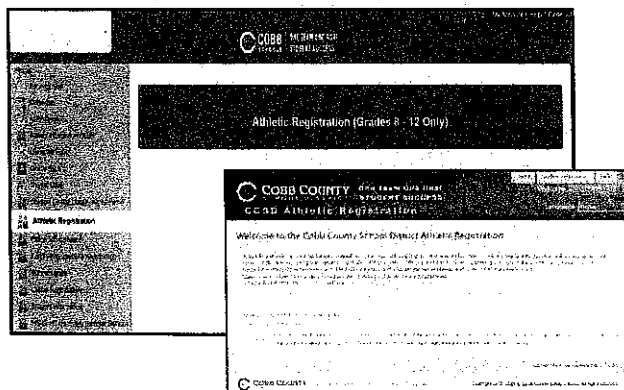
CALENDAR - View grade book assignment details and score by date for each scheduled class.



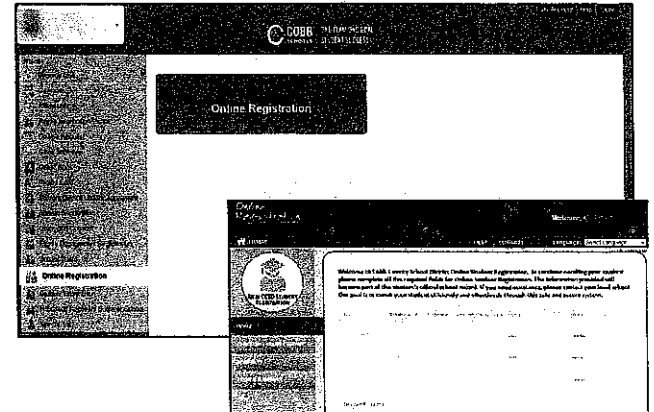
REPORT CARD - Schools have the option to make report cards available digitally for all grades. Review student marks, conduct, and teacher comments posted for each grading period, plus access teacher-email quick links.



ATHLETIC REGISTRATION - Students in grades 8-12 can register online to participate in District athletics programs.

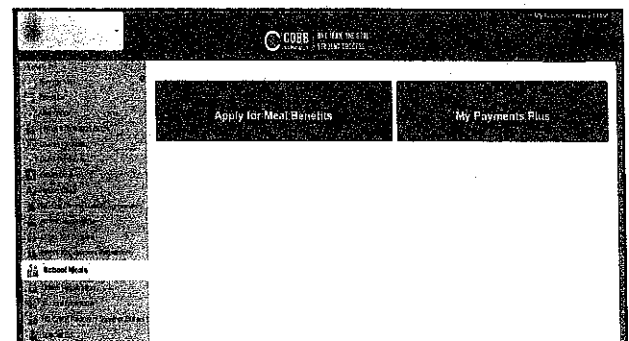


ONLINE REGISTRATION AND STUDENT INFORMATION - Register new students, update family and contact information, change an address, request a transfer, complete ASP enrollment, or a graduation form.



MICROSOFT 365 - Review your student's account and usage information for Office 365. All students are opted in. Change Microsoft 365 permissions, or view the students' username and password in ParentVUE and StudentVUE.

SCHOOL MEALS - Apply for Meal Benefits and register for My Payments Plus to streamline payments for school meals, ASP, fees and activities.



COBB COUNTY

ONE TEAM. ONE GOAL.

JCDA-R Student Code of Conduct

7/1/24

RATIONALE/OBJECTIVE:

The Cobb County School District (District) is dedicated to sound discipline practices in the continuing effort to provide students an effective and safe learning environment. The District recognizes concerns for student welfare from their entry on a school bus or other school property to their return to the bus stop or their leaving school property.

RULE:

The following code provisions apply to offenses that students commit while on District property at any time, engaging in or attending a school-sponsored event, while using the District technology resources, or in the case of cyberbullying and for limited off-campus offenses, whether or not the offense or the electronic communication occurred on District property or with District equipment.

As used in this Code of Conduct:

- A. District property includes, but is not limited to:
 - 1. The land and improvements which constitute the District;
 - 2. Any other property or building, including school bus stops, wherever located, where any school function or activity is conducted;
 - 3. Any bus or other vehicle used in connection with school functions and activities, including but not limited to, school buses, buses leased by the District and privately-owned vehicles used for transportation to and from school activities; and
 - 4. Personal belongings, automobiles or other vehicles which are located on District property.
- B. District technology resources includes, but are not limited to:
 - 1. Electronic media systems such as computers, electronic networks, messaging, and Web site publishing; and
 - 2. The associated hardware and software programs used for purposes such as, but not limited to, developing, retrieving, storing, disseminating, and accessing instructional, educational, and administrative information.

Any and all violations of the Code of Conduct will be part of a student's disciplinary record and may be used in a student disciplinary hearing pursuant to the District's progressive discipline process.

The decision to charge a student for violation of this Code of Conduct shall be made by the administration of the school. Degree of discipline shall be based upon a progressive discipline process, with discipline assigned in proportion to the severity of the behavior leading to the discipline, previous discipline history of the student, and other relevant factors. All due process procedures required by federal and state law will be followed. Relevant factors to be considered should include, but not be limited to the age, maturity level, willfulness and intent, and the cognitive ability of the student. If the school administration is uncertain as to the interpretation of the Code of Conduct, they are to contact the Office of Student Discipline or their respective level assistant superintendent.

Suspension of a student from school for not more than ten (10) consecutive days is considered a short-term suspension, not subject to formal rights of hearing or appeal. Although there are no such rights guaranteed by law, parents/guardians may contact the Principal to discuss their child's discipline.

I. GENERAL PROVISIONS

A. PROGRESSIVE DISCIPLINE:

School personnel shall utilize progressive discipline processes in order to create the expectation that the degree of discipline will be in proportion to the severity of the behavior. In addition, consideration will be given to each student's previous discipline history and other relevant factors, including repeated offenses, which may include offenses over the course of more than one school year (cumulative offenses). Discipline assigned may increase where students have committed repeated offenses. Infractions in Part II below that are considered cumulative over the course of more than one school year include Paragraphs A, K, L-3, R-6, R-7, R-9, R-10, S, and Category I and Category II Weapons.

B. DISCIPLINE LEVELS:

1. Level 1 Discipline:

- a. Level 1 discipline is used for minor acts of misconduct which interfere with the good order of school.
- b. Following appropriate teacher/staff intervention, students may be referred to an administrator.
- c. Level 1 consequences range from a minimum of an administrative conference to a maximum of five (5) days of In-School Isolation (ISI) for elementary students, or five (5) days of In-School Suspension (ISS) for middle and high school students and may include restitution.

2. Level 2 Discipline:

- a. Level 2 discipline offenses are intermediate acts of misconduct.
- b. Students should be referred to an administrator.
- c. Level 2 consequences range from a minimum of one (1) day of Out-of-School Suspension (OSS) to a maximum of ten (10) days of Out-of-School Suspension (OSS) and may include restitution.
- d. Repeated violations of any Level 2 offense may result in that violation being considered a Level 3 or higher offense which may result in long-term suspension/expulsion. For Levels 2 through 5 Discipline, students in grades preschool through third must receive a multi-tiered system of supports, such as response to intervention, prior to suspension for more than five consecutive or cumulative days during a school year. This requirement does not apply to offenses including possession of weapon, illegal drugs, or other dangerous instrument, or if the student's behavior endangers the physical safety of other students or school personnel.

3. Levels 3, 4, and 5 Discipline:

- a. Levels 3, 4, and 5 discipline offenses are serious acts of misconduct including, but not limited to, repeated misbehaviors of a similar nature, serious disruptions of the school environment, threats to health, safety, or property and other acts of serious misconduct.
- b. Students must be referred to an administrator. Administrators will notify the appropriate level assistant superintendent, the Office of Student Discipline, and the Cobb County School District Police Department (CCSDPD), as well as other law enforcement agencies as deemed appropriate. Consequences range from out-of-school suspension to permanent expulsion. Consequences for middle school and high school students may also include referral to apply to the Alternative Education Program (AEP). All students accepted in the District's AEP will be on contract, which will include behavior and attendance objectives.
- c. Any misconduct that threatens the health, safety, or well-being of others may result in immediate suspension of the student from the school and/or school-sponsored activities for up to ten (10) school days, pending disciplinary investigation of the allegations.
- d. Middle schools and high schools may recommend that a student be considered eligible to apply to attend the AEP during his/her long-term suspension/expulsion. Upon this recommendation or a decision of the District Hearing Officer/Panel, long-term suspended/expelled students may attend AEP pursuant to a contract. If the student violates the terms of the contract, he/she may forfeit the opportunity to attend the AEP during the remainder of his/her long-term suspension or expulsion, pursuant to the

Order of the Hearing Officer/Panel and/or the terms of the contract. The student may appeal his/her dismissal from the AEP to the District administrator for the supervision of the AEP. The student may also receive further discipline, in addition to the reinstatement of his/her long-term suspension or expulsion.

- e. Level 3 consequences range from a minimum of ten (10) days of Out-of-School Suspension (OSS) to a maximum of ten (10) days OSS with a recommendation for long-term suspension for the remainder of the current semester.
- f. Level 4 consequences include ten (10) days OSS with a recommendation for expulsion for the remainder of the current semester and for one additional semester.
- g. Level 5 consequences include ten (10) days OSS with a recommendation for expulsion for the remainder of the current semester and for two additional semesters. Based on the severity of the behavior, student's previous discipline history, and other relevant factors, permanent expulsion may be recommended with approval of the appropriate level assistant superintendent.

C. REMOVING DISRUPTIVE STUDENTS FROM THE CLASSROOM:

- 1. The Superintendent and principals shall, and do, fully support the authority of every teacher in his/her school(s) to remove a disruptive student from his/her class pursuant to O.C.G.A. § 20-2-738. This code applies to a student who repeatedly or substantially interferes with the teacher's ability to communicate effectively with students in the class or with the student's classmates' ability to learn where the student's behavior is in violation of the District Student Code of Conduct.
- 2. The teacher shall follow his/her school's administrative referral guidelines and, when necessary, the procedures outlined in Administrative Rule JDF-R (Teacher Authority to Remove Students from Classroom).

D. STUDENT ENROLLMENT/CONDUCT RELATIVE TO GEORGIA DRIVER'S LICENSES:

The issuance of driver's licenses and permits to minors will be based on student enrollment rather than school attendance. The Department of Driver Services (DDS) shall not issue an instruction permit or driver's license to a person who is younger than 18 years of age unless, at the time such minor submits an application for an instruction permit or driver's license, the records of the department indicate that said applicant is enrolled in and not under suspension from school. Accordingly, the State Department of Education will forward student enrollment, suspension, and expulsion information from the statewide student information system to DDS, which will issue licenses when its records indicate that applicants are enrolled in school and not under suspension or expulsion. Lastly, DDS shall notify such minor of his or her ineligibility for an instruction permit or driver's license at the time of such application. (O.C.G.A. § 40-5-22)

E. TRUANCY:

When a child is absent, parents, guardians, or other persons who have control of a child enrolled in the District should comply with Administrative Rule JB-R (Student Attendance) and school guidelines to report reasons for absences. Georgia law requires that after any student accrues five (5) days of unexcused absences in a given school year, the parent, guardian, or other person who has control or charge of that child shall be in violation of O.C.G.A. § 20-2-690.1. Any child that is subject to compulsory attendance who, during the school calendar year, has more than five (5) days of unexcused absences is considered truant. The law states the following:

"Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who violates this Code section shall be guilty of a misdemeanor and upon conviction thereof, shall be subject to a fine of not less than \$25.00 and, not greater than \$100.00, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day's absence from school in violation of this part after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense."

- Schools will notify parents/guardians when a student has accumulated five (5) unexcused absences.

F. REPORTING TO LAW ENFORCEMENT:

In addition to discipline of students by the District, student conduct may be reported to appropriate law enforcement authorities. The District encourages parents/guardians to inform their children of the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

G. CHRONIC DISCIPLINARY PROBLEM STUDENTS:

A chronic disciplinary problem student is a student who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her and which are likely to recur. (see Administrative Rule JCD-R)

H. TITLE IX:

Some student behavior may be subject to Title IX reporting and /or investigations (see Administrative Rule JCAC-R).

I. PARTICIPATION IN ACTIVITIES WHILE ON SUSPENSION:

Student shall not be allowed to participate in school-related activities while suspended including extracurricular activities, athletics, and graduation ceremonies (see Administrative Rules JDD-R and IKDB-R).

J. TECHNOLOGY OFFENSES:

Students who violate the Code of Conduct with regards to misuse of technology may lose the privilege of utilizing District-issued technology for a time period to be determined by administration, which may include a permanent revocation of technology privileges. Administration may also limit use of student-owned technology on school campuses or use of the District network for academic purposes.

II. STUDENT OFFENSES:

A student shall not violate any of the following rules of the Cobb County School District. Pursuant to state requirements, disciplinary levels have been assigned to each offense. These levels correspond to the disciplinary levels detailed above. However, principals or designee working in conjunction with the Office of Student Discipline and their appropriate level assistant superintendent may give greater discipline in egregious circumstances, as identified on a case-by-case basis by the severity of the behavior, student's previous discipline history, and other relevant factors.

A. ALCOHOL/ILLEGAL DRUGS/INHALANTS:

1. No student shall possess, consume, store, or be under any degree of influence of alcoholic beverages (including related products such as "near" beer, non- alcoholic beer, and non-alcoholic wine coolers), illegal drugs (including, but not limited to narcotics, hallucinogens, amphetamines, barbiturates, marijuana, cannabis oil, CBD products, THC, or any other substance listed under the Georgia Controlled Substances Act), or any substance believed by the student to be alcohol or an illegal drug in any form. Legal intoxication is not required for violation of this Code of Conduct.
 - **Elementary School – Level 2-3**
 - **Middle and High School – Level 3-5**
2. No student shall possess, transmit, store, buy, sell, distribute, or possess with intent to sell any drug-related paraphernalia.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-5**

3. No student shall falsely represent, either expressly or implied, present, or identify a substance to be alcohol or an illegal drug.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-5**
4. No student shall buy, sell, or otherwise distribute or possess with intent to distribute or attempt to buy, sell, or otherwise distribute or possess with intent to distribute alcoholic beverages, illegal drugs (including, but not limited to narcotics, hallucinogens, amphetamines, barbiturates, marijuana, cannabis oil, CBD products, or any other substance listed under the Georgia Controlled Substances Act), or any substance falsely identified as such, or is believed by the purchaser to be an alcoholic beverage or illegal drug in any form.
 - **Elementary School – Level 2-3**
 - **Middle and High School – Level 3-5**
5. No student shall sniff or be under the influence of inhalants and/or other substances.
 - **Elementary School – Level 2-3**
 - **Middle and High School – Level 3-5**
6. No student shall be in possession or under the influence of synthetic Cannabinoids such as “K-2” (also known as, Spice, Blayze II, RedBird, Mojo, VooDoo Magic, Spice Gold, Yucatan Fire, Demon and Serenity).
 - **Elementary School – Level 2-3**
 - **Middle and High School – Level 3-5**
- **For all A-1, A-4, A-5, and A-6:**
 - Notify the appropriate level assistant superintendent.
 - **Contact CCSDPD.**
 - **Option for A-1, A-5, and A-6:** Middle school and high school students may reduce the first out-of-school suspension by attending the Gaining Results in Intervention and Prevention (GRIP) Program or another comparable program approved by Student Assistance Programs office. Middle school students can reduce the suspension by five days, and high school students may reduce the suspension by three days. Failure to successfully complete this program will result in the student serving the full length of the suspension.

NOTE: Alcohol/Illegal Drug/Inhalant offenses are cumulative for grades K-2, grades 3-5, grades 6-8 and grades 8-12.

B. ATTENDANCE VIOLATIONS:

NOTE: For High School students, parking privileges may be revoked for attendance violations.

1. A student shall not be truant by failing to attend school in compliance with the Georgia Compulsory Attendance Laws. **(Level 1)**
2. No student shall be tardy for a class or activity for which he/she is enrolled without a valid excuse. **(Level 1)**
3. No student shall miss any class or activity for which he/she is enrolled without a valid excuse including, but not limited to, leaving class without permission. **(Level 1)**
4. Students shall not leave school grounds during the course of the regularly scheduled school day without the permission of a parent/guardian and the Principal or designee. Students must follow the established procedures for checking in or out of school. **(Level 1-2)**

C. BOMB THREATS:

Bomb threat is defined as: Transmitting in any manner a false alarm to the effect that a bomb or other explosive of any nature is concealed on school property creating a potentially dangerous situation.

- **Elementary School – Level 2-4**
- **Middle and High School – Level 3-5**
- Notify the appropriate level assistant superintendent.
- **Contact CCSDPD.**

D. BULLETS, BB'S, PAINT BALL PELLETS:

Students may not possess ammunition, BB's, paint pellets, water/gel beads, or CO₂ cartridges. These items are disruptive to the function of the school and may pose a safety risk.

- **Elementary and Middle School – Level 1-2**
- **High School – Level 2-5**

E. BUS BEHAVIORS:

Students shall follow all student behavior policies and regulations while at the bus stop and on school-provided transportation including, but not limited to, the prohibitions on physical violence, bullying, assault, battery, disrespectful conduct, or other unruly behavior. In addition to other portions of the Code of Conduct, the following apply to bus transportation:

1. Students must keep all body parts inside the bus at all times. **(Level 1-2 and/or suspension from the bus for a specified time)**
2. Nothing may be thrown into, within, out of, or at the bus. **(Level 1-2 and/or suspension from the bus for a specified time)**
3. **Bus Disruptions:**
No student shall act in any manner so as to interfere with a driver's ability to safely drive the bus or another student's ability to ride the bus without harassing or loud distractions. Students must remain seated at all times unless directed by the driver. Students must remain quiet at all railroad crossings. **(Level 1-2 and/or suspension from the bus for a specified time)**
4. Emergency doors and windows are to be used only at the direction of the driver. **(Level 1-2 and/or suspension from the bus for a specified time)**
5. Students may not ride a bus or disembark a bus at a bus stop other than that assigned for their residence without submitting a written request from their parent/guardian to the Principal or designee for approval. **(Level 1-2 and/or suspension from the bus for a specified time)**
6. Students shall not use any electronic devices during the operation of a school bus that may interfere with communication equipment or the driver's operation of the school bus. **(Level 1-2 and/or suspension from the bus for a specified time)**
7. Students shall not use mirrors, lasers, flashing lights, flash cameras, or any other lights or reflective surfaces in a manner, which might interfere with the operation of the school bus. **(Level 1-2 and/or suspension from the bus for a specified time)**

NOTE: Students who commit sexual offenses, physical offenses against students, or physical offenses against District employees (as defined elsewhere in this Code of Conduct) on the school bus will receive penalties for the offense(s) as specified in this Code of Conduct for these offenses and may also be suspended from the bus for a specified time.

If a student has been found to have engaged in battery, acts of physical violence, bullying or physical threats on the school bus, the student's parent/guardian shall be required to meet with the Principal or designee to execute a bus behavior contract. Additional bus behaviors are addressed through the District's Safe Rider Program.

F. PERSONAL COMMUNICATIONS/ELECTRONIC DEVICES:

1. **Elementary and Middle School:** Students shall not use, display, or turn on smart watches, cellular phones, video phones, or electronic devices during instructional time, class change time, recess, breakfast, or lunch. The Principal shall determine specified times on campus when electronic devices may be used for instructional purposes. **(Level 1)**
High School: Students shall not use, display, or turn on smart watches, cellular phones, video phones, or electronic devices during instructional time for non-instructional purposes and without the express permission of the teacher. The Principal shall determine specified times on campus when cell phones and other electronic devices may be used and will publish this information in student handbooks, the school website, on posters, and/or by other means. **(Level 1)**
2. Students shall not use personal technology resources to capture, distribute, or display inappropriate material. Inappropriate material does not serve an instructional or educational purpose and includes but is not limited to the following:

- Is profane, vulgar, lewd, obscene, offensive, indecent, sexually explicit, pornographic, or threatening;
- Advocates illegal or dangerous acts;
- Causes disruption to the District, its employees, or students;
- Advocates violence;
- Contains knowingly false, recklessly false, or defamatory information; or
- Is otherwise harmful to minors as defined by the Children's Internet Protection Act.

Consequence:

- **Elementary and Middle School – Level 1- 3**
 - **High School – Level 2- 4**
 - Notify the appropriate level assistant superintendent.
 - **Contact CCSDPD.**
3. Students shall not use personal technology devices to access chat rooms/social networking sites such as Facebook, Twitter, Instagram, TikTok, BeReal, or Snapchat during the regular school day for non-instructional purposes and without the express permission of the teacher. **(Level 1-2)**
 4. Students shall not use any device for audio or visual recording without the permission of a school administrator or as permitted by Administrative Rule JG(1)-R (Monitoring-Recording Staff and Students). This includes, but is not limited to, using recording devices to video, photograph, or record misbehaviors or to violate the privacy of others. **(Level 1-2 4)**

G. DISRESPECTFUL CONDUCT:

NOTE: Administrators or their designee should contact the Title IX Coordinator when student conduct implicates Title IX regulations.

1. No student shall use any type of profane, vulgar, obscene, or offensive language (written or oral) or gestures. Offensive language may include, but is not limited to, disparaging statements on the basis of disability, race, ethnicity, gender, or religion. **(Level 1-2)**
2. No student shall possess or distribute profane, vulgar, pornographic, obscene, or ethnically offensive materials. **(Level 1-2)**
3. A student shall not use profane, obscene, or abusive language (written or oral) or gestures toward District personnel or other adults on school property or at school sponsored events.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 1-3**
 - **High School – Level 2-4**
4. **Insubordination:** All students shall comply with direct commands or reasonable directions of all authorized District personnel or designees.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 1-3**
 - **High School – Level 2-4**
5. All students shall comply with the directions of all authorized District personnel or designees to remove themselves from the location of a disruptive situation. **(Level 1-2)**
6. No student shall refuse to identify himself/herself upon request of any District employee or designee or attempt to conceal his/her identity. **(Level 1-2)**
7. No student shall violate the school dress code. **(Level 1-2)**
8. No student shall fail to attend Saturday School, Detention, or In-School Suspension. **(Level 1-2)**
9. No student shall violate a no-contact or stay-away agreement issued by the District.
 - **Elementary School – Level 2**
 - **Middle and High School – Level 2-5**

H. DISRUPTION OF SCHOOL:

1. **Class Disruption:** No students shall intentionally make noise or act in any other manner so as to interfere with a teacher's ability to conduct a class or a student's ability to learn.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**
2. **School Disruption:** No student shall, in any manner, by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process or function of the school, or engage in

any such conduct for the purpose of causing the disruption or obstruction of any such lawful mission, process or function.

- **Elementary School – Level 1-3**
 - **Middle and High School – Level 1-5**
3. Students shall not be on the campus of a school in which they are not enrolled during that school's hours or while that school is operational without permission from that school's administration. Students also may not enter a school building after hours without express permission.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level – 2-4**
 4. Students may not return to campus or attend any school function while on suspension.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 2-3**
 5. Students may not be present in an unauthorized area or gather in an area for any purpose other than the intended purpose of that area (e.g., more than one student present at a time in restroom stall). **(Level 1-2)**
 6. Students shall not occupy nor block the entrance/exit of any school building, gymnasium, school grounds, properties, or parts(s) thereof with the intent to deprive others of its use, or when the effect thereof is to deprive others of such use.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**
 7. Students shall not prevent or attempt to prevent the convening or continued functioning of any school, class, activity or lawful meeting or assembly on the school campus.
 - **Elementary and Middle – Level 1-2**
 - **High School – Level 2-3**
 8. Students shall not prevent students from attending a class or school activity.
 - **Elementary and Middle – Level 1-2**
 - **High School – Level 2-3**
 9. No student shall, except under the direct instruction of the Principal, block normal pedestrian or vehicular traffic on a school campus or adjacent grounds.
 - **Elementary and Middle – Level 1-2**
 - **High School – Level 1-3**
 10. No student shall be involved in a serious verbal altercation that disrupts the school, class, or school activity.
 - **Elementary and Middle – Level 1-2**
 - **High School – Level 1-3**
 11. No student directly or indirectly shall cause to be delivered any items for himself/herself or a 3rd party without Principal permission, including but not limited to UberEats, DoorDash, restaurant deliveries, etc.
 - **Elementary and Middle – Level 1-3**
 - **Middle and High School – Level 1-5**
 12. No student shall buy, sell, or otherwise distribute or possess with intent to distribute or attempt to buy, sell, rent, or otherwise distribute or possess with intent to distribute any unauthorized item, including, but not limited to a service.
 - **Elementary and Middle – Level 1-3**
 - **High School – Level 1-5**
 13. No student shall knowingly allow a person into a school building without permission from the school's administration.
 - **Elementary and Middle – Level 1-3**
 - **High School – Level 1-5**

I. FALSE INFORMATION:

1. No student shall knowingly and willfully make false reports or statements whether orally or in writing; falsely accuse other students of wrong actions; hold himself/herself out to be another person; falsely accuse District employees of wrong action or inappropriate conduct; falsify school records; or forge signatures.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**

2. No student shall make false calls to emergency services including false fire alarms which create a potentially dangerous interruption to the normal school operation and to both the physical and emotional well-being of students and staff.

- a. **False Call to Emergency Services:**

- No student shall knowingly make or cause a false call to emergency services to be made.

- **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**

- b. **False Fire Alarms:**

- No student shall knowingly give or cause a false fire alarm to be given.

- **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**

J. GAMBLING:

No student shall participate in any type of gambling activity as defined by state law or that involves the wagering or betting of services, money, or other items. **(Level 1-2)**

K. GANG RELATED ACTIVITY:

A "gang" is defined as any group or association of three or more persons, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity or behavior of any kind, whether on or off school campuses or school property.

1. No student shall engage in any activity while participating in a gang which interferes with the orderly conduct of school activities, with discipline in the schools, or with the rights of other students or faculty members.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**
2. No student shall display identified gang tattoos.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**
3. No student shall hold himself/herself out as a member of a gang.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**
4. No student shall recruit or solicit membership in any gang or gang-related organization.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**
5. No student shall engage in any other gang-related behavior which is subversive to good order and discipline in the schools, even if such behavior is not specified in the Code of Conduct.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**

NOTE: Gang Related Activity offenses are cumulative for grades 6-8 and grades 8-12.

L. HARASSMENT, INTIMIDATION, THREATS (VERBAL, WRITTEN OR ELECTRONIC), AND BULLYING BEHAVIOR:

NOTE: Administrators or their designee should contact the Title IX Coordinator when student conduct implicates Title IX regulations.

1. **Harassment is defined as:**

Intentional, substantial, and unreasonable verbal, physical or written contact that is initiated, maintained, or repeated. No student shall engage in harassment, intimidation, or abuse of or toward any other student(s), District employees or other adults for any reason. This prohibition includes but is not limited to, harassment, intimidation or abuse of students or others based on actual or perceived race, creed, color, national origin, religion, sex, age, disability, sexual orientation, gender, gender identity or a physical characteristic.

- **Elementary and Middle School – Level 1-3**
- **High School – Level 2-5**

2. No student shall threaten, either verbally, in writing, electronically, or by physical presence, expressed or implied, or conspire to cause bodily injury to any student, District employee or non-District employee.

- **Elementary School – Level 1-3**
- **Middle School – Level 2-4**
- **High School – Level 2-5**

3. **Bullying:**

No student shall bully another student or students. **Bullying behavior is defined as:**

- Willful attempt or threat to inflict injury on another person when accompanied by an apparent present ability to do so; or
- Intentionally exhibiting a display of force such as would give the victim reason to fear or expect immediate bodily harm; or
- Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate that:
 - Causes substantial physical harm or bodily harm capable of being perceived by a person other than the victim and may include, but is not limited to, substantially blackened eyes, substantially swollen lips or other facial or body parts, or substantial bruises to body parts;
 - Has the effect of substantially interfering with the victim student's education;
 - Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
 - Has the effect of substantially disrupting the orderly operation of the school.

Bullying behavior is also defined as cyberbullying which occur through the use of electronic communication, whether or not such electronic act originated on school property or with school equipment, if the electronic communication:

- Is directed specifically at students or school personnel; **AND**
- Is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school; **AND**
- Creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

- **Elementary School – Level 2-3**
- **Middle and High School – Level 2-5**

NOTE: If a third offense occurs within one school year, as determined by a hearing officer/tribunal, the student shall be expelled for at least one calendar year but may be assigned to the AEP during this discipline.

NOTE: L-3 offenses are cumulative for grades 6-8 and grades 8-12.

Parents/guardians of students who are victims of bullying or are found to have committed bullying behaviors will be notified via conference or letter/referral. Staff members should report instances of these behaviors to school administration immediately so that administrators may review them in a timely manner.

Employees, volunteers, students, and parents/guardians/other persons that have control of students may report or otherwise provide information on bullying activity to a school administrator anonymously if they choose. No person who reports bullying behaviors will be retaliated against by any school employee. Students who retaliate against others for

reports of bullying behavior are subject to discipline which may include enhanced consequences. Students who knowingly file a false report of bullying will also be disciplined.

4. Stalking:

Stalking is defined as a student following, placing under surveillance, or contacting another student or District employee without consent for the purpose of harassment or intimidation, which includes behavior that would cause a reasonable person to: (a) fear for their safety or the safety of others; or (b) suffer emotional distress.

- **Elementary School – Level 2-3**
- **Middle and High School – Level 2-5**

M. INCENDIARY DEVICES:

No student shall possess, light, and/or discharge smoke bombs, stink bombs, fireworks, cigarette lighters, matches, or similar devices. **(Level 1-2)**

N. OFF-CAMPUS OFFENSES:

Off-campus misconduct for which a student shall be disciplined includes any off-campus conduct which:

- Could result in the student being criminally charged with a felony; **AND**
- Makes the student's continued presence at school a potential danger to persons or property at the school or disrupts the educational process. **(Level 3-5 and contact CCSDPD)**

O. OTHER BEHAVIORS:

No student shall participate in any activity that is subversive to good order and discipline of the school not specifically addressed in the other sections of this Code of Conduct (Possession or use of counterfeit money is included in this category).

- **Elementary School – Level 1-3**
- **Middle School – Level 1-5**
- **High School – Level 1-5**

NOTE: Schools should contact the Office of Student Discipline prior to charging a student with this section.

P. OVER-THE-COUNTER MEDICATION:

Possession of all over-the-counter medication on school property must be in compliance with Administrative Rule JGCD-R (Medication). A student is prohibited from selling, distributing, or possessing with intent to distribute any over-the-counter medication. Over the counter medications specifically include, but are not limited to, nicotine replacement therapies such as nicotine gum and candy, nicotine lozenges, nicotine patches, nicotine inhalers, nicotine nasal sprays and the like. **(Level 1-3)**

Q. PARTIES TO THE OFFENSE:

No student shall urge, encourage, counsel, further, promote, assist, cause, advise, procure, or abet any other student(s) to violate any section or paragraph of this Cobb County Code of Conduct.

- **Elementary and Middle – Level 1-3**
- **High School – Level 1-5**

R. PHYSICAL OFFENSES:

Principals or designees will continue to exercise professional discretion in determining incidents of horseplay, intentional spitting, physical altercation, fighting or physical bullying, or self-defense as defined by Georgia law in O.C.G.A. § 16-3-21. Principals or designees will have the authority to assign consequences based on behavior related to specific incidents. This may include differentiated discipline assigned on a case-by-case basis. The minimum consequences for prohibited behaviors will apply as noted in this Code of Conduct and other District Administrative Rules.

NOTE: R-6, R-7, and R-9 offenses are cumulative for grades 6-8 and grades 8-12. R-10 offenses are cumulative for grades K-2, grades 3-5, grade 6-8, and grades 8-12.

1. No student shall use any device, chemical, irritant, or substance in a manner inconsistent with its intended or prescribed use, or in a manner designed to cause harm, physical irritation, or allergic reaction. Examples include, but are not limited to, directing a laser optical pointer or similar device at another person's eyes, and applying "itching powder" or like substances to another person. **(Level 1-2)**
2. Students may not possess or use any device designed to produce a mild electrical shock. **(Level 1-2)**
3. Students shall not engage in rough or boisterous activities, including but not limited to horseplay. **(Level 1-2)**
4. No student shall participate in any kind of physical altercation.
 - **Elementary and Middle School – Level 1-3**
 - **High School – Level 2-4**
5. No student shall participate in any kind of physical harassment, including but not limited to hazing (Administrative Rule JHC-R [School Clubs/Organizations and Student Organizations]), intentionally spitting on another person, intentionally urinating on another person, lifting a student's skirt, or pantsing (pulling down a student's pants/shorts/skirt, etc.).
 - **Elementary and Middle School – Level 1-3**
 - **High School – Level 2-4**
6. No student shall participate in any type of fighting.
 - **Elementary School – Level 2-3**
 - **Middle School – Level 2-3**
 - **High School – Level 2-5**
7. No student shall act in concert with any student or students to physically attack another student or other persons.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level 3-5**
 - **Contact CCSDPD**
8. **Physical Threat of a Student or a Person who is not a District Employee:**
Physical Threat is defined as: when a student attempts to commit a violent injury to the person of another; or commits an act which places another in reasonable apprehension of immediately receiving a physical injury.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level 2-5**
9. **Battery on a Student or a Person who is not a District Employee:** Battery is defined as when a student: intentionally causes physical harm to a person; or causes or attempts to cause injury or behaves in such a way as to cause physical injury to a student.
 - **Elementary School – Level 2-3**
 - **Middle School – Level 3-4**
 - **High School – Level 3-5**
 - **Contact CCSDPD**
10. **Physical Offenses upon District Employees:**
Hearing:
If a student commits an act of physical threat (assault) or battery upon a District employee, a mandatory disciplinary hearing will be held in accordance with Administrative Rule JCEB-R (Student Hearing Procedure), regardless of the recommended discipline, unless the hearing is waived. A disciplinary hearing regarding a recommendation for a short-term out of school suspension (10 days OSS or less) must be waived by the employee. A disciplinary hearing regarding a recommendation of long-term out-of-school suspension (11 days OSS or more) must be waived by both the employee and the parent/guardian/student over 18.
 - a. **Physical Threat:**
Physical Threat is defined as: when a student attempts to commit a violent injury to the person of a staff member; or commits an act which places a staff member in reasonable apprehension of immediately receiving a serious or violent injury.
 - **Elementary School – Level 1-3**
 - **Middle School – Level 2-5**

- **High School – Level 3-5**
- b. **Physical Violence Without Harm:**
No student shall intentionally commit an act of assault or battery of an insulting or provoking nature with the person of a District employee, unless such contact was in self-defense, as provided in Georgia law in O.C.G.A. § 16-3-21.
 - **Elementary School – Level 2-3**
 - **Middle and High School – Level 3-5**
 - **Contact CCSDPD**
- c. **Physical Violence With Harm:**
No student shall intentionally commit an act of assault or battery, which causes physical harm to a District employee, unless such physical contacts or physical harms were in self-defense, as provided in Georgia law in O.C.G.A. § 16-3-21. **(Level 5 – Permanent Expulsion and contact CCSDPD)**

NOTE: A student found by a disciplinary hearing officer, panel, or tribunal to have committed an act of physical violence [with harm] against a teacher, school bus driver, school official, or school employee shall be expelled from the public-school system. The expulsion shall be for the remainder of the student's eligibility to attend public school pursuant to Code Section 20-2-150. The local school board at its discretion may permit the student to attend an alternative education program for the period of the student's expulsion. If the student who commits an act of physical violence is in kindergarten through grade eight, then the local school board at its discretion and on the recommendation of the disciplinary hearing officer, panel, or tribunal may permit such a student to reenroll in the regular public-school program for grades nine through 12. If the local school board does not operate an alternative education program for students in kindergarten through grade six, the local school board at its discretion may permit a student in kindergarten through grade six who has committed an act of physical violence as defined in paragraph (2) of subsection (a) of this Code section to reenroll in the public school system. (O.C.G.A. § 20-2-751.6).

11. Unauthorized Confinement/Detention:

No student shall engage in unauthorized confinement or detention of another person, which is defined as violating the personal liberty of another through confinement or detainment without legal authority.

- **Elementary School – Level 1-2**
- **Middle and High School – Level 2-5**

S. PRESCRIPTION DRUGS:

No student shall be in possession of prescription medication not prescribed for the student. In addition, a student shall not sell, distribute, or possess with intent to distribute any prescribed medication on school property.

- **Elementary School – Level 1-3**
- **Middle School – Level 1-3**
- **High School – Level 1-4**

NOTE: Consequences for S are cumulative in grades 6-8 and grades 9-12.

NOTE: If the prescription drug is a controlled substance under the Georgia Controlled Substances Act, the student shall be found to have violated Section II, Paragraph A, Alcohol/Illegal Drugs/Inhalants, and shall be disciplined according to that Section.

T. PROPERTY RELATED OFFENSES:

NOTE: Parents/guardians and/or students will be held responsible for restitution of the full value of any damaged or stolen property (Administrative Rule DFJ-R [District Property Replacement/Restitution]).

1. No student shall intentionally cause substantial damage to personal property belonging to a District employee or another student.
 - **Elementary and Middle School – Level 1-3**
 - **High School – Level 2-3**

2. No student shall set fire to any private property or school property either while on school grounds or off school grounds during a school activity, function, or event.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level 2-5**
 - **Contact CCSDPD**
3. No student shall attempt to, threaten to, or actually damage, destroy, vandalize, or steal private property.
 - **Elementary School – Level 1-3**
 - **Middle School – Level 1-3**
 - **High School – Level 1-4**
 - **Contact CCSDPD**
4. No student shall attempt to, threaten to, or actually damage, destroy, vandalize, or steal District property.
 - **Elementary School – Level 1-3**
 - **Middle School – Level 1-3**
 - **High School – Level 1-4**
 - **Contact CCSDPD**
5. No student shall possess stolen private property or school property on school grounds.
 - **Elementary and Middle School – Level 1-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**

U. SEXUAL OFFENSES:

Reports or complaints of sexual harassment, contact with intimate body parts, or sexual molestation must be reported promptly to CCSDPD and then to the Title IX Office BEFORE initiating the discipline process. See Administrative Rule JCAC-R (Sexual Harassment Reporting and Investigation), for further requirements, information, and explanation.

1. Sexual Misconduct:

- a. No student shall be engaged in amorous kissing or other inordinate displays of affection. **(Level 1-2)**
- b. No student shall consent to and participate in any form of sexual activity.
 - **Elementary School – Level 1-3**
 - **Middle and High School – Level 2-3**
 - **Contact CCSDPD**
- c. No student shall expose one's intimate body parts or "moon" in public. Intimate body parts include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 2**
 - **High School – Level 2-4**
 - **Contact CCSDPD**
- d. No student shall commit any act of verbal, written, gesture-oriented, or physical sexual misconduct on school property, school buses, at school-sponsored events, or while using District technology resources.
 - **Elementary and Middle – Level 1-3**
 - **High School – Level 2-4**

2. Sexual Harassment:

NOTE: See Administrative Rule JCAC-R (Sexual Harassment Reporting and Investigation), for further requirements, information, and explanation.

- a. No student shall participate in verbal, non-verbal, printed, or digital conduct of a sexual nature (including, but not limited to, unwelcome sexual advances, requests for sexual favors, sexually offensive slurs, sexually offensive drawings, photographs, or posters directed towards another person) where there is a pattern of harassing behavior or a single significant incident.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level 2-4**

- b. No student shall participate in physical conduct of a sexual nature (including, but not limited to, unwelcome sexual advances or gestures) where there is a pattern of harassing behavior or a single significant incident.
 - **Elementary and Middle – Level 2-3**
 - **High School – Level 2-5**
 - **Contact CCSDPD**
- 3. **Contact with Intimate Body Parts:**
 No student shall intentionally make physical contact with the intimate parts of the body of another person without the consent of that person. Intimate body parts include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female or male. No student shall commit any act of sexual battery on school property, school transportation, or at school-sponsored events.
 - **Grades K-3 – Level 1 -3**
 - **Grades 4 and 5 – Level 2-3**
 - **Middle and High School – Level 2-5**
 - **Contact CCSDPD**
- 4. **Sexual Molestation:**
 Sexual molestation is defined as a student doing any immoral or indecent act to or in the presence of another person, without that person's consent, with the intent to arouse or satisfy the sexual desires of either the student or the other person. This includes a student forcing another person to make physical contact with the student's intimate body parts. Intimate body parts include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female or male. No student shall commit any act of sexual molestation or the attempts thereof on school property, school buses, or at school-sponsored events.
 - **Elementary School – Level 2-5**
 - **Middle and High School – Level 3-5**
 - **Contact CCSDPD**

NOTE: Consequences for Paragraph U, Subsections 2, 3, 4 are cumulative in grades 3-5, 6-8, and 8-12.

V. STIMULANTS:

A student shall not consume, possess, sell, distribute, or possess with intent to distribute diet pills, caffeine pills, or other stimulant on school property. **(Level 1-3)**

NOTE: If the stimulant is a controlled substance under the Georgia Controlled Substances Act, the student shall be found to have violated Section II, Paragraph A, Alcohol/Illegal Drugs/Inhalants, and shall be disciplined according to the Section.

W. DISTRICT TECHNOLOGY OFFENSES:

All students using District technology, including on or off campus use of District issued devices must have a signed Internet use form (Form JCDA-3 [Receipt of the Family Information Guide]) on file with the school. Unauthorized access and prohibited behaviors are fully discussed and defined in Administrative Rule IFBG-R (Technology Acceptable Use). District technology, including on or off campus use of District issued devices, cannot be used for non-school related purposes.

Students who violate the Code of Conduct with regards to misuse of technology may lose the privilege of utilizing District-issued technology for a time period to be determined by administration, which may include a revocation of technology privileges. Administration may also limit use of student-owned technology on school campuses or use of the District network for academic purposes.

NOTE: Administrators or their designee should contact the Title IX Coordinator when student conduct implicates Title IX regulations.

1. Students shall not attempt to identify ways to gain access or otherwise hack District technology resources including on or off campus use of District issued devices. Phishing is strictly prohibited.
 - **Elementary School – Level 1-2**
 - **Middle school – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**
2. Students shall not attempt to disrupt District technology resources, including on or off campus use of District issued devices by destroying, altering, or otherwise modifying technology. This includes use of unauthorized web browsers and utilizing virtual private networks (VPNs), proxies, or network sniffers. Hacking is strictly prohibited.
 - **Elementary and Middle School – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**
3. Students shall not use District technology resources, including on or off campus use of District issued devices to solicit business, advertise, or engage in any other selling activities in support of non-school related fund-raising or private business enterprises.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**
4. Students shall not engage in any activity that monopolizes, wastes, or compromises District technology resources, including on or off campus use of District issued devices.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**
5. Students shall not copy computer programs, software or other technology provided by the District for personal use. Downloading unauthorized files is strictly prohibited.
 - **Elementary and Middle School – Level 1-2**
 - **High School – Level 1-3**
6. No student shall attempt to, threaten to, or actually damage, destroy, vandalize, or steal private property or District property while using District technology resources, including on or off campus use of District issued devices.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**
7. Students shall not use District technology resources, including on or off campus use of District issued devices to distribute or display inappropriate material. Inappropriate material does not serve an instructional or educational purpose and includes but is not limited to material that:
 - Is profane, vulgar, lewd, obscene, offensive, indecent, sexually explicit, pornographic, or threatening;
 - Advocates illegal or dangerous acts;
 - Causes disruption to the District, its employees, or students;
 - Advocates violence;
 - Contains knowingly false, recklessly false, or defamatory information; or
 - Is otherwise harmful to minors as defined by the Children's Internet Protection Act.

Consequence:

 - **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-4**
 - **Contact CCSDPD**
8. Students shall not commit any other prohibited act discussed in Administrative Rule IFBG-R (Technology Acceptable Use) or violate the User Device Agreement. This includes any modification of school records.
 - **Elementary School – Level 1-2**
 - **Middle School – Level 2-3**
 - **High School – Level 2-4**
9. Students shall not use District technology devices, including on or off campus use of District issued devices to access chat rooms/social networking sites including, but not limited to Facebook, Twitter, Instagram, TikTok, or Snapchat. **(Level 1-2)**

10. Students may not use audio or visual recording devices without the permission of a school administrator or as permitted by Administrative Rule JG(1)-R (Monitoring-Recording Staff and Students). This includes, but is not limited to, using recording devices to video or record misbehaviors or to violate the privacy of others.

- **Elementary and Middle School – Level 1- 4**
- **High School – Level 1- 4**

X. TOBACCO, SMOKING PRODUCTS, AND VAPING:

1. Student possession or use of tobacco, tobacco product substitutes (e.g., tobacco look-alikes), cigarette look-alikes (e.g., electronic cigarettes), hookahs and hookah look-alikes (e.g., electronic hookahs), vaping devices, or vaping cartridges is prohibited.
 - **Elementary School – Level 1-2**
 - **Middle and High School – Level 2**
2. No student shall buy, sell, or otherwise distribute or possess with the intent to distribute or attempt to buy, sell, or otherwise distribute or possess with the intent to distribute tobacco, tobacco product substitutes (e.g., tobacco look-alikes), cigarette look-alikes (e.g., electronic cigarettes), hookahs and hookah look-alikes (e.g., electronic hookahs), vaping devices, or vaping cartridges.
 - **Grades K-3 – Level 1 -2**
 - **Grades 4 and 5 – Level 1-3**
 - **Middle and High School – Level 2-4**

Y. WEAPONS:

A student who wants to use a weapon or look-alike weapon in an exhibit, presentation, or activity in a classroom or at a school-sponsored event must meet the following requirements:

- Verbal approval of the teacher in whose class the weapon will be used;
- Prior written permission from the Principal which includes a description of the weapons authorized and the time period during which the weapons may be on campus;
- Transport of the weapon or look-alike weapon to and from the school by the parent/guardian of the student making the request; and
- The teacher or school administration storing the weapon or look-alike weapon in a secure location when it is not being used in the above classroom activities.

Prohibition: A student shall not possess, handle, transmit, or cause to be transmitted; use or threaten to use; sell, attempt to sell, or conspire to sell a weapon, either concealed or open to view, on school property. A weapon includes a dangerous weapon, firearm, or hazardous object, as further defined below. All weapons shall be confiscated and given to CCSDPD or other law enforcement agencies as appropriate. The disposition of confiscated weapons shall be determined by the superintendent or his/her designated school official, in conjunction with law enforcement.

Note: The definition of "weapon" for purposes of this Code of Conduct is one that includes, but is not limited to, the following items:

Category I Weapon - Dangerous Weapon or Firearm (Loaded or Unloaded):

NOTE: Category I Weapon offenses are cumulative in grades K-5, grades 6-8 and grades 8-12.

Dangerous weapon means any weapon which fires explosive or non-explosive rockets or weapon which is designed to explode to injure, kill, destroy armor, or similar weapon used for such purpose as defined in O.C.G.A. § 16-11-121. Firearm means a handgun, rifle, shotgun, or other weapon which will or can be converted to expel a projectile by the action of an explosive or electrical charge. **(Level 5)**

- The hearing officer, tribunal, panel, Superintendent, or Cobb County Board of Education has the authority to modify these expulsion requirements on a case-by-case basis.
- Notify the appropriate level assistant superintendent.
- **Contact CCSDPD**

Category II Weapon – Hazardous Object:

NOTE: Category II Weapon offenses are cumulative in grades K-5, grades 6-8 and grades 8-12.

Hazardous object means any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any instrument of like kind, any nonlethal air gun (including but not limited to BB, paintball, and certain water or water gel guns), and any stun gun or taser as defined O.C.G.A. § 16-11-106 or any tool or instrument which the school administration could reasonably conclude as being used as a weapon or intended by the student to be used as a weapon and thus a violation of the intent of this Code of Conduct.

- **Elementary School – Level 2-5**
- **Middle and High School – Level 3-5**
- **Contact CCSDPD**

Category III Weapon:

Any knife or instrument having a blade of less than two inches, any "look-alike" firearm, any "look-alike" or practice knife, or plastic disposable razor or sling shot.

- **Elementary School – Level 1-3**
- **Middle and High School – Level 2-5**
- **Contact CCSDPD**

Note: For items such as smoke bombs, stink bombs, fireworks, cigarette lighters, matches, or similar devices, see Paragraph M. above.

III. CLUBS AND ORGANIZATIONS:

The names of student clubs and organizations, as defined by Administrative Rule JHC-R (School Clubs/Organizations and Student Organizations) the mission or purpose of such clubs or organizations, the names of the club's or organization's contacts or faculty advisors, and a description of past or planned activities will be available in student handbooks, school-provided information and/or on school Websites for each school. This information is updated periodically throughout the year and is available on the school's Website, which may be accessed at www.cobbk12.org, and/or the school's administrative office. Also see Administrative Rule IDE-R (Co-Curricular Activities) and Administrative Rule IDF-R (Interscholastic Activities).

Adopted: 7/9/80

Revised: 4/13/83; 8/8/84; 6/28/90; 5/23/91; 5/28/92; 11/11/92; 5/27/93; 8/10/94; 6/14/95; 6/27/96; 6/26/97; 5/28/98; 10/28/99; 5/25/00; 9/18/00; 5/24/01; 6/27/02; 6/26/03; 6/9/04

Reclassified an Administrative Rule: 9/1/04

Revised: 6/21/05; 7/1/06; 7/1/07; 7/1/08; 7/1/09, 6/9/10; 6/8/11; 6/13/12

Revised and Re-coded: 7/1/13

Revised: 6/11/14; 7/1/14; 7/1/15; 7/1/16; 7/1/19; 7/1/20; 7/1/22; 7/1/23; 7/1/24

Legal Reference

O.C.G.A. 20-2-1126	Written policies and procedures for operation of school buses; receipt of code of conduct by students; acknowledgement by parent or guardians
O.C.G.A. 20-2-751.4	Policies prohibiting bullying; assignment to alternative school; notice
O.C.G.A. 20-2-751.5	Required provisions for student code of conduct
O.C.G.A. 16-11-37	Terroristic threats and acts
O.C.G.A. 16-11-37.1	Dissemination of information relating to terroristic acts
O.C.G.A. 20-2-751.7	Student reporting of inappropriate behavior by teacher/staff
O.C.G.A. 16-11-37	Terroristic threats and acts; penalties

O.C.G.A. 20-2-735	Adoption of policies by LBOEs to improve student learning environment
O.C.G.A. 20-2-736	Student codes of conduct; distribution
O.C.G.A. 20-2-737	Reports by teacher of violations of student code of conduct; parental notice
O.C.G.A. 20-2-738	Authority of teacher to remove student from classroom; procedures
Rule 160-4-8-.15	Student Discipline

Barber Middle School Student Dress Code

2025-2026

Students are expected to adhere to the Dress Code Policy of the Cobb County Board of Education (JICA). All students of the Cobb County School District are encouraged to observe a standard of grooming and dress consistent with the level of formality of the school situation.

1. All students of the Cobb County School District shall be required to maintain the level of personal hygiene necessary to ensure a healthful school environment and to refrain from any mode of dress which proves to contribute to any disruption of school functions.

2. Administrators and teachers shall enforce the dress code rule, and the principal or his designee shall be the final judge as to the appropriateness, neatness and cleanliness of the wearing apparel, or whether or not apparel is disruptive, distracting, or in violation of the dress code.

3. All students shall maintain an acceptable standard of dress. The minimum standard of dress for students shall be as follows:

- No crop tops. Stomachs must be covered.
- Shoes shall be worn. No house shoes or slippers are allowed. Slides are permitted.
- No blankets or pillows are allowed.
- Appropriate under-garments must be worn and may not be visible.
- Halter tops, strapless garments, tank tops, collarless tops, or spaghetti straps must be worn with a jacket or sweater which covers **BOTH** shoulders.
- Shorts, skirts, and jeans with holes may be worn; however, for holes above the knee, exposed skin must be covered with leggings or shorts.
- Appropriate length of shorts, skirts, and dresses: no skin may be shown or visible above the tip of the middle finger when hands are down, side by side
- Leggings and biker shorts can be worn with a loose-fitting shirt that is long enough to cover your bottom half front and back.
- Caps, hats, hoodies on head, do-rags/durags, and bandanas are not to be worn during the school day. Caps or hats can be worn on specified days.
- Clothing or ornamentation displaying, advertising, or promoting illegal substances or illegal activity, and suggestive phrases, designs, markings, or profanities are prohibited.
- Headphones, air pods, and ear buds should not be seen and should be put away in bookbags.
- No pajama or lounge pants should be worn. (Pajama pants are only permissible on designated spirit days.)
- No face painting.

Each day during homeroom, students will be reminded to conduct a dress code self-check over the intercom. A dress code self-check allows the student to be sure his/her attire is aligned with the school's dress code. This daily self-check also serves as a student's warning.

If a student's dress code issue can be fixed:

Staff will make student aware of the dress code issue/violation. Student should correct the issue and not repeat it. Parents will be notified that an issue/violation was identified; however, the student was able to fix it immediately.

(Note: To minimize the need for parents to bring any items for dress code violations, we strongly encourage every student to have a pair of leggings, t-shirt, and hoodie in their locker or bookbag.)

If a student's dress code issue cannot be fixed:

- | | |
|----------|--|
| Step One | The teacher will send the student to the front office with a pass to contact the parent/guardian about bringing clothing that does not violate the dress code. |
| Step Two | If a parent/guardian can come within 30 minutes, the student will wait in the front office for the parent to bring the clothing item to correct the issue. If a parent/guardian cannot come within 30 minutes, the front office staff will direct the student to report to the Academic and Behavior Intervention Room until a parent/guardian brings the clothing item to correct the issue or violation. |

(Note: All of the aforementioned is considered 1 occurrence.)

Consequences for Dress Code Violations:

1st Occurrence	Daily self-check reminder serves a verbal warning
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If the dress code issue cannot be fixed after the first occurrence, each instance counts as a minor referral. We follow the steps within PBIS.

2nd Occurrence	Email sent to parent
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3rd Occurrence	Phone call to parent
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4th Occurrence	ITI, In-Team-Isolation
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5th Occurrence	Office Referral
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(Note: Designated Spirit Days will be announced.)



Barber Middle School

PARENT & FAMILY ENGAGEMENT

Family engagement is essential to student and school success! We have identified some ways to get more parents and families involved.

Parent Contact Information: It is a requirement that parents keep the school advised of important contact information such as home address, email address, and all phone numbers. Emergency contact information should be accurate and updated. Any necessary changes can be made in ParentVue by the enrolling adult. Persons listed on the enrollment form in ParentVue will have access, as deemed appropriate by the enrolling adult, for educational rights, contact with, or check-out capabilities.

ParentVue: Parents can stay in the know about student grades and receive alerts when grades drop below a certain number, attendance, class schedules, and contact teachers.

PTSA: Membership in Barber Middle School's PTSA is vital to our school's success. It is highly recommended that all families join our PTSA and actively volunteer throughout the year in the various activities sponsored by the PTSA. Information about Barber's PTSA will be available at Meet and Greet and Open House.

Parents are strongly encouraged to participate in committees through PTSA and the school. Sign-up opportunities will be available. Some volunteer opportunities include: Front Office Aide, Media Center Volunteers, School Dances, Cafeteria Monitors, Organizations & Clubs, Membership, Hospitality, Reflections, Fundraising, 8th Grade Farewell Activities, and many more.

You may contact our PTSA Board regarding events, volunteering, or regarding any questions or concerns. Our Barber Middle School PTSA Executive Board Members are:

- Co-Presidents: Veronica Head and Brandi Gill
- Co- Vice Presidents: Renisha Reese and Deisy Gomez
- Treasurer: Karrie Ezelle
- Co-Secretaries: Destiny James and Heather Velardi
- Hospitality & Event Coordinators: Richard Head and Eric Vargo

Principal's Advisory Council: The Principal's Advisory Council is intended to provide a means by which parents, community members, and school staff work together to create a better understanding of and mutual respect for each other's concerns and share ideas for school improvement. The following persons are Principal's Advisory Council Members:

Heather Bell	Teacher of the Year
Melissa Miranda	Classified Employee of the Year
Veronica Head Brandi Gill	PTSA Co-Presidents
Lynette Reid	Parent
Alyssa Steele	Parent
Austin Porter	Partner in Education and Community Member
Freedom Church and Kennesaw Business Association	
Mike Lindeman	Parent in Education and Community Member
Northstar Church and Acworth Business Association	



Barber Middle School

TECHNOLOGY CARE PLAN

Barber Middle School students are expected to maintain all technology adhering to the following:

- Come prepared to school each day with a charged laptop.
- Use the laptop appropriately during class and at home. This laptop is for SCHOOL-RELATED PURPOSES ONLY.
- Immediately report a lost, stolen, or missing laptop to the teacher and/or Media Center staff.
- Follow procedures to report any issues with the laptop to a teacher and/or Media Center staff.
- Keep the laptop protected in the case at all times.
- Keep all food and drink away from the laptop.
- Check for updates on a monthly basis. This is found in the start-up menu.
- Use only District-approved software located in the Company Portal. DOWNLOADING UNAUTHORIZED FILES IS STRICTLY PROHIBITED.
- Adhere to Middle School Student Code of Conduct policies related to technology (W. District Technology Offenses).
- Reduce screen brightness for longer battery life.
- Keep laptop and power cord in a secure location when not in use.
- Keep the laptop free of markings, doodles, and stickers.
- Understand that they are responsible for the laptop that has been loaned to them by the county and must do their best to keep it safe and in good workable condition.
- Understand that repeated incidences that makes my laptop unusable or in need of repair may result in:
 - The loss of my technology privileges, AND/OR
 - Administrative consequences

ONLINE TECHNOLOGY CONSENT FORM

Every student who will be using online technology at school is required to have this signed form on file at school.

Dear Parents and Guardians,

This year, students will be using a variety of online Web applications as a resource to enhance their learning experience. While the education community supports the use of such applications in K-12 institutions, many of the Terms of Service and/or Privacy Policies of such applications state that, due to Federal Law, any users under the age of 13 must obtain explicit parental permission to use their sites and often require an email address (which will not be provided by CCSD).

All websites and tools have been and will continue to be thoroughly examined by experienced educators. Many of these tools are commonly used in education today, but new tools arise every day. Common Web application tools that your child may encounter and use include, but are not limited to (almost all of which require an email account to use):

- *Networks*: A networking site is a place where teachers and students can communicate, collaborate, and share content. Examples include email and cloud file storage and sharing.
- *Blogs*: A blog is a website where student work can be published online.
- *Podcasts*: A podcast is a digital audio file that is distributed over the Internet for playback.
- *Videos*: A video is a recording displaying moving images and audio. Digital video files can incorporate photos, voiceovers, and music.
- *Social Bookmarking*: Social Bookmarking is a way for Internet users to save, classify, and share websites.

As these applications are instrumental in the development of the curriculum, we are asking that you and your child please review the permission form below and complete it. Should your expectations change, we must be notified in writing. If you do not give your child permission to use these Web application tools, an alternative assignment will be provided.

Student Information

- Students are responsible for good behavior/character online just like they are in our school building. Students are not permitted to use obscene, profane, threatening, or disrespectful language. Students should notify the teacher of anything inappropriate. Bullying will not be tolerated.
- Copyright infringement occurs when an individual reproduces a work that is protected by a copyright without permission from the creator. If the user is unsure whether or not they can use the material, they should request permission from the copyright owner.
- All use of Web application tools must be in accordance with the Acceptable Use Policy of the District.
<http://www.cobbk12.org/centraloffice/adminrules/1/IFBG-R.pdf>

Parent Information

These are the laws and policies that help to protect our students online:

Children's Internet Protection Act (CIPA): The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. Any harmful content contained within inappropriate sites will be blocked.

<http://fcc.gov/cgb/consumerfacts/cipa.html>

Children's Online Privacy Protection Act (COPPA): COPPA applies to commercial companies and limits their ability to collect personal information from children under 13 years of age. No personal student information is collected for commercial purposes.

<http://www.ftc.gov/privacy/coppafaqs.shtm>

Family Educational Rights and Privacy Act (FERPA): FERPA protects the privacy of student education records and gives parents the right to review records. Under FERPA, schools may disclose directory information in certain

circumstances. More information regarding FERPA may be found in the District's annual Parent Information Guide (<http://www.cobbk12.org/centraloffice/communications/>).
<http://www2.ed.gov/policy/gen/guid/fpco/ferpa>

Cobb County School District Administrative Rules:

IFBG-R (Internet Acceptable Use): <http://www.cobbk12.org/centraloffice/adminrules/I/IFBG-R.pdf>

JCDA-R Elementary (Code of Conduct): [http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_\(Elementary\).pdf](http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_(Elementary).pdf)

JCDA-R Middle (Code of Conduct): [http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_\(Middle\).pdf](http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_(Middle).pdf)

JCDA-R High (Code of Conduct): [http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_\(High\).pdf](http://www.cobbk12.org/centraloffice/adminrules/J/JCDA-R_(High).pdf)

Permission Slip

I have read the information provided regarding the use of Web tool applications in my child's school. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for educational purposes.

_____ YES, I give permission for my child to use these Web tools to enhance his/her learning experience.

_____ NO, I do not give permission to use these Web tools to enhance his/her learning experience.

Student Name (Please Print): _____ Homeroom Teacher: _____

Student Signature: _____

Parent/Guardian Signature: _____

Date: _____



Barber Middle School

PARENT & STUDENT ACKNOWLEDGEMENT

This form acknowledges receipt of all information contained in the Barber Middle School Student Handbook. Please read and initial in the appropriate location for each item below.

Student Initial	Parent Initial	Student Handbook Contents
		I acknowledge receipt of my copy of the Cobb County School District Student Attendance Policy, JB-R, on the first day of school or at the time of registration.
		I have received a copy of the bell schedule (regular and early release). As a student, I agree to report to class on time. As a parent, I agree to ensure my student is not dropped off at school prior to 8:15 AM. I further agree to ensure my student is at school by 9:15 AM and picked up from school by 4:30 PM.
		I understand if my child is routinely tardy, absent, or picked up late, a school social work referral may be made.
		I have received, read, and understand the Cell Phone Policy.
		I have received, read, and understand the Dress Code Policy.
		I have received and read information about Parent & Family Engagement.
		I have received, read, and understand the Behavioral Expectations and the information related to PBIS at Barber.
		I have received, read, and understand the Safe Rider Program for all students who ride Cobb County School Transportation. I also understand the consequences for inappropriate bus behavior.
		I have received, read, and understand the various ways to communicate with the school and staff.
		I have received, read, and understand the Barber Middle School Technology Care Plan.
		<p>I have received, read, and understand the information regarding the use of Web tool application in my child's school. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school use of student information is solely for educational purposes. (Note: Parent initial required for one of the options below.)</p> <p>_____ Yes, I give permission for my child to use these Web tools to enhance his/her learning experience.</p> <p>_____ No, I do not give permission to use these be tools to enhance his/her learning experience.</p>
		I have received, read, and understand the Parent Question & Answer section of the Student Handbook.



Student Initial	Parent Initial	Student Handbook Contents
		I have received, read, and understand the School Lunch Application.
		I have received, read, and reviewed the Student Code of Conduct, JCDA-R. I understand if my student displays certain behaviors, he/she may receive consequences as identified in the Student Code of Conduct.
By initialing each item above and signing below, I acknowledge receipt of all information contained in the Barber Middle School Student Handbook.		
Student Name (Please Print): _____ HR Teacher: _____		
Student Signature: _____		
Parent Signature: _____		
Date: _____		